**UNHR**

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AGREEMENT TO SUPPORT AN INTERN IN GENEVA, 2018-19

 On behalf of the undersigned delegation of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, we agree to support a virtual intern provided by UNHR Geneva in the following ways:

1. In the period of October 2018-January 2019, we will have one monthly call with the intern to discuss work projects which he/she may undertake for us in the first half of 2019 and other policy questions related to human rights and humanitarian affairs of our delegation, focused on those in the United Nations. At the end of this period, we will agree to a terms of reference of work that the intern could provide for us virtually while remaining at his/her university outside of Switzerland. The work expectation would be approximately 12 hours/month and could include reports, research, drafting of interventions and resolutions or other topics of substantive and policy interest to our delegation.
2. In the period January 2019-June 2019, we would provide regular communication and feedback to the intern about assignments and projects consistent with the terms of reference agreed. The internship will end at the time of the students’ university year, approximately June 2019 although dates vary depending on university.
3. We will use free on-line communications systems for the liaison with the intern, including video conferencing and telephone, such as Skype, What’sApp, BlueJeans or other appropriate systems.
4. In the event that UNHR is able to bring the intern to Geneva for a period of time during the first-half of 2019, we would provide the following assistance to the intern during a live placement:
* Provision of a letter for access to Switzerland, and if needed, certification of work at our Mission
* Provision of all relevant credentials for access to the Palais, Room XX and to other meeting venues as part of our delegation
1. We understand that the intern is provided by UNHR Geneva to us on a free, pro bono basis. The intern will be trained by UNHR in the basic procedural and substantive functioning of the UN human rights and humanitarian bodies. We will not hold UNHR or the student’s institution responsible for advice provided but will use it in our discretion. We understand that the intern will have loyalty and responsibility only to our delegation during the period of their internship, regardless of nationality or country of residence, and that UNHR will assist to guide and enforce this independence. In the final analysis, the use of products produced by the intern will be the property of the undersigned delegation.

Agreed in Geneva, on this \_\_\_\_\_\_\_ of \_\_\_\_\_\_\_\_\_\_\_, 2018.

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(To be completed at a later date):

Assigned Intern, University and Contact Details: