

FY 23 Special District Budget Package Cover Sheet

DISTRICT NAME <i>North Lakes</i>	DATE <i>6/20/22</i>
CONTACT PERSON and E-Mail Address <i>Monique Dailey</i> E-mail: <i>northlakesfl@hotmail.com</i>	DAYTIME PHONE NUMBER <i>813-404-7720</i>

When submitting the District Budget Package, please use this form as a cover sheet. Be sure to put a check mark beside each item included in the package:

- Copy of **ADVERTISEMENT OF NOTICE OF THE PUBLIC BUDGET HEARING** showing the date the advertisement was run and the name of the publication.
- SIGNED MINUTES FROM THE PUBLIC BUDGET HEARING** where the budget and assessment rate were reviewed by the public and approved by the Board of Trustees.
- SIGNED BUDGET RESOLUTION** from the Board of Trustees establishing the assessment rate and approving the budget.
- DISTRICT BUDGET** as approved at the public hearing.
- CAPITAL OUTLAY AND PROJECT INFORMATION FORM**
- ESTIMATING THE BEGINNING FUND BALANCE FORM**

SEND ONE COPY OF THE PACKAGE COVER SHEET AND THE BUDGET PACKAGE BY Monday, July 11, 2022

Send as Adobe Acrobat or image files (.txt, .tif,, .jpg, or .png

DO NOT SEND AS WORD OR EXCEL FILES!!!!!!

Do not send by USPS or try to hand deliver!

Tampa Bay Times Published Daily

STATE OF FLORIDA
COUNTY OF Hillsborough

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North Lakes Special Dependent District

The North Lakes Special Dependent District is conducting a public budget hearing for the purpose of hearing public comment regarding its proposed FY 23 budget and 2022 assessment rate. The trustees will vote on the budget and assessment rate. The hearing will be conducted at the Northdale Community Center, 15550A Spring Pine Drive, May 17, 2022, at 7:45 p.m.

In accordance with Chapter 286, F.S., the public is advised that if a person decides to appeal any decision made by the Board of Trustees with respect to any matter considered at this hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

All meeting facilities are accessible in accordance with the Americans with Disabilities Act. Any additional accommodations will be provided with a 48 hour notice. For more information call 813-960-5701.

4/27/2022 (223418)

Before the undersigned authority personally appeared **Courtney Freeh** who on oath says that he/she is **Legal Advertising Representative** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: North Lakes Maintenance District - PUBLIC BUDGET HEARING FY 23 budget and 2022** was published in said newspaper by print in the issues of: **4/27/22** or by publication on the newspaper's website, if authorized, on

Affiant further says the said **Tampa Bay Times** is a newspaper published in **Hillsborough** County, Florida and that the said newspaper has heretofore been continuously published in said **Hillsborough** County, Florida each day and has been entered as a second class mail matter at the post office in said **Hillsborough** County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signature Affiant

Sworn to and subscribed before me this **04/27/2022**

Signature of Notary Public

Personally known X or produced identification

Type of identification produced _____



**Minutes of the North Lakes Special District
Public Budget Hearing**

The public budget hearing for the North Lakes Special Dependent District was convened by the President Mary Ellen Kilbride at 7:52 pm on May 17, 2022, at the Northdale Community Center, 15550 Spring Pine Drive, Tampa, Florida, 33624.

Trustees in Attendance: Mary Ellen Kilbride, President; Mike Williams, Vice President; Bill Guerra, Treasurer; Ann Williams, Secretary; Karen Emberton, Trustee; Kathy Moran, Trustee. This constituted a quorum.


Also Present: Monique Dailey – Manager

President Kilbride called the hearing to order at 7:52 pm. Each Board member was given a draft of the budget and Monique Dailey went over each line for clarification, explaining how the amounts were calculated. President Kilbride requested feedback from the Board members and their comments were addressed. President Kilbride then opened the floor for public discussion and questions, but no residents were present. Trustee Karen Emberton moved to close public comment. The motion was seconded by Trustee Ann Williams and approved by the Board unanimously.

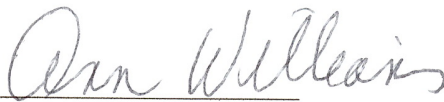
Trustee Ann Williams then moved to approve the FY 23 budget, adopt the resolution, and to set the 2022 assessment rate at \$70. Trustee Karen Emberton seconded the motion and the motion was approved by the Board unanimously.

Trustee Ann Williams then moved to adjourn the hearing. Trustee Bill Guerra seconded the motion and the motion was approved unanimously.

President Kilbride adjourned the meeting at 8:15 pm.



Mary Ellen Kilbride
President



Ann Williams
Secretary

**RESOLUTION FIXING SPECIAL ASSESSMENT FOR THE YEAR 2022 and
APPROVING FY 23 BUDGET**

Upon the motion by Trustee Ann Williams, seconded by Trustee Karen Emberton, the following Resolution was adopted by 6 votes to 0 vote.

