

**MEETING MINUTES**

Feb 2, 2026 at 11508 Cypress North Houston, Cypress, TX 77429



|            |            |             |                           |
|------------|------------|-------------|---------------------------|
| Started at | Chaired by | Recorded by | Next Business Meeting is: |
|            | Phil M.    | Aviboaz     | Apr 6, 2026               |

**MEETING OPENS**

19:45 with serenity prayer

**REMARKS FROM THE CHAIR**

The Chair thanks volunteers for doing service work and highlights the 3 sides, unity, service, recovery.

Chair discusses group conscious (survey) and highlights points.

- unqualified leaders unable to control the meeting
- newcomers are not followed up with

**CHAIR & COMMITTEE REPORTS**

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| <b>REPORT FROM THE CHAIR: Phil M</b> | <b>Given by: Phil M</b> |
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-Chair discusses ad hoc committee on various issues, about the lease and changes to Real Estate committee as a standing committee.

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| <b>SECRETARY; Aviboaz</b> | <b>Report given by: Aviboaz</b> |
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- Group's Dec 2025 business meeting report has been completed.
- I am about  $\frac{2}{3}$  of the way done with the Motions Codex, which is a searchable list of all motions still in effect for the Cypress Group.
- I present to you this meeting's agenda.
- I used my personal credit card to get zoom up for the CG virtual meetings and am waiting for reimbursement. Receipt for \$170.46 was sent to Treasurer (Rich) and Chairperson (Phil)
- The Secretary requests each person who speaks, to say their name first since I am not 100% sure of everyone's name or sound of voice yet.
- The Feb 2, 2026 agenda has been prepared and sent to the Chair.
- December 2025 minutes were sent to the Webmaster to be added to CG website.
- Thank you to everyone who emailed their reports on-time, it really helps to keep the minutes accurate and contributes to the meeting not being longer than it needs to be.

accepted by thomas and barb

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| <b>STEERING COMMITTEE;</b> | <b>Report given by:</b> |
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Jeff R opened the Steering Committee meeting Jan 19, 2026 at 19:38  
conducted at [11506 Cypress North Houston](#), Cypress, TX 77429

Jeff states there is no minimum quorum necessary to proceed forward.

TK could not make the meeting due to family commitment.

Amber could not make the meeting.

Attending were Jeff R (Steering Committee Chair), Steve W., Daniel D., and Aviboaz as Secretary.

Jeff states one motion was submitted and was submitted by Robert U. and reads the motion.

**MOTION**

I motion to nominate Robert U. for the vacant Co-Secretary position of the Cypress Group.

**BACKGROUND**

The position is vacant and the group deserved to have a person in each position of leadership.

**EXPECTED RESULT IF MOTION PASSES**

Robert U. will assume the challenges and responsibilities immediately.

Debate among attending members consists mainly of whether a person can self-nominate.

Steven W. states that he nominated himself for his position during elections.

Jeff says, "well that's true" and the group accepts that self nomination is acceptable.

Daniel asks which Robert this is.

Aviboaz clarified, Robert U. not Rob H.

Daniel concludes it ultimately doesn't matter, because the motion is within the traditions.

The Steering Committee approves the motion to move to NEW BUSINESS.

Additional discussion about the nature of the steering committee happened, mostly for Steven and Daniels knowledge and benefit.

The meeting concluded at 19:50.

daniel accepts

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| <b>TREASURER: Rich</b> | <b>Report given by: Rich</b> |
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Per group rules, the Treasurer submits a report 3 days before business meetings in order to give the group the most up-to-date information.

Rich states that he did not get his report in and that he will get it done going forward.

Rich then gives a verbal summary of CG cash position.

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| December 2025 opening balance of | \$33,687 |
| Receivables                      | \$6,800  |
| Payables                         | \$12,252 |
| Ending Balance                   | \$28,268 |

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| January 2026 opening balance of | \$28,268    |
| Receivables                     | \$7,246     |
| Payables                        | \$1,744     |
| Ending Balance                  | \$33,768.29 |

Rich adds that this does not include some large bills that have just been paid or are about to be paid such as rent, etc.

TK asked about Zelle and if it is transferred and operating.

Daniel says it fixed

Thomas asks if Rich needs assistance in getting flyers updated for zelle payments

Phil asks Rich how will the treasurers report be delivered and disseminated tot he group? Short discussion ended with Rich indicating he will send to Secretary who will then distribute it to the group electronically.

