



**SAN DIEGO WEST COAST MULTICULTURAL CARNIVAL & FESTIVAL**

Saturday August 11th, 2018 12:00 p.m. to 10:00 p.m.

Vendor Application: **Informational/ Resource Booth**

Application Deadline is Friday, June 29, 2018

(After the deadline, contact us for availability.)

SHOWCASE YOUR BUSINESS TO THOUSANDS OF POTENTIAL NEW CUSTOMERS!

Please read the entire document before completing the application form.

Thank you for your interest in the 2nd Annual San Diego West Coast Multicultural Carnival & Festival on August 11TH, 2018 at Qualcomm Stadium in San Diego, California. Please read the following terms and conditions carefully before submitting application and payment.

**Early Bird: Completed application with payment by April 16th 2018 will be considered early bird registration and you will receive a 15% discount equaling a savings of \$15.00**

**Deadline**

A signed copy of this application must be completed and received no later than Friday, June 29, 2018.

**Payment Policy**

Payment for vendor booth fee can be made by credit/debit card on the website or money order.

Refund Policy Vendor booth fees are nonrefundable as all funds are committed to the production, promotion, marketing and advertising of the Carnival.

### **Registration Process and Fees**

To apply for the Carnival, please complete the application form attached to this document and return it by email [info@sdca-inc.org](mailto:info@sdca-inc.org) as soon as possible, but no later than Friday, June 29, 2018. Within 24-48 hours upon receipt of your completed application, you will receive an email from San Diego Caribbean Association forwarding an invoice and confirming that you have been accepted. Immediate receipt of payment in full will complete your registration and ensure your space at the Carnival. For marketing purposes, free promotional flyers will be available at local distribution centers prior to the event. Your Carnival packet which will include two vendor passes will be available no later than Saturday July 14, 2018.

We will provide you with your space only at the Carnival. It is the responsibility of the vendor to provide any signage for their booth, tent, and all necessary tables and chairs, lights, and power extension cords as the Carnival will go into the evening.

### **Setup/ Break down**

Setup will be on Friday August 10th from 4pm-8pm and Saturday August 11th from 7am-9:30am all vehicles must be off Carnival grounds no later than 9:30am. Breakdown and cleanup must be completed by August 12th 12:30am.

### **Insurance**

We strongly encourage all event participants to carry insurance. Insurance must be obtained at vendor's own expense. San Diego Caribbean Association, Inc., assumes no risk. By your participation in the Carnival and signing this application, the Vendor expressly releases San Diego Caribbean Association, Inc., and the City of San Diego City and San Diego County from any and all liability for any damages, injury, theft, or loss to any person or goods which may arise from the occupation of space by the vendor. Please provide a Certificate of Insurance adding the San Diego Caribbean Association, Inc. as an insured. Certificates of Insurance can be obtained for free with your insurance company. We recommend Ideal Choice Insurance Agency Inc. 619-423-7172

### **Sales Tax/Resale Number**

All vendors are responsible for collecting and paying their California Sales Tax on all sales made during the Carnival.

A seller's permit allows you to collect sales tax from customers and report those amounts to the state on a regular reporting period (either monthly, quarterly, or annual). There is no charge for a seller's permit. If needed, you can apply for a Seller's Permit or for a Temporary Seller's Permit (limited to 90 days only) online by visiting at <https://boe.ca.gov/onlineservices/>.



**SAN DIEGO ANNUAL WEST COAST MULTICULTURAL CARNIVAL & FESTIVAL**

**Saturday, August 11, 2018 12:00 p.m. to 10:00 p.m.**

Vendor Application: Informational Booth

Application Deadline is Friday, June 29, 2018

(After the deadline, contact us for availability.)

SHOWCASE YOUR BUSINESS TO THOUSANDS OF POTENTIAL NEW CUSTOMERS!

Contact Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

Number of 16' x 16' spaces you would like at the Carnival? \_\_\_\_\_ \$100.00 each

Type of items you will be distributing:

\_\_\_\_\_

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I agree to abide by the rules stated. I understand that all promotion of my items must take place within the confines of my booth. I further understand that San Diego Caribbean Association, Inc., and all their representatives are not responsible for or liable for damages including, but not limited to, loss suffered before, during, or after the Carnival as a result of the display of my work, equipment or material. I understand that there are no refunds or rain checks due to inclement weather. The duplication or use of any trademarks or logos belonging to the San Diego Caribbean Association, Inc. is strictly prohibited. San Diego Caribbean Association, Inc. reserves all rights to refuse booth space based on Carnival guidelines. If these guidelines are not upheld, my booth will be closed immediately and my funds will not be refunded.

I have read and agree to all the specified terms and conditions set forth in this application. I further release, indemnify and hold harmless, San Diego Caribbean Association, Inc., and its clients and affiliated organizations or entities, directors, officers, agents or employees, or any of the above from any and all liabilities, demands, claims, damages or costs to property or persons as a result of my participation in this Carnival. I understand that San Diego Caribbean Association, Inc. reserves the right to remove anything that does not meet the standards set forth in this application. I understand that there are no refunds or rain checks due to inclement weather. In consideration of acceptance of my application, I agree to accept all decisions of San Diego Caribbean Association, Inc. and agree to allow them use of any slides and photos and other promotional materials including photographs and video tape taken at the Carnival for the purposes of promoting the events this year and in future years.

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Please email completed application to [info@sdca-inc.org](mailto:info@sdca-inc.org) For questions and inquiries, please call us at (619) 919-5005 [www.SDCA-inc.org](http://www.SDCA-inc.org)