WHEREAS, NORTH LAKES SPECIAL DEPENDENT DISTRICT is a special dependent district duly established and operating pursuant to Ordinance #85-39; and,

WHEREAS, Ordinance #85-39 provided that the Board of Trustees of NORTH LAKES SPECIAL DEPENDENT DISTRICT has the right, power and authority to levy a special assessment against RESIDENTIAL PROPERTY in the district for the purpose of MAINTENANCE and IMPROVING PUBLIC RIGHT OF WAY AND COMMON PROPERTY and,

WHEREAS, the Board of Trustees of NORTH LAKES SPECIAL DEPENDENT DISTRICT has determined that the assessment for the year 2022 shall be in the amount of \$70; and,

WHEREAS, the Board of Trustees of NORTH LAKES SPECIAL DEPENDENT DISTRICT has had a duly advertised public hearing on the 17th day of MAY 2022; and,

WHEREAS, the Board of Trustees of NORTH LAKES SPECIAL DEPENDENT DISTRICT has presented the proposed assessment and proposed budget to the residents of NORTH LAKES SPECIAL DEPENDENT DISTRICT at the public hearing; and,

WHEREAS, the Board of Trustees of NORTH LAKES SPECIAL DEPENDENT DISTRICT has heard discussion and comments from the residents.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF NORTH LAKES SPECIAL DEPENDENT DISTRICT, THIS 17TH DAY OF MAY 2022;

1. That the above recitation of findings of fact is hereby incorporated into this Resolution;
2. The Board of Trustees of NORTH LAKES SPECIAL DEPENDENT DISTRICT approves the proposed budget for FY 23.
3. The Board of Trustees of NORTH LAKES SPECIAL DEPENDENT DISTRICT approves the proposed assessment of \$ 70 for 2022.
4. Upon adoption, this Resolution shall be transmitted by the Trustees, along with the approved budget and all other materials required by Hillsborough County to the Board of County Commissioners for their approval.

PRESIDENT: *M. K. Kuhn*
Signature

ATTEST: *Ann Williams*
Signature

DISTRICT NAME

North Lakes

BUDGET CATEGORIES	FY 23 BUDGET
REVENUES	
325.20 SPECIAL ASSESSMENTS	\$52,920
366.00 DONATIONS	
361.00 INTEREST	\$4
TOTAL GROSS REVENUES	\$52,924
MINUS 5%	-\$2,646
PLUS:	
384.00 DEBT PROCEEDS	
389.90 EST BEGINNING FUND BALANCE	\$39,972
TOTAL REVENUES	\$90,250

EXPENDITURES:	FY 23 BUDGET
31.00 PROFESSIONAL SERVICES	\$12,000
32.00 ACCOUNTING AND AUDITING	\$3,000
34.00 OTHER CONTRACTUAL SERVICES	
40.00 TRAVEL AND PER DIEM	
41.00 COMMUNICATION SERVICES	\$7,700
43.00 UTILITY SERVICES	\$7,800
44.00 RENTALS AND LEASES	
45.00 INSURANCE	\$150
46.00 REPAIR AND MAINTENANCE	\$51,800
47.00 PRINTING AND BINDING	
49.00 OTHER CHARGES AND OBLIGATIONS	\$5,083
51.00 OFFICE SUPPLIES	\$600
52.00 OPERATING SUPPLIES	
54.00 BOOKS AND PUBLICATIONS	
TOTAL OP EXPENDITURES	\$88,133

CAPITAL OUTLAY	FY 23 BUDGET
61.00 LAND	
62.00 BUILDINGS	
63.00 IMPROVEMENTS	
64.00 MACHINERY AND EQUIPMENT	
TOTAL CAPITAL OUTLAY	\$0

DEBT SERVICE	FY 23 BUDGET
71.00 PRINCIPAL	
72.00 INTEREST	
73.00 OTHER DEBT SERVICE COSTS	
TOTAL DEBT SERVICE	\$0

NON-OPERATING	FY 23 BUDGET
99.01 BUDGET TRANSFERS	\$2,117
99.02 RESERVE FOR FUTURE CAPITAL	
99.03 RESERVE FOR CONTINGENCY	
TOTAL NON-OPERATING	\$2,117
TOTAL EXPEND AND NON-OPERATING	\$90,250

Revenues Minus Expenditures Equals \$0

BACKUP SCHEDULES
 Show in the area below, how line items are calculated:

325.20 SPECIAL ASSESSMENTS
 366.00 DONATIONS
 361.00 INTEREST
 31.00 PROFESSIONAL SERVICES
 32.00 ACCOUNTING AND AUDITING
 34.00 OTHER CONTRACTUAL SERVICES
 40.00 TRAVEL AND PER DIEM
 41.00 COMMUNICATION SERVICES
 43.00 UTILITY SERVICES
 44.00 RENTALS AND LEASES
 45.00 INSURANCE
 46.00 REPAIR AND MAINTENANCE
 47.00 PRINTING AND BINDING
 49.00 OTHER CHARGES AND OBLIGATIONS
 51.00 OFFICE SUPPLIES
 52.00 OPERATING SUPPLIES
 54.00 BOOKS AND PUBLICATIONS
 71.00 PRINCIPAL
 72.00 INTEREST
 73.00 OTHER DEBT SERVICE COSTS
 99.01 BUDGET TRANSFERS
 99.02 RESERVE FOR FUTURE CAPITAL
 99.03 RESERVE FOR CONTINGENCY