Michelle S. motions to accept Thomas 2nd, passes by unanimous consent.

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| <b>GSR: Kathy H</b> | <b>Report given by: Kathy H</b> |
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### District 32 Group Report

I attended the District 32 business meetings on December 13, 2025, and January 13, 2026.

Our Treasurer, Brandon H., reported that District 32 closed the year with an excess fund of \$6,700. It was also noted that the Cypress Group contributed \$2,739 to District 32, and that District 32 made a significant donation to SWRAASA.

Several District service positions remain vacant, including Public Information, CPC, Newsletter, and Workshops. The IT position was filled at this meeting by Sandy from the Telge Road

Women's Group. Job descriptions for these positions are in the AA Service Manual. District 32 meets the second Sunday of every month at 1:00 PM at the Champions Club on West Sylvan Drive.

With the excess funds, District 32 voted to purchase Big Books and Twelve & Twelve books to help groups in need. A new group, the Walden Group, will receive 10 to 12 Big Books, and the remaining literature will be distributed to other groups as needed. Excess funds are generally used for literature, newcomer packets, and workshops.

Lastly, a new meeting has started at North Heights Recovery Center called "Old Timers Behaving Badly." It meets on Saturdays from 10:00 to 11:30 and follows a Red Book format.

Thank you for allowing me to serve.

### **SETA Assembly Meeting Notes**

Date: January 25, 2026

#### SETA Assembly Report

A report was given regarding the financial status of the General Service Office (GSO). It was reported that a literature price increase has been passed due to a lacking prudent reserve and insufficient group contributions. There will be a 25% increase on Big Books and a 15% increase on all other literature. These increases are necessary for GSO to continue providing essential services, including literature production, digital applications, employee support, archives, and public service announcements.

AA Grapevine remains over budget, largely due to the high cost of printing physical subscriptions. Printed copies continue to be necessary for prisons, institutions, and rehabilitation facilities. Updates have been made to the Grapevine app; however, its current reliability is still being evaluated.

#### Alternate Delegate Report

A report was given on the Southwest Regional AA Service Assembly (SWRAASA). This is a regional service convention focused on all aspects of service at the world, area, district, and group levels. SWRAASA comes to our area approximately every 22 years and will be held October 9–11, 2026, in Baytown, Texas. Members were encouraged to attend, bring sponsees,

and participate in workshops and service-focused programming.

### SETA Convention Report

The 2026 SETA Convention, titled “The Broad Highway,” was canceled due to severe weather. Pre-registration totaled 404, with an anticipated attendance of 800. A weather clause was invoked in the hotel contract. While refunds were not issued by the hotel, approximately \$18,000 paid as a deposit was secured as a credit toward future conventions. Registrants may request a refund within 30 days or choose to donate their registration to be applied to a future SETA convention. Hospitality room funds, which were fully supported by contributions, will be refunded or returned to contributing groups.

The January 2027 SETA Convention has a signed contract and will be held at South Shore Harbor.

### Motions Brought to the Floor

- A motion to hold the SETA Convention every other year did not pass due to concerns that it would negatively affect attendance.
- A motion to hold the SETA Convention in one central location did not pass in order to honor the spirit of rotation across the area.
- A motion to establish an advisory committee for future SETA conventions passed, allowing experienced convention leaders to review locations, contracts, and provide guidance.
- A motion allowing the Finance Committee to review SETA convention contracts passed to help prevent unexpected financial burdens.

barb and Rich

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| <b>INTERGROUP REPORT: Michelle S</b> | <b>Report given by: Michelle S</b> |
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Attended December 2025 Intergroup delegate meeting to “check it out” prior to my January start in the position.

Here’s a few random things from December that I picked up to report:

- Still looking for candidates to replace Kelli

- Help needed with phones – various options available with coverage – promote service work within our group, sponsees, etc
- Intergroup feeling pinch of budget – encourage donations among our groups. I did learn of interesting info on various ways to donate individually – should share these within group:

### **Individual Direct Gifts**

Intergroup Association works fully in accordance with A.A. Traditions. Donations are accepted ONLY from members of the Fellowship. We do not accept outside donations from non-members or from other organizations. Under AA guidelines, donations from individual members are limited to \$5000 per year.

