

Friends of Cedar Hill Park Society Board Meeting Minutes

Tuesday 01.22.2019 from 10:00am to 12:00pm

Location: 3515 James Heights, Victoria BC, V8P3R6

Final Minutes: Peter Haddon - Secretary

Attending:

Barb Latham
Peter Haddon
Paul Bishop
Don Scott
Susan Haddon

Regrets:

Andy Ruszel
Ken Campbell
Lana Burns
Hugh Fraser
Luis Netter
Jim Moores

1. The agenda:

- a. The agenda was adopted with additions: Recruiting; Bird survey; Membership; Website; Garry Oak Marathon. Susan chaired. M: Barb, S : Don, carried. Note: We did not have a quorum for this meeting.

2. Approval of Minutes:

- a. Minutes from 11.27.2018 were approved. (M: Peter; S: Don, carried)

3. Financial Report:

- a. Susan reviewed Hugh's financial report for the fiscal year to Jan 18th, 2019. Copies available from Luis.
- b. Expenses for period: Annual report filing \$40; Bird watch \$150; Bowker Creek Clean-up \$27.71; Speaker unit \$299.00; Brochures \$49.28; Revenues for period \$1,484.36; Cash in bank is \$ 6,062.74

4. Membership Report

- a. Barb reported that she is planning to start her membership renewal activities. Overall FCHP has 221 'supporters'. Three new members including two from brochures placed in CHP boxes.

5. Donations Policy

- a. Susan and Barb presented an updated draft donations policy document. It mentions a need for a donor recognition policy to be developed. Suggested that Susan circulate to all board members for comment and approval.
- b. FCHPS could consider the Saanich Legacy Foundation for donors who would like to receive a tax receipt. Susan to come back with details and recommendations.

6. CHP Pulling Together

- a. Paul said the team is now working just N of the E Derby entrance.
- b. Paul mentioned that Rick Hatch mentioned in an email about a plan to ultimately inventory all species (native and non-native) to help plan for future restoration activities. We don't know more at this stage.

- c. Paul will send copies of his correspondence with Saanich staff and his vision for the Park's natural spaces for review with board.
- d. Don asked if we could undertake an inventory of the Garry Oaks. Don's daughter did a similar inventory in Calgary with a GIS application.

7. CHP Management Visioning and Planning Project

- a. The SWG has completed meeting #9. The issues that have emerged are:
 - Restoration of natural areas and green spaces.
 - Cycling from N to S in CHP could impact chip trail and ESA areas.
- b. Of these cycle trails has the greatest potential to impact the Park. Peter/Luis will circulate the latest version of the CHP Management Plan Proposed actions to the Board for comment.
- c. KWL's study re Reach 17 appears to favour the 'preferred' solution in the 100 Year Blueprint.
- d. Parks Recreation Market Survey study draft should be published shortly.

8. Recruiting to the Board

- a. We agree that we must be proactive in seeking candidates for the Board. Share ideas for candidates and Susan will keep a candidates list.

9. Liam's latest survey

- a. Don said that Liam's new survey will be added to our website.
- b. Barb moved that Liam be offered a \$50 honorarium for this. M – Barb, S – Peter. Susan will ask members not attending to support the motion via email.

10. Garry Oak Marathon - Nature Conservancy of Canada BC Region

- e. We agreed to put FCHP forward for an event – Susan and Don will meet to discuss and bring idea forward for discussion/follow-through

11. Please note our next meeting: Feb 27nd 2019 at 10:00 am

12. The meeting adjourned at 12:10 pm.

Attachment:

Draft Donor Funds Policy document dated January 18th, 2019