756 homes @ \$70
Estimate on interest for funds held in bank
Management Services
Audited Financial Statements
Phone, \$80/mo.; Newsletters \$1500/qtr; P.O. Box rental \$300/yr, website \$350/yr and postage
Water \$600/mo. Electricity \$50/mo.
Bonds \$150
Grounds maintenance \$2,000/mo.; Lake Maintenance \$200/mo. Wall maintenance landscape replacement, repairs and special lake clean ups \$17,400/yr.
Annual State Fee \$175; Legal Ads.
Approx \$50/mo.
4% of Assessed Revenues

ESTIMATING FUND BALANCE

DISTRICT:
PERIOD ENDING:

North Lakes
3/31/2022

BUDGET CATEGORIES	Adopted FY 22 BUDGET	ACTUAL	PROJECT	TOTAL
REVENUES				
363.10 SPECIAL ASSESSMENTS (Note A)	\$52,920	\$47,399	\$1,500	\$48,899
366.00 DONATIONS				\$0
361.00 INTEREST	\$4	\$2	\$2	\$4
TOTAL GROSS REVENUES	\$52,924	\$47,402	\$1,502	\$48,904
MINUS 5%	-\$2,646			
PLUS:				
384.00 DEBT PROCEEDS				\$0
389.00 BEGINNING FUND BALANCE (Note B)	\$28,856	\$34,677		\$34,677
TOTAL REVENUES	\$79,134	\$82,078	\$1,502	\$83,580

EXPENDITURES:	Adopted FY 22 BUDGET	ACTUAL	PROJECT	TOTAL
31.00 PROFESSIONAL SERVICES	\$12,000	\$6,000	\$6,000	\$12,000
32.00 ACCOUNTING AND AUDITING	\$3,000	\$0	\$2,500	\$2,500
34.00 OTHER CONTRACTUAL SERVICES				\$0
40.00 TRAVEL AND PER DIEM				\$0
41.00 COMMUNICATION SERVICES	\$7,200	\$654	\$1,500	\$2,154
42.00 TRANSPORTATION SERVICES				\$0
43.00 UTILITY SERVICES	\$7,800	\$1,019	\$1,500	\$2,519
44.00 RENTALS AND LEASES				\$0
45.00 INSURANCE	\$150	\$100		\$100
46.00 REPAIR AND MAINTENANCE	\$43,800	\$7,780	\$15,000	\$22,780
47.00 PRINTING AND BINDING				\$0
49.00 OTHER CHARGES AND OBLIGATIONS	\$2,467	\$403	\$1,000	\$1,403
51.00 OFFICE SUPPLIES	\$600	\$3	\$150	\$153
52.00 OPERATING SUPPLIES				\$0
54.00 BOOKS AND PUBLICATIONS				\$0
TOTAL OP EXPENDITURES	\$77,017	\$15,959	\$27,650	\$43,609

CAPITAL OUTLAY	Adopted FY 22 BUDGET	ACTUAL	PROJECT	TOTAL
61.00 LAND				\$0
62.00 BUILDINGS				\$0
63.00 IMPROVEMENTS	\$0	\$0		\$0
64.00 MACHINERY AND EQUIPMENT				\$0
TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

DEBT SERVICE	Adopted FY 22 BUDGET	ACTUAL	PROJECT	TOTAL
71.00 PRINCIPAL				\$0
72.00 INTEREST				\$0
73.00 OTHER DEBT SERVICE COSTS				\$0
TOTAL DEBT SERVICE	\$0	\$0	\$0	\$0

ESTIMATING FUND BALANCE

NON-OPERATING	Adopted FY 22 BUDGET	ACTUAL	PROJECT	TOTAL
90.93 BUDGET TRANSFERS (Note C)	\$2,117	DO NOT USE		
90.99 RESERVE FOR FUTURE CAPITAL (Note C)				
90.99 RESERVE FOR CONTINGENCY (Note C)				
TOTAL NON-OPERATING	\$2,117			
TOTAL EXPEND AND NON-OPERATING	\$79,134	\$15,959	\$27,650	\$43,609

SUMMARY OF FY 22 FUND BALANCE	ACTUAL	PROJECT	TOTAL
FY 22 REVENUE: TOTAL =	\$82,078	\$1,502	\$83,580
MINUS: FY 22 EXPENDITURES: TOTAL =	\$15,959	\$27,650	\$43,609
ESTIMATED FUND BALANCE =	\$66,120	-\$26,148	\$39,972

NOTES:

- (A) In "ACTUAL" column, use actual amount deposited to district account by Tax Collector's Office.
- (B) In "ACTUAL" column, enter the total fund balance amount from FY 20 Annual Financial Report. This includes all amounts even those reserved for capital projects.
- (C) There can be NO direct expenditures from any of these categories.