### **Birthday Club**

Many members of the Fellowship choose to make a donation to show their gratitude to A.A. on their birthday. Typically, this is called becoming a member of the Birthday Club. Members donate a dollar or some multiple for each year of their sobriety annually. Birthday Club givers can use our online donation page to set up an annual automatic payment on your debit or credit card.

### **Faithful Fivers**

One of the best ways you can help us carry the message is to become a member of the “Faithful Fivers”. These are people who donate \$5 or more each month to supporting our primary purpose around the greater Houston Area. Faithful Fiver donations can be set up on a monthly automatic charge on your debit or credit card through our online donation page. Intergroup is very appreciative of all donations. As Bill W. remarked, it’s not how much you give, but the fact that you do give to help support A.A.

- Next delegate meeting is February 19<sup>th</sup>.

Intergroup has weekend available for groups to handle phones and when she gets dates she will update CG and suggest our group helps out, we don't help despite being one of the largest groups

She discusses new ways to volunteer with newcomers and short time to volunteer for a few hours there. There is a little delay between delegate meeting and out business meeting

Thomas, anything AA related can go on bulletin board

Thomas asks Michelle to explain what phones are.

Michelle explains what intergroup inbound phones are for, for alcoholics who call looking for help, members do little shifts here and there and inbound calls to Intergroup gets forwarded to volunteer members for the time period they signed up for.

Michelle notes that we are one of the largest groups in the Houston area and we do not currently do any phone volunteer work at or for intergroup.

Michelle adds that Intergroup hopes to fill their executive Secretary position soon because Kelly R. is retiring.

Michelle talks about burner phones and passing them off member to member to answer intergroup phones being forwarded to our group as a possibility. Intergroup needs our support, financial donations and more than just money donations, we give more than most.

Harold, David T does answer phones a lot and marie.

Harold discusses the techniques of forming a committee to get a phone here.

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| <b>LITERATURE CHAIR: Neal (Chair)</b> |
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| <b>Report given by: Heather S (Co-Chair)</b> |
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(Neal and Heather were not present, Report given by proxy during business meeting)

Good evening!

I just wanted to check in for Literature this month. So far, so good. I checked the stock of everything today. Please let me know if anything is needed from me.

Thanks,

Heather Shifflet

Michelle S moves to accept and Kathy 2nd's

neal has stepped down

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| <b>FACILITY: Donnie S</b> | <b>Report given by:</b> |
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Everything is good. Donnie is planning to get the mailbox key after the lease is signed.

We signed the lease last week or something.

Is planning to get lights cuz we need lights, our light guy doesn't stock those.  
Thomas said we need to change locks to the bathroom towel box.

Safe was unpowered  
Thomas put new batteries in it

Mark moves to accept and Thomas 2nd's, passes by unanimous consent.

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| <b>SUPPLY: MARTIN M</b> | <b>Report given by: Martin M</b> |
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Martin says it is all set up and running and he extolls how much he really loves this new job.  
Much laughter abounds.

Jay raised some concern about toilet paper strategy and Martin gave personal guarantees this issue has been attended to.

Barb moves to accept and Michelle 2nd's, passed by unanimous consent.

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| <b>CLEANING OFFICER: Barb L</b> | <b>Report given by: Barb L</b> |
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While we will never turn away volunteers, I have created a calendar with my Sponsee's and other folks who are willing to participate and already assigned all cleaning dates and those responsible for the year. One of the benefits of working with a lot of women I guess!

I did put it on the board near the kitchenette that we clean every Sunday at two if anybody would like to show up.

We are good.  
Sent from my iPhone

Barb states the quarterly carpet cleaning is coming up, she spoke to either Roy, Rob or Ray,... and then settles on Ron, possible cleaned next tuesday and will make announcements at

meetings to move chairs out.

Jordan moves to accept and Rhonda 2nd's, passes with unanimous consent.

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| <b>ARCHIVIST: Jordan S</b> | <b>Report given by: Jordan S</b> |
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Archivist Role was unclear to begin with.

Research has been conducted regarding the experience strength and hope from former AA archivists found digitally.

Also, a searchable document has been shared by Aviboaz of the meeting minutes from years past.

More to come as to how (more specifically) the archivist role can help carry the message and preserve the group history.

