

# TOWN OF HEATH SPRINGS

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## REGULAR MEETING

103 Duncan Street | Heath Springs, SC 29058

Tuesday - 7:00 P.M. January 19, 2021

1. **Call to Order Regular Meeting – Mayor Eddie Moore**
2. **Welcome and Recognition – Mayor Eddie Moore**
3. **Invocation and Pledge of Allegiance**
4. **Approval of the Agenda and Minutes**
5. **Roll Call – Town Clerk Wanda Kilpatrick**
6. **Citizens Comments**  
*(Speakers are allowed 3 minutes. This is not a period of dialogue for speakers and Council.)*
7. **Discussion & Action Items**
  - a. Town of Heath Springs – Lancaster County Planning w/ Katie See ~
    - a. Proposed UDO Text Amendment – Rainbow Promise Enterprise
    - b. Proposed UDO Text Amendment – Manufactured Homes
  - b. Town of Heath Springs – Banking ACH / Fire Department Fund Resolution
  - c. Fire Dept. Equipment Request: Disinfect ElectroStatic Sprayer ~ Chief J. Payne
8. **Reports**  
December 2020 Cost Report  
Community Relations
9. **Executive Session**  
Town of Heath Springs - Landscape Contractual Matters  
Town of Heath Springs - Legal Claim Matters
10. **Adjournment**



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Questions & Answers (41)






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## Town of Heath Springs Profit & Loss Budget Performance December 2020

