

## MEETING AGENDA

### CONVENE MEETING

State TIME and DATE November 19, 2024  
State PLACE held: Northdale Recreation Center

State those present and titles:  
Mary Ellen Kilbride – President  
Mike Williams – Vice President  
Bill Guerra- Treasurer  
Ann Williams – Secretary  
Karen Emberton – Trustee  
Kathy Moran – Trustee

Monique Dailey-Manager

State QUORUM or NOT

Ask for approval of MINUTES OF LAST MEETING(S)  
Last meeting August 20, 2024 No meeting held on September 17, 2024 due to lack of quorum.  
No meeting held on October 15, 2024 because the Northdale Recreation Center was closed due to Hurricane Milton.

INQUIRE IF ANY CHANGES NEEDED

Motion from trustee to accept minutes  
Second required  
Vote on motion by all trustees and numbers announced

ASK FOR TREASURER'S REPORT – August 2024, September 2024 and October 2024  
Questions or corrections?

Motion to accept reports for August, September and October 2024  
Second required  
Call for vote and announce results

OLD BUSINESS TO CONSIDER (Items discussed at previous meetings)

- Update on existing work orders with the County. – from Mary Ellen and Karen
- Possible candidates for Board?
- Online filing of the certificate to non-ad valorem assessment roll – confirmation of submission
- Ad for FY 2025 meeting published on September 25, 2024 – affidavit and minutes scheduling the meeting sent to Mary Mahoney on November 11, 2024.
- Approval of FY 25 budget by County Commission?
- Filing of Special District information form to 5 required agencies completed September 19, 2024
- Received public depository report from Bank of America

## NEW BUSINESS TO CONSIDER

- Discussion of goals, objectives and performance standards required by new law passed by legislature
- Approve payment of annual \$175 Special District fee to Department of Commerce
- Approve payment of \$100 annual officer bond premium
- Approve up to \$2,700 for annual audit
- Discuss items needed for possible landscaping contract
- Show ads from other special district meeting notices that contained all the dates-consider for future ads
- Possible invitation to Florida Friendly landscape contact for suggestions of native plants for landscaping
- Christmas decorating at the sign – need volunteers – possible dates November 21 or Nov 22 at 9:00 am.
- Number of emails received on the website since October 1, 2024 and response time if response was necessary
- Number of phone messages received on the hotline since October 1, 2024 and response time, if response was necessary. Any calls of importance?
- Report on online meeting held by Microsoft Teams with Julie Nail, Gabby Nickerson, Karen Emberton and Mary Ellen Kilbride on November 4, 2024
- Approve postage reimbursement for Mary Ellen Kilbride
- Records destruction report due by 12/31/24.

Next meeting is scheduled for December 17, 2024

All issues should be discussed, motions proposed if actions are necessary, seconds required and then voted on by Board. Results announced.

When done with new business, President entertains motion to adjourn meeting. Second required, and vote. Time of meeting end is stated for record. **Time ending.....**