Efforts to aide are welcome when coming from a place of kindness and patience.

We have a binder, we have searchable google doc, we got all the minutes on the website back to 2012 and 2020.

asks for people to send him stuff they collect from around AA to give to him

Barb asks, they used to record our speaker meeting, is that still happening? Daniel said it doesn't know if they should be archived? Daniel says he has a lot on his Onedrive.

Harold expresses concern regarding the recordings and ponders if there was ever a vote for the recordings or what to do with the recordings. He also expresses the question of who else is reviewing them other than people in the group here.

Jordan says he can speak to this, that he has engaged with the Area level archivist who has been doing this for 9 years and that he plans to apply the same conformity and standards as CG acquires items and archives.

Harold states that he couldn't hear everything that was just said but hopes it is in-line with AA 12 traditions.

Phil and another ask the Secretary for an opinion. Yikes.

In short, I stated that unless the speaker knew in advance and agreed to be recorded and that the recording could be disseminated outside of CG, that the recording should remain private.

Ginger states that is started as a voluntary thing so people in the group could re-listen and that it was not for distribution.

Barb moves to accept and Michelle 2nd's, passes by unanimous consent.

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| <b>WEBMASTER: Ronny S.</b> | <b>Report given by: Ronny S.</b> |
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No Report Received

has something to report  
we have 2 bills to pay coming up.  
3 year renewal, 467.64 due march 12  
domain name 86.54 ([cypressgroupaa.org](http://cypressgroupaa.org)) due feb 28

Phil asks if Ronny has the invoices and Ronny states that he does but did not pay them until he had approval.

Aviboaz questions the cost of hosting and states that those seem high compared to other industry standard pricing. Ronny replies we are doing this through Wix and that this was previously set up by someone else back in the day and he has inherited what we have.

Aviboaz says he's just trying to save money and that he understands Ronny did not set this up, and that Aviboaz is just trying to understand how we got into this high price website.

Ronny also states that he does not want to move to cheaper hosting right this moment to avoid the high renewal pricing because it would cause a significant amount of burden and work on him since we only have 30 days to get all transferred and set some with new hosting.

Thomas moved to accept and Jeff 2nd's, passed by unanimous consent.

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| <b>SPEAKER MEETING: Paul B</b> | <b>Report given by: Paul B</b> |
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(Paul was not present, report given by written proxy)

This is Paul B.

I have speakers for the next 2 months. Everything is moving right along.

Kathy moves to accept and Rich 2nd's, passed by unanimous consent.

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| <b>BIRTHDAY MEETING CHAIR: Sarah D</b> | <b>Report given by: Sarah D</b> |
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Sarah just had an epiphany and exclaims that she just realized the report she sent was for this meeting and that in her personal deliberations, she didn't understand why no one answered. Report is below.

Hello!

I'm checking in for Birthday night chair with cowboy John. Everything is in order for the last Saturday of the month, including chips, cake and balloons.

Questions:

Is there a budget for these items per month?

How do we get reimbursed and what is the procedure?

Thanks so much,

Sarah D

Sarah ask about budget for those items. She states she did what they did last year and she had a hard time paying, birthday cakes and balloons add up.

Sarah says she'd like to know the procedure.

Aviboaz says Just send the bill to Rich.

Barb asks what is the budget?

Mark, there wasn't a budget, I just turned in my receipts, says there is no budget.

Ronny, how much did you spend

lot of receipts \$39.99 for 24 ballons. birthday cake was 50 for half sheet

Harold says, no need to address, leave it to your wisdom

Thomas moves to accept and Barb 2nd's, passed by unanimous consent.

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| <b>COMMITTEE REPORTS</b> (if any) |  |
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Reports from any standing committee not already given from Chair positions.

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| <b>AD HOC COMMITTEE REPORTS</b> | <b>Lease/Real Estate Comm by: Thomas H.</b> |
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**Committee met on Dec 4, 2025**

Attending were Thomas, Daniel, Donnie, Ken, Aviboaz

Thomas' Report:

We have also been discussing the lease renewal as the ad hoc committee chairman for the lease renewal. We have been gathering information from different sources and discussing options along with the committee members. We have a final meeting and we are finalizing the decision to secure the lease.

