

**WOODHAVEN CONDOMINIUMS
HGH TOWING AND RECOVERY
FAILURE TO RETURN WILL RESULT IN A \$50 FINE**

Residents,

We would like to take the time to introduce ourselves. HGH Towing and Recovery is now the designated towing company to service the needs here at this property. We want to make sure we are here not only for the property management team, but for you all as well. If you find yourself in a bind and need help getting your vehicle started or even unlocked, we can help! Give our office a call 24/7 and let dispatch know! Our number will be posted at the bottom of the red and white tow signs you will find located around the property.

All towing will be enforced immediately from the day of this notice. There is a limit of four (4) cars per unit.

In agreement with the property management company, we will also be going through the property sticker any vehicle we see that is against city code violations. All violations will be dated notifying you of when the issue needs to be resolved.

At all times, no vehicle should be parked at the mail center except for mail purposes.

For us to ensure you will not have any issues with your vehicle(s) being towed we will need the following information to get you set up in our system to set up a digital parking permit.

The following information is required: (Please make sure you write legible for us to be able to read all the information to get it input into our system correctly.)

Name of Resident: _____ [] owner [] tenant

Unit Number#: _____ Email: _____

Home Phone: _____ Cell Phone: _____

Emergency Contact Name and Phone Number:

Reserved Parking number: (if this applies to you) _____

Year _____ Make _____ Model _____ Color _____ Plate _____

State _____

VIN: _____

Year _____ Make _____ Model _____ Color _____ Plate _____

State _____

VIN: _____

Year _____ Make _____ Model _____ Color _____ Plate _____

State _____

VIN: _____

*******ONCE COMPLETED, PLEASE RETURN TO THE WOODHAVEN OFFICE*******