	Dec 20	Budget	Jul - Dec 20	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
4002 · Local Option 71%	37,608.02	24,000.00	131,980.07	92,895.54	160,000.00
4003 · Local Option 29%	6,674.61	4,119.09	20,983.37	16,130.75	24,000.56
4004 · Housing Authority	0.00	0.00	2,470.59	3,500.00	3,500.00
4005 · Business License	231.23	0.00	30,261.00	6,182.10	75,000.00
4007 · State Shared Revenue	0.00	0.00	9,365.02	9,365.02	9,365.02
4008 · Merchant's Inventory Tax	74.10	0.00	148.20	148.20	9,661.42
4009 · Cable Franchise	1,361.35	0.00	2,779.84	3,207.61	6,205.00
4011 · Electric Power Franchise	0.00	0.00	14,317.35	494.14	494.14
4012 · Accommodations Tax	0.00	0.00	1,006.66	1,335.26	1,335.26
4018 · Miscellaneous Revenue	0.00	690.58	0.00	768.48	798.48
4032 · Telecommunications Tax	0.00	0.00	0.00	0.00	1,379.20
4200 · Grants	0.00	0.00	800.00	0.00	0.00
4410 · Rental Fees	200.00	200.00	1,200.00	1,200.00	2,400.00
4610 · One Percent Money	2,258.72	2,260.37	2,258.72	2,260.37	2,260.37
4707 · Events	1,023.00	0.00	-298.41	0.00	2,106.41
4710 · Sanitation Fees	3,987.27	4,495.06	25,861.61	26,106.89	51,858.60
4720 · Late Payment Penalties	156.91	-4,226.45	779.35	669.04	968.05
4740 · Water Dept. Labor/FICA	5,024.75	3,093.86	28,082.19	17,701.16	40,415.29
4750 · Landfill Reimburse/Lanc. Cty	0.00	262.84	1,028.41	1,375.93	2,854.18
4910 · Depot Receipts	0.00	1,000.00	0.00	4,850.00	7,075.00
7000 · Transfers to and From	0.00	0.00	0.00	669.60	669.60
<b>Total Income</b>	<b>58,599.96</b>	<b>35,895.35</b>	<b>273,023.97</b>	<b>188,860.09</b>	<b>402,346.58</b>
<b>Gross Profit</b>	<b>58,599.96</b>	<b>35,895.35</b>	<b>273,023.97</b>	<b>188,860.09</b>	<b>402,346.58</b>
<b>Expense</b>					
5010 · Administrative Salaries & Wages	3,606.00	3,624.00	19,472.40	19,610.28	38,846.28
5011 · Salaries Town Officials	1,083.66	1,083.66	6,501.96	6,501.96	13,003.92
5022 · Christmas Bonus Clerk	400.00	100.00	400.00	100.00	200.00
5024 · Admin Payroll Expenses					
5026 · Admin - State Retirement	1,636.00	1,019.76	9,666.61	7,642.17	23,563.92
5027 · Unemployment Taxes	0.00	0.00	44.56	0.00	0.00
5024 · Admin Payroll Expenses - Other	943.14	1,012.58	5,766.45	6,117.24	11,496.82
<b>Total 5024 · Admin Payroll Expenses</b>	<b>2,579.14</b>	<b>2,032.34</b>	<b>15,477.62</b>	<b>13,759.41</b>	<b>35,060.74</b>
5025 · Workmans Comp. Admin.	343.00	0.00	446.13	99.00	462.44
5100 · Town Meeting-Travel	0.00	28.84	0.00	57.43	481.43
5230 · Audit General Operations	0.00	0.00	16,011.37	7,150.00	7,150.00
5232 · Tort and Bonding	635.50	0.00	635.50	0.00	1,371.00
5233 · Training and Workshops	0.00	0.00	435.00	7,132.94	8,481.94
5234 · Ins Town Hall/FD	1,592.50	0.00	1,592.50	0.00	2,910.00
5236 · Miscellaneous	982.43	2,034.21	2,668.06	7,820.85	8,819.21
5240 · Utilities-Administrative	633.98	1,209.76	3,901.14	3,224.28	6,965.53
5250 · Office Expense-Administrative	913.02	477.90	9,398.29	4,039.01	9,600.33
5252 · Office Supplies	0.00	0.00	1,161.69	1,161.81	2,692.70
5267 · Utilities Veterans Monument	49.00	52.00	295.00	310.00	621.00
5269 · Long Range Plan	3,000.00	3,000.00	18,000.00	18,000.00	38,000.00
5273 · Maintenance & Repairs	5,750.00	0.00	6,137.81	399.00	1,264.18
5285 · Utilities Entrance Sign	24.12	0.00	142.32	189.26	308.90
5292 · Newspaper Advertisements	616.00	566.56	4,792.72	3,024.66	3,350.82
5293 · Professional Memberships	0.00	0.00	385.00	0.00	855.00
5300 · Insurance	460.44	0.00	460.44	0.00	0.00
5301 · Caskey Property Ins.	236.50	0.00	236.50	0.00	198.00
5420 · Co. Furnished Police Services	0.00	60.00	0.00	60.00	60.00
5431 · Unemployment Contributions	0.00	0.00	1,940.76	0.00	50.00
5432 · Vehicle Insurance-Law	410.50	0.00	410.50	0.00	546.00
5481 · Victims Rights Assess.	0.00	0.00	0.00	0.00	9,878.09
5491 · Office Supplies-Recorder	0.00	0.00	0.00	37.35	37.35
5492 · Utilities-Law Enforcement	0.00	0.00	0.00	1,211.82	1,211.82
5610 · Fireman's Association Dues	0.00	0.00	0.00	0.00	380.00
5612 · Training Allowance	0.00	0.00	0.00	0.00	448.01
5615 · Postage & Office Expense	0.00	0.00	11.70	0.00	65.20
5620 · Vehicle Operating Expense-FD	0.00	0.00	625.51	0.00	1,239.45
5630 · Vehicle Insurance-FD	587.50	0.00	587.50	0.00	904.00
5640 · Equipment & Supplies-FD	0.00	0.00	0.00	0.00	2,234.46
5650 · Equipment Maintenance	0.00	0.00	0.00	326.00	326.00
5664 · Bank Charges	0.00	0.00	0.00	37.35	73.35
5670 · Supplies & Equipment 1%	0.00	0.00	0.00	992.13	992.13
5710 · Vehicle Operating Exp.-Garbage	0.00	264.12	85.00	1,690.99	3,335.49
5711 · Vehicle Insurance-Garbage	0.00	0.00	0.00	0.00	924.00
5713 · Materials & Supplies-Sanitation	0.00	0.00	59.42	0.00	1,607.53
5715 · Sanitation Payroll	3,057.95	1,616.60	15,105.33	10,912.05	24,411.31
5725 · Workmans Comp.	0.00	0.00	209.37	200.75	618.56
5756 · Equipment & Supplies-Street	0.00	0.00	0.00	400.00	400.00
5758 · Utilities Street Lights	2,794.40	2,836.92	16,766.40	16,873.92	33,508.32
5765 · Contracted Services-Street	100.00	5,738.00	25,040.00	31,188.00	58,656.00
5768 · Landscaping	0.00	0.00	2,125.00	700.00	6,070.00
5816 · Water Dept. Payroll	4,667.67	2,528.00	25,842.42	16,097.28	35,597.28
5817 · Job Related Travel	0.00	0.00	244.16	0.00	0.00
6012 · Depot Supplies	0.00	68.96	0.00	141.45	141.45
6013 · Depot Repairs & Maintenance	0.00	0.00	0.00	729.51	829.51
6014 · Utilities Depot	160.50	64.86	561.10	655.13	1,146.78
6015 · Depot Refund Deposit	0.00	1,300.00	0.00	2,750.00	4,475.00
6020 · Depot Insurance	0.00	0.00	0.00	0.00	330.00

