

## MEETING AGENDA

### CONVENE MEETING

State TIME and DATE August 18, 2020

State PLACE held: Virtual Zoom meeting

State those present and titles:

Mary Ellen Kilbride - President

Vivian Hager – Vice President

Rebecca Figueredo- Treasurer

Karen Emberton – Trustee

Bill Guerra – Secretary

Mike Williams – Trustee

Ann Williams - Trustee

Monique Dailey-Manager

State QUORUM or NOT

Ask for approval of MINUTES OF LAST MEETING(S)

Last meeting July 21, 2020

INQUIRE IF ANY CHANGES NEEDED

Motion from trustee to accept minutes

Second required

Vote on motion by all trustees and numbers announced

ASK FOR TREASURER'S REPORT – July 2020

Questions or corrections?

Motion to accept reports for July 2020

Second required

Call for vote and announce results

OLD BUSINESS TO CONSIDER (Items discussed at previous meetings)

1. Update on existing work orders with the County –
  - SR 388685 8/3/20 for recliner dumped at the utility box at Copperfield/N. Lakeview Drive intersection was picked up on 8/7/20
  - SR 388682 8/3/20 for speed limit sign on Copperfield obstructed by overhanging tree – assigned to public works, response within 3 weeks.
  - No other actions on other work orders
2. Update on newsletter status – Mary Ellen sent a marked up copy to Monique by mail on 8/7/2020 for revisions
3. Update on irrigation repairs – work was started on August 6, 2020 and should be completed on August 7. One zone that waters the first median was not included because we did not know this was still a functioning part of the system. Honest Irrigation will provide a quote for repairs to this section. The second median's irrigation system was

- included because it showed up in the first walk-through. The control box is now locked and Mary Ellen has two keys for it. She will provide one key to William if needed.
4. Upcoming election for three positions on BOD – Karen Emberton – Trustee, Rebecca Figueredo – Treasurer, and Vivian Hager – Vice President – vote in September
  5. What actions are needed now to start the 2022 campaign to increase the assessment?
  6. Update from Audubon society on bird sanctuary and sign? It is now visible, but not as prominent as desired.
  7. Follow up with Mary Mahoney about acceptance of the budget package with the two required signatures
  8. Ant treatment areas and information about the treatment - Monique

#### NEW BUSINESS TO CONSIDER

1. Approve funds for printing and mailing the newsletter if estimate is available
  2. Approve reimbursement to Mary Ellen for Zoom meeting monthly subscription - \$14.99 for August 11, 2020 – September 10, 2020 and postage of \$12.45 for certified mail and stamps, for a total of \$27.44.
  3. Certified letter sent to property that owns the lot which Precious Cuts has been mowing with notice that they are responsible for the mowing and edging on this property after August 31, 2020.
  4. Next year's meeting schedule starting October 2020 – keep it the same day and time? Approve newspaper ad for the meeting dates and also include that it may continue to be held via Zoom if the Northdale (County) recreation center remains closed.
  5. Any phone calls of importance to the hotline?
- Next meeting is scheduled for September 15, 2020

All issues should be discussed, motions proposed if actions are necessary, seconds required and then voted on by Board. Results announced.

When done with new business, President entertains motion to adjourn meeting. Second required, and vote. Time of meeting end is stated for record. **Time ending.....**