

MEETING AGENDA

CONVENE MEETING

State TIME and DATE January 19, 2021
State PLACE held: Northdale Recreation Center

State those present and titles:
Mary Ellen Kilbride - President
Vivian Hager – Vice President
Rebecca Figueredo- Treasurer
Karen Emberton – Trustee
Bill Guerra – Secretary
Mike Williams – Trustee
Ann Williams - Trustee

Monique Dailey-Manager

State QUORUM or NOT

Ask for approval of MINUTES OF LAST MEETING(S)
Last meeting December 15, 2020

INQUIRE IF ANY CHANGES NEEDED

Motion from trustee to accept minutes
Second required
Vote on motion by all trustees and numbers announced

ASK FOR TREASURER’S REPORT – December 2020
Questions or corrections?

Motion to accept reports for December 2020
Second required
Call for vote and announce results

OLD BUSINESS TO CONSIDER (Items discussed at previous meetings)

1. Update on existing work orders with the County –
 - SR 390737- traffic barrier down and deep rut at corner of Copperfield and N. Lakeview – still pending from 11/29/20 – Phone call from Scott Friedman of Public Works 12/1/20 – no further action
 - SR 422832 – “No Fishing” and “No Trespassing” signs by the Sagebrush Road pond – 12/18/20 – phone call with Scott Friedman about signs- he saw from Google Earth that there are several existing “No Trespassing” signs around the Copperfield loop – said he would try to install same signs at the lake.
 - 3 separate work orders for furniture and debris left by the curbside at 3 houses on Fox Lake Drive and Northlawn – a toilet, a barbeque grill, a toy riding car, and a

box spring. All were visited by Code Enforcement and the items were removed by the homeowners by 1/14/21.

- No progress yet on getting police report of accident involving wall and sprinkler damage
 - No other actions on other work orders
2. Follow up on actions needed to start the 2022 campaign to increase the assessment
 3. Update from Audubon Society on Bird Sanctuary Sign
 4. North Lakes Christmas decorations removed on January 5 by Mike, Ann, Karen, Vivian and Mary Ellen. Thanks to all – it was quick work with so many volunteer helpers. Karen brought a box of “netting” lights we can use for the hedges in front of the sign next year.
 5. Mary Ellen submitted the Records Destruction Form to the State Records Management Program on 12/26/20. 1.4 cubic feet of records were destroyed in 2020 in accordance with the new records retention schedule effective August 2020.
 6. No update yet on the mini-grant program awards. They are supposed to be announced in January 2021.

NEW BUSINESS TO CONSIDER

1. Mary Ellen mailed the management letter to Monique for the auditors on 12/19/20 and the audit was submitted to the state on 12/18/20 by the auditors. Mary Ellen certified the audit on the LOGER website on 1/12/21. There was a delay while Mary Ellen bought and set up a new home computer and she had to get her user name and password recovered due to this new computer.
 2. Mary Ellen paid the 2021 P.O. Box rent on 1/12/21 in the amount of \$148.00. Receipt is in the bills folder.
 3. Any phone calls of importance to the hotline?
- Next meeting is scheduled for February 16, 2021

All issues should be discussed, motions proposed if actions are necessary, seconds required and then voted on by Board. Results announced.

When done with new business, President entertains motion to adjourn meeting. Second required, and vote. Time of meeting end is stated for record. **Time ending.....**