

MEETING AGENDA

CONVENE MEETING

State TIME and DATE April 16, 2024
State PLACE held: Northdale Recreation Center

State those present and titles:
Mary Ellen Kilbride – President
Mike Williams – Vice President
Bill Guerra- Treasurer
Ann Williams – Secretary
Karen Emberton – Trustee
Kathy Moran – Trustee
Kim Humphries - Trustee

Monique Dailey-Manager

State QUORUM or NOT

Ask for approval of MINUTES OF LAST MEETING(S)
Last meeting February 20, 2024, No meeting minutes for March 19, 2024 due to lack of quorum
INQUIRE IF ANY CHANGES NEEDED

Motion from trustee to accept minutes
Second required
Vote on motion by all trustees and numbers announced

ASK FOR TREASURER'S REPORT – February 2024, March 2024
Questions or corrections?

Motion to accept reports for February 2024 and March 2024
Second required
Call for vote and announce results

OLD BUSINESS TO CONSIDER (Items discussed at previous meetings)

- Update on existing work orders with the County. – from Mary Ellen and Karen
- Update on process to increase annual assessment – deadline for submitting referendum request to Supervisor of Elections is June 10, 2024. Public meeting will need to be held in April or May to make this deadline. Early June would also work.
- Possible dates for meeting on Assessment – must have letters sent 20 days before, and the ad published in newspaper 20 days before meeting
- Probably should not be in conjunction with our regular meeting due to length of time this meeting could take.
- If referendum is approved, then we will submit the form to the Supervisor of Elections.
- 2 notices must be published in the newspaper 5 weeks and 3 weeks before the election on August 20, 2024. July 17, 2024 (Wednesday 5 weeks) July 31, 2024 (Wednesday 3 weeks)

- According to the Florida Statute 112.3142, we are not required to take the 4-hour course on Ethics Training because we are not officers of an **Independent** special district. We are a Dependent Special District.
- Possible candidates for Board member?

NEW BUSINESS TO CONSIDER

- Mary Ellen certified our audit on the State LOGER system on 3/20/24 after a correction was submitted by our auditors
- Review of draft budget for FY 2025
- Reimbursement to Monique for web hosting services, 1099 filing, domain renewal
- Approval of preparation and mailing costs for letter to property owners
- Approval of ad cost for public hearing
- Approval of meeting cost to County if we are assessed a charge
- Decision on date for public hearing
- Scheduling public budget meeting – tentatively on May 21 at 7:30 (same date as our meeting)
- Approval of ad for budget meeting
- Any phone calls of importance to the hotline?

Next meeting is scheduled for May 21, 2024

All issues should be discussed, motions proposed if actions are necessary, seconds required and then voted on by Board. Results announced.

When done with new business, President entertains motion to adjourn meeting. Second required, and vote. Time of meeting end is stated for record. **Time ending.....**