

MEETING AGENDA

CONVENE MEETING

State TIME and DATE November 17, 2020

State PLACE held: Northdale Recreation Center 15550A Spring Pine Drive

State those present and titles:

Mary Ellen Kilbride - President

Vivian Hager – Vice President

Rebecca Figueredo- Treasurer

Karen Emberton – Trustee

Bill Guerra – Secretary

Mike Williams – Trustee

Ann Williams - Trustee

Monique Dailey-Manager

State QUORUM or NOT

Ask for approval of MINUTES OF LAST MEETING(S)

Last meeting October 20, 2020

INQUIRE IF ANY CHANGES NEEDED

Motion from trustee to accept minutes

Second required

Vote on motion by all trustees and numbers announced

ASK FOR TREASURER'S REPORT – October 2020

Questions or corrections?

Motion to accept report for October 2020

Second required

Call for vote and announce results

OLD BUSINESS TO CONSIDER (Items discussed at previous meetings)

1. Update on existing work orders with the County –
 - SR 414310 for two rotting bus benches was submitted 10//28/20 and closed on 10/29/20 by the County as they referred me to HART. I called HART and they took the complaint, saying they would forward to Bus Maintenance of the company that installs these benches, Creative Outdoor Advertising. I also spoke with a supervisor at HART, who said he had some connections with the Creative Outdoor Advertising staff. The benches were removed on Friday October 30, 2020.
 - No other actions on other work orders
2. Newsletter proof was approved on November 2, and a revised invoice (without sales tax) was received on November 3. Mary Ellen took the check for the printing and mailing in the amount of \$747.73 to ThinkShapes Mail on November 9, and they said the newsletter

- would be mailed out by the end of this week. Mary Ellen picked up the extra copies printed (38) which made up the difference between the number of names/addresses we mailed to and the 900 we requested. .
3. Follow up on what actions are needed now to start the 2022 campaign to increase the assessment.
 4. Update from Audubon society on bird sanctuary and sign? It is now visible, but not as prominent as desired. Time frame for new sign?
 5. Mary Ellen signed the Public Depositor annual report to the Chief Financial Officer of Florida and sent it to Monique for submittal on 10/29/20.
 6. Mary Ellen signed the engagement letter for King and Walker to do our audit on 10/29/20 and sent it to Monique for the auditors. Is there anything outstanding the auditors need before they can complete the audit?
 7. Update on future meetings at Northdale Recreation Center starting November 17, 2020 – limited to 10 people, 1 hour in length, mandatory masks and temperature checks for those attending.

NEW BUSINESS TO CONSIDER

1. Hillsborough County mini-grant program – is there something we think that could be covered by a mini-grant? I know we are trying hard to get the roads paved and the conservation area cleaned. Perhaps one of these could be pursued?
2. Any phone calls of importance to the hotline?

Next meeting is scheduled for December 15, 2020 – at Northdale Rec Center

All issues should be discussed, motions proposed if actions are necessary, seconds required and then voted on by Board. Results announced.

When done with new business, President entertains motion to adjourn meeting. Second required, and vote. Time of meeting end is stated for record. **Time ending.....**