**Town of Heath Springs  
Profit & Loss Budget Performance  
December 2020**

	Dec 20	Budget	Jul - Dec 20	YTD Budget	Annual Budget
<b>66900 - Reconciliation Discrepancies</b>	0.00	-1.00	0.00	-0.99	-0.99
<b>Total Expense</b>	<b>34,683.81</b>	<b>28,685.73</b>	<b>198,165.62</b>	<b>177,496.63</b>	<b>371,139.52</b>
<b>Net Ordinary Income</b>	<b>23,916.15</b>	<b>7,209.62</b>	<b>74,858.35</b>	<b>11,363.46</b>	<b>31,207.06</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
4020 - Interest-General Fund	5.39	2.49	29.63	12.19	18.88
4021 - Interest-Local Option	448.86	657.15	3,015.23	4,580.48	8,060.94
4352 - Interest-Victims Rights	0.00	0.43	0.00	6.06	6.09
4705 - Long Range Transfer	3,000.00	3,000.00	18,000.00	18,000.00	36,000.00
4730 - Interest-Sanitation Account	132.04	281.62	913.87	2,115.39	3,392.05
4911 - Depot Interest	1.58	0.32	4.78	1.45	3.36
<b>Total Other Income</b>	<b>3,587.87</b>	<b>3,942.01</b>	<b>21,963.51</b>	<b>24,715.57</b>	<b>47,481.32</b>
<b>Other Expense</b>					
5721 - Miscellaneous Expense	0.00	0.00	2,414.00	337.35	379.45
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>2,414.00</b>	<b>337.35</b>	<b>379.45</b>
<b>Net Other Income</b>	<b>3,587.87</b>	<b>3,942.01</b>	<b>19,549.51</b>	<b>24,378.22</b>	<b>47,101.87</b>
<b>Net Income</b>	<b>27,504.02</b>	<b>11,151.63</b>	<b>94,407.86</b>	<b>35,741.68</b>	<b>78,308.93</b>

