

## **Friends of Cedar Hill Park Society Board Meeting Minutes**

Tuesday 10.23.2018, from 10:00pm to 12:00pm

Location: 3515 James Heights, Victoria BC, V8P3R6

Revised DRAFT MINUTES: Minutes: Peter Haddon - Secretary

Attending:  
Susan Haddon  
Ken Campbell  
Peter Haddon  
Jim Moores  
Paul Bishop  
Barb Latham  
Don Scott

Regrets:  
Hugh Fraser  
Andy Ruszel  
Luis Netter  
Lana Burns  
Dave Robertson

### **1. The agenda:**

- a. Prepared by Susan was adopted as circulated. (M: Jim, S: Barb, carried)  
Susan chaired the meeting as Luis is absent.

### **2. Minutes:**

- a. Minutes from 06.19.2018 were approved. (M: Jim; S: Barb, carried) Peter to forward copy to Luis for website.

### **3. Financial Report:**

- a. Susan reviewed Hugh's financial report for the period April 1st 2018 ending October 22nd, 2018. Copies were circulated to attendees.
- b. Approval of the report – M – Barb, S – Don, carried
- c. Meeting members expressed their appreciation for Hugh's continuing work as FCHPS treasurer.
- d. A copy of Hugh's financial report is available on request to Susan.

### **4. Membership Report**

- a. Barb: we have 216 'member supporters'. Three memberships from brochures on chip trail. Day of deposit added to the spreadsheet by Barb.

### **5. Kings Pond**

- a. Arrangement for a tethered turtle log have been made (Susan). Expected installation in the fall 2018.
- b. The status of Kings Pond clean-up items was reviewed. Susan to contact Ian Smith to ask about plans for crushed stone, bench cleaning, mulch.
- c. Barb has digitized and circulated photos from Dr. Nancy Turner of work by volunteers and Saanich to deepen and restore the pond in circa 1992.

### **6. Garry Oak School Project**

- a. Will take place on Oct 25<sup>th</sup> 2018. Susan to email details.
- b. FCHP should write to Saanich Parks Division to express our appreciation.

## **7. CHP Management Visioning and Planning Project**

- a. Peter gave a summary of the Discussion Document that Susan circulated to the Board members for review. Major themes: Communications, Natural and green space, Long term initiatives for CHP.
- b. Camosun CA board has endorsed the Discussion Document. QCHCA will be asked to endorse this evening. MTCA and Golf Club have declined.
- c. Motion for FCHP board to endorse the Discussion Document dated October 8<sup>th</sup>, 2018 (V12) M – Barb, S – Paul, carried.
- d. Covering letter from FCHPS will note the final report should cover the whole of CHP, the three major themes in the Discussion Document, what FCHP would like Saanich Parks to undertake to complete the Final Report.

## **8. Bring Forward Items**

- a. Donation priorities/values to be addressed at our next meeting. (Susan/Barb.)
- b. How to keep the records of FCHPS. Is Dropbox an option? To be addressed at our next meeting.
- c. Membership application box on the Chip Trail - Luis and Peter
- d. Bylaws and constitution filing under the Societies Act is complete (Susan)

## **9. Microphone**

- a. Microphone: Jim and Barb recommended a \$300 unit with rechargeable battery. Jim to be the 'Keeper'.
- b. QCHCA might be interested in rental from FCHP for some events.
- c. Motion to purchase M – Barb, S – Don, passed

## **10. New Business**

- a. Susan to draft a welcome letter to Saanich Council.
- b. Bowker Creek Spring clean-up: Susan to draft an email to Saanich Parks.
- c. Invite Vicki Sanders and Dean Murdock to tour CHP to solicit their advice as to how to best to advocate for our priorities for the Park.
- d. Communication with members: Offer of guided tours of CHP. Speaker event. (Could this be combined with QCHCA?)

## **11. CHP Pulling Together**

- a. Paul said that we continue to work clock-wise around the park. Good attendance. Paul advocated steady progress not 'chop, chop'.
- b. It was suggested that we invite Jenny Eastman. Susan to email Jenny.

**12. Next meetings:** November 27<sup>th</sup> 10am, Jan 22<sup>nd</sup> 10am' March 26<sup>th</sup> 10am.

**13. The meeting adjourned at 12:00 pm.** M – Jim, S - Ken