

## Training Content Delivery Information

### **Program Content and Knowledge Level.**

All Clay Phillips Mediation & Training *program content* and *program level* is appropriate and relevant for the intended participants. The knowledge level of each course is specific so that individual participants can determine if the program is appropriate for their development needs.

*Program knowledge levels* consist of: *basic, intermediate, advanced, overview* and *update*. All programs identified as *intermediate, advanced* or *update* identify prerequisite education, experience and/or advanced preparation. For courses with a program knowledge level of *basic* or *overview*, prerequisite education or experience and advance preparation are identified, if none are required, "no prerequisites" will appear in the course announcement or course description materials.

### **Content and delivery systems.**

All Clay Phillips Mediation & Training courses are developed by individuals or teams having expertise in the subject matter. Expertise may be demonstrated through practical experience and/or education.

### **Content is Developed by a Subject Matter Expert.**

All Clay Phillips Mediation & Training programs have been reviewed by qualified persons other than those who developed the programs before the first presentation of the materials, and are subject to review prior to subsequent presentations at the written request of the participant or continuing education regulatory agency/authority.

### **Content is Based on Relevant Learning Objectives.**

All Clay Phillips Mediation & Training programs contain relevant learning objectives and outcomes that clearly articulate the professional competence that should be achieved by the participant.