

## MEETING AGENDA

### CONVENE MEETING

State TIME and DATE December 15, 2020

State PLACE held: Northdale Recreation Center 15550A Spring Pine Drive

State those present and titles:

Mary Ellen Kilbride - President  
Vivian Hager – Vice President  
Rebecca Figueiredo- Treasurer  
Karen Emberton – Trustee  
Bill Guerra – Secretary  
Mike Williams – Trustee  
Ann Williams - Trustee

Monique Dailey-Manager

State QUORUM or NOT

Ask for approval of MINUTES OF LAST MEETING(S)

Last meeting November 17, 2020

INQUIRE IF ANY CHANGES NEEDED

Motion from trustee to accept minutes

Second required

Vote on motion by all trustees and numbers announced

ASK FOR TREASURER'S REPORT – November 2020

Questions or corrections?

Motion to accept report for November 2020

Second required

Call for vote and announce results

OLD BUSINESS TO CONSIDER (Items discussed at previous meetings)

1. Update on existing work orders with the County –

- SR 390737 – traffic barrier down and deep rut at corner of Copperfield and N. Lakeview – 11/27/20 – follow up phone call to Scott Friedman in Public Works, no response. Added note to work order on website 12/1/20
- SR 422832 12/1/20 – requested “No Fishing” and “No Trespassing” signs by the pond on Sagebrush Road. – received phone message from Public Works saying Traffic Department will evaluate within 15 business days
- SR 423259 – 12/2/20 – furniture left by road at 3277 Fox Lake Drive – furniture was removed by 12/5/20.
- No other actions on other work orders

2. Follow up on what actions are needed now to start the 2022 campaign to increase the assessment.

3. Update from Audubon society on bird sanctuary and sign? It is now visible, but not as prominent as desired. Time frame for new sign?
4. Submitted mini-grant application to Hillsborough County on 12/2/20 for additional irrigation repairs in the amount of \$1,200. Awards will be announced in January 2021.
5. Mary Ellen paid fee of \$175 to Department of Economic Opportunity with form on 11/24/20.
6. Mary Ellen submitted the updated Trustee form and minutes where election took place to the 5 County and State agencies required on 11/23/20.
7. North Lakes sign was decorated by Vivian, Karen and Mary Ellen on December 3, 2020.
8. Mary Ellen will submit the records destruction form to the state by the 12/31/20 deadline.

#### NEW BUSINESS TO CONSIDER

1. Any phone calls of importance to the hotline?
2. Approve reimbursement to Mary Ellen of \$5.50 for stamps

Next meeting is scheduled for January 19, 2021 – at Northdale Rec Center

All issues should be discussed, motions proposed if actions are necessary, seconds required and then voted on by Board. Results announced.

When done with new business, President entertains motion to adjourn meeting. Second required, and vote. Time of meeting end is stated for record. **Time ending.....**