Secretary's Notes:

We looked at the property located next door to our current location (on the other side of the fence by daycare). It was close to the same size we currently have, and rent would be roughly \$3,700-\$4,500 all inclusive of fees, which is similar to what we paid during 2025.

The landlord is slow at responding to inquiries, but did indicate he will ask the owner (his daughter-in-law) to come down on the rent.

The landlord did not give any opposition to CG moving there.

The interior will need to be remodeled to accommodate CG and its 2 main rooms and private meeting rooms and storage. There is space for a better coffee bar.

We re-grouped at CG to meet with our current landlord (Richard). Ken and the landlord got heated as the landlord was not comprehending that Ken was showing his empathy for the landlord stating "problems" with CG and its current lease.

The landlord kept trying to say his Insurance is going up significantly because we are an Alcoholics Anonymous group and that he will have to pass that cost onto us in our release. The landlord stated 3 times that we should be prepared for a significant increase for this coming lease and another significant increase for the lease in 2027.

We have multiple reasons to believe the landlord is not truthful and is either wanting more money based on his assessment of market conditions or wants us out without saying it.

**Committee conducted latest meeting Jan 17, 2026 at 14:07 - 15:15**

11506 Cypress North Houston, Cypress, TX 77429

Thomas presented the lease options and difficulties on how he got to this; the landlord not being honest and potentially lying about some of the terms.

Thomas presented alternative locations, but none are ready to go right now.

At Thomas' request, Aviboaz read an email to the committee that was written by Thomas and previously sent to Richard the landlord and was also CC's to the committee..

Thomas informed that CG had previously lost its 501C3 due to filings not kept up with.

We don't have an option but to sign.

Phil and Aviboaz suggest we begin looking aggressively for alternatives.

Group voted on option 1 presented, \$1,600 per month per unit, \$4,800 total monthly, and the total annual rent with CAM fees and AC maintenance fees, \$57,600. This is a 1 year lease, landlord refused to give a longer lease nor a month to month.

Committee decided to sign lease the 1 year, while also pursuing aggressive negotiation with the building next door that has the space we need, parking and rent is slightly cheaper than what Cypress Group pays now at our current location, before the rent increase.

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Understanding a deposit for a new next door place to move in Sept/Oct 2026 we can use that strategy to hold the place until CG makes a final decision.

Phil, Donnie and Aviboaz likes the idea of next door because it does not disrupt existing member's transit times or drives to the meeting. (least impact compared to other locations looked at)

Thomas H. paid and is also waiting to be reimbursed for Zoom costs, as the costs the group understood it to be wasn't the cost for the way the virtual meetings are being held. It required a 2nd license.

We are 1000 over what we were paying, rhetoric coming from the landlord was unacceptable. committee is researching for alternatives.  
We need to find a place by sept so that we have a new place to go and time to move and get the new place set up.

Harold, we have a committee, they are changing their name, no motion needed.

Michelle a, question, ..... did CG lose 501c3, what does that affect?

Harold, are we going to do 501c3? Michelle Corrests Harold.

Rich moves to accept and Michelle S 2nd's, passed by unanimous consent.

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| <b>OTHER BUSINESS</b> |
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|  | <b>OLD TABLED MOTIONS that have been "moved" from the table</b> |
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None Listed

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|  | <b>OTHER BUSINESS / Floor Business</b> |
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None Listed

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|  | <b>OLD BUSINESS - Ongoing business not part of Committee Reports</b> |
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None Listed

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| <b>NEW BUSINESS</b> |
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The Chair advanced the meeting to New Business.

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|  | <b>NEW MOTIONS</b> |
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**Motion by: Robert U.** on 12-21-2025 at 12:18 pm

I motion to nominate Robert U. for the vacant CO-Secretary position of The Cypress Group.

Background Info by Robert U.

The position is vacant and the group deserves to have a person in each position of leadership.

Expected Results if Motion Passes:

Robert U. will assume the challenges and responsibilities immediately.

motion withdrawn bc robert was a newcomer and then got drunk and is not currently present.  
CG rules require the mover to be present.

Mark E nominated co-facility  
approved by unanimous consent

Thomas motions to elect Morgan Co-Literature  
And Michelle S. 2nd's, passed by unanimous consent.

Kathy motions to adjourn at 8:54 pm and Rhonda 2nd's, passed by unanimous consent.

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|  | <b>MEETING CLOSED</b> |
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