Water & Sewer Fund  
Profit & Loss Budget Performance

December 2020

	Dec 20	Budget	Jul - Dec 20	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
4710 · Sanitation Fees to Transfer	0.00	0.00	-637.50	0.00	0.00
4720 · Sanitation Late Fees	0.00	0.00	15.14	1.11	12.60
4810 · Water Charges	11,345.93	10,725.47	74,271.24	78,772.51	150,000.00
4815 · State Testing Fee	392.00	0.00	2,324.00	0.00	0.00
4820 · Water Penalties	509.55	697.21	2,546.68	2,428.50	3,477.89
4830 · Reconnections	0.00	0.00	0.00	25.00	25.00
4835 · Returned Check Fees	0.00	0.00	10.00	0.00	0.00
4840 · Water Tap	0.00	200.00	2,400.00	939.25	2,339.25
4846 · K-Ville Sewer Treatment	-84.47	0.00	-179.03	420.31	286.59
4910 · Sewer Charges					
4911 · Adjustments	167.63	-1,112.53	-2,301.33	661.92	-1,059.18
4910 · Sewer Charges - Other	7,470.08	9,900.37	48,223.77	52,002.13	100,007.39
<b>Total 4910 · Sewer Charges</b>	<b>7,637.71</b>	<b>8,787.84</b>	<b>45,922.44</b>	<b>52,664.05</b>	<b>98,948.21</b>
4920 · Sewer Penalties	309.45	506.92	1,547.30	1,495.42	2,003.58
4930 · Sewer Tap Fee	0.00	0.00	1,200.00	600.00	1,800.00
<b>Total Income</b>	<b>20,110.17</b>	<b>20,917.44</b>	<b>129,420.27</b>	<b>137,346.15</b>	<b>258,893.12</b>
<b>Gross Profit</b>	<b>20,110.17</b>	<b>20,917.44</b>	<b>129,420.27</b>	<b>137,346.15</b>	<b>258,893.12</b>
<b>Expense</b>					
5230 · Travel	0.00	270.00	1,140.00	1,990.00	3,380.00
5292 · Newspaper Ads	0.00	0.00	0.00	919.98	1,809.99
5630 · Repairs & Maintenance	1,821.38	2,200.00	2,110.29	8,322.50	8,199.58
5801 · Emergency Expansion	3,000.00	3,000.00	18,000.00	18,000.00	36,888.09
5803 · Lab Certification-Water	0.00	0.00	125.00	125.00	125.00
5805 · Contract-Distribution Operator	1,216.87	1,235.41	7,236.93	7,066.24	14,430.58
5810 · Salary-Meter Reader	225.00	225.00	1,350.00	1,350.00	2,700.00
5816 · Salaries	5,024.75	3,093.86	28,082.19	17,701.16	40,415.29
5817 · Job Related Travel	380.00		1,140.00		
5821 · Contract Services-Labor	5,750.00		67,402.29		4,750.00
5825 · Billing Expense&Office Supplies	136.50	268.10	1,711.00	1,698.05	3,187.12
5829 · Pension Expense - SCRS	0.00	0.00	0.00	0.00	4,461.00
5830 · Water Purchases	3,913.61	0.00	26,149.51	20,871.04	40,198.72
5842 · Membership Fees	350.00	0.00	350.00	0.00	600.00
5845 · Utilities-Water	37.83	176.91	2,454.66	503.51	2,689.16
5850 · Audit	0.00	0.00	7,400.00	7,150.00	7,150.00
5860 · Water Meter Purchases	0.00	0.00	3,338.88	0.00	1,126.38
5863 · Grant Administration Fees	1,382.24	0.00	2,632.75	0.00	5,194.24
5868 · Water Tank-S. College St.	0.00		200.00		
5870 · Water Sampling Contract	67.00	0.00	469.00	335.00	804.00
5875 · Safe Drinking Water-Ann. Fee	1,065.00	0.00	3,932.00	3,932.00	4,332.00
5876 · Supplies	0.00	841.33	596.09	841.33	1,208.66
5905 · Refund	200.00	272.00	-401.71	272.00	454.30
5910 · Contract Services-Plant Operato	4,867.50	4,941.64	28,946.75	28,836.61	54,548.57
5915 · Contracted Lab Services	928.00	0.00	5,735.00	4,021.00	9,790.00
5920 · Utilities-Sewer	2,395.92	2,353.10	12,054.51	12,849.27	26,935.06
5922 · Sludge Removal	0.00	0.00	8,880.00	5,920.00	10,580.00
5930 · Supplies-Sewer	1,892.71	339.48	9,725.20	7,044.72	12,940.82
5931 · Insurance-WWTP	1,446.00	0.00	1,446.00	0.00	2,614.50
5932 · Ins.-Buildings	282.00		282.00		288.50
5933 · Ins. Lift Stations	540.00	0.00	540.00	0.00	804.50
5934 · Workman's Comp	0.00		0.00		156.25
5935 · Ins - Tank/Fence	557.00		557.00		844.50
5940 · Repairs & Maintenance-Sewer	355.00	0.00	3,722.00	2,078.43	9,356.80
5945 · Major Repairs	0.00	18,791.25	23,204.53	42,413.71	6,373.47
5947 · Landscaping-Joey Mowing	0.00	0.00	2,300.00	2,760.00	4,440.00
5950 · Sewer Permit	0.00	0.00	0.00	0.00	0.00
60200 · Automobile Expense	0.00		0.00		219,957.44
60400 · Bank Service Charges	212.11	184.91	1,488.38	1,261.43	2,619.62
61700 · Computer and Internet Expens...	0.00	20.00	0.00	31.20	130.20
64700 · Miscellaneous Expense	-36.18		-36.18		
66900 · Reconciliation Discrepancies	-8.00	0.00	-8.00	0.01	-165.69
<b>Total Expense</b>	<b>38,002.24</b>	<b>38,212.99</b>	<b>274,256.07</b>	<b>198,294.19</b>	<b>546,318.65</b>
<b>Net Ordinary Income</b>	<b>-17,892.07</b>	<b>-17,295.55</b>	<b>-144,835.80</b>	<b>-60,948.04</b>	<b>-287,425.53</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
4805 · Emergency Expansion Transfer	3,000.00	3,000.00	18,000.00	18,000.00	36,000.00
4860 · Interest-Emergency Expansion	0.00	70.06	109.89	1,751.54	2,190.48
4861 · Grant Income	0.00	36,147.00	59,552.00	38,647.00	509,824.00
70200 · Interest Income	0.00		0.00		0.02

01/15/21

Water & Sewer Fund  
Profit & Loss Budget Performance

December 2020

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	<u>Dec 20</u>	<u>Budget</u>	<u>Jul - Dec 20</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Total Other Income	3,000.00	39,217.06	77,661.89	58,398.54	548,014.50
Net Other Income	3,000.00	39,217.06	77,661.89	58,398.54	548,014.50
Net Income	<u>-14,892.07</u>	<u>21,921.51</u>	<u>-67,173.91</u>	<u>-2,549.50</u>	<u>260,588.97</u>