

MEETING AGENDA

CONVENE MEETING

State TIME and DATE December 17, 2024
State PLACE held: Northdale Recreation Center

State those present and titles:
Mary Ellen Kilbride – President
Mike Williams – Vice President
Bill Guerra- Treasurer
Ann Williams – Secretary
Karen Emberton – Trustee
Kathy Moran – Trustee

Monique Dailey-Manager

State QUORUM or NOT

Ask for approval of MINUTES OF LAST MEETING(S)
Last meeting November 19, 2024
INQUIRE IF ANY CHANGES NEEDED

Motion from trustee to accept minutes
Second required
Vote on motion by all trustees and numbers announced

ASK FOR TREASURER'S REPORT – November 2024
Questions or corrections?

Motion to accept reports for November 2024
Second required
Call for vote and announce results

OLD BUSINESS TO CONSIDER (Items discussed at previous meetings)

- Update on existing work orders with the County. – from Mary Ellen and Karen
- Possible candidates for Board?
- Online filing of the certificate to non-ad valorem assessment roll – confirmation of submission
- Approval of FY 25 budget by County Commission?
- Paid annual fee to Department of Commerce on 11/26/2024 and submitted form
- Thank you to Karen, Ann and Mike for helping Mary Ellen with decorating the sign on December 6, 2024.

NEW BUSINESS TO CONSIDER

- Nomination to elect the following officers for the terms of service from October 1, 2024 – September 30, 2026 in accordance with our Ordinance: Mary Ellen Kilbride –

President; Mike Williams- Vice President; Ann Williams – Secretary; and Bill Guerra-Treasurer.

- Discussion of goals, objectives and performance standards required by new law passed by legislature
- Discuss items needed for possible landscaping contract
- Possible invitation to Florida Friendly landscape contact for suggestions of native plants for landscaping – Karen and USF botanical contact?
- Action plan to report abandoned Verizon/now Frontier boxes in the neighborhood
- Approval of payment for P.O. Box rental of \$220 due in January, probably before our next meeting (do not know amount yet, assuming increase from 2024)
- Date to take down Christmas decorations – suggest January 3 at 9:00 am.
- Number of emails received on the website in November 2024 and response time if response was necessary
- Number of phone messages received on the hotline in November 2024 and response time, if response was necessary. Any calls of importance?
- Records destruction report due by 12/31/24.

Next meeting is scheduled for January 21, 2025

All issues should be discussed, motions proposed if actions are necessary, seconds required and then voted on by Board. Results announced.

When done with new business, President entertains motion to adjourn meeting. Second required, and vote. Time of meeting end is stated for record. **Time ending.....**