

## **Friends of Cedar Hill Park Meeting Minutes - Final**

Tuesday, November 6th from 6:30 pm to 8:30pm

Location: 1541 Oak Crest Drive, Victoria BC V8P1K7

Final draft recorded by: Peter Haddon - Secretary

### **Attending:**

Cornelia Bohne, Susan Haddon, Luis Netter, Hugh Fraser, Jim Moores, Don Scott, Peter Haddon

### **Regrets:**

Andy Ruszel, Ken Campbell, Lana Burns, Barb Latham, Dave Robertson

### **1. Chair's opening remarks:**

- a) Cornelia noted that she reads all emails directed or copied to her including those from FCHP members. She makes a point of responding to all emails that request her action or response to a question. She many not respond to emails that are for her information only.

### **2. The agenda:**

- a. The agenda was approved as circulated.

### **3. Approval of Minutes:**

- a. The draft meeting notes from previous FCHP executive meeting 08.27.2019 did not require approval as there was no quorum. Meeting minutes for FCHP's AGM meeting on September 21<sup>st</sup> 2019 will be approved at the next AGM.

### **4. Membership Report**

- a. Barb was unable to attend due to family commitments and forwarded her report for Cornelia to present as follows. FCHP has 235 member supporters. Barb said that she is adding renewals and new members through the year.
- b. Barb sent a request for the Board to assign a board member to assist he with Membership duties. Action: Susan to include request to members in next Eblast.
- c. We discussed promoting FCHP achievements through the website (Luis), eblast (Susan) and a display through a Pulling Together sandwich board or similar (Peter and Jim).
- d. Susan suggested that we have a sign-up sheet for people who would like to support FCHP to include an email address. People could sign up at our Monday events. Messaging is important. Cornelia and Barb should be included. (Susan)

- e. Cornelia noted that membership was a strategic initiative that we need to address at a future strategic planning activity. (See agenda item below.)

#### **5. Financial Report:**

- a. Hugh presented the financial report for the last period ending November 4<sup>th</sup>, 2019. Revenue for period \$1583; Expenses \$ 1400; Bank Balance \$6874; Current account balance \$836. Golf ball sales - \$20 from Lana.
- b. Upcoming expenses: Luis suggested that one larger expenditure could be the purchase of trees and shrubs pending discussion with Saanich.
- c. Financial report approved M – Jim, S – Luis, passed.

#### **6. CHP Pulling Together**

- a. Jim reported that the team has been working on the West side of the park with 10 people coming regularly. Total 1000 hours to November 2019.
- b. Saanich workers now coming every week to assist. Jim said noise is a problem. Jim will request Saanich to work by hand or with electric tools.
- c. Saanich Parks have tagged a number of holly trees for herbicide treatment in the fall. Jim to ask Rick Hatch when this will be done and plans for replanting. Smaller trees can be removed by ringing.
- d. Jim to ask Rick about the status of the plan we initiated with Saanich for the 'natural areas of CHP'.
- e. General discussion re removal of Blackberry, fallen Oak branches and our initiative to place cages on oak seedlings to prevent damage from deer. Peter and Jim have additional cages.
- f. Cornelia suggested we publicize our hours worked on CHP. Use website, sandwich board, website, eBlast and our various sign boards. (Actions: Peter, Luis, Jim, Susan)
- g. Don to ask Ron Carter about seedlings for CHP.

#### **7. CHP Management Plan, Bike Path, etc.**

- a. No date for the draft 'CHP Management Plan final report'. Peter to contact Lee and Val for an update. Cornelia to write to Eva Riccius to ask for an update and ETA.

#### **8. Municipal Relations:**

- a. Jim reported that good relations continue with Rick Hatch.
- b. Cornelia suggested that we should wait for our review of our Strategic Plan before initiating contact with Council.

#### **9. Board membership**

- a. Susan asked whether Jane has been asked to join the board. Peter moved "That we ask Jane Browning if she would like to become a Director at Large on the board of FCHP". M – P; S – Luis; passed. (Luis to contact Jane.)
- b. Don expressed his willingness to continue as VP, however, he would be happy to stand aside should a member be found for the position and

future position as President of FCHP. Susan to include a request to interested members in the next eBlast.

### **10.Strategic Initiatives**

- a. Cornelia suggested we revisit our vision, goals, priorities and plans. Peter suggested that we might link these to Saanich OCP, Natural Saanich (biodiversity), Climate Change and Tree canopy initiatives.
- b. Discussion re our efforts to record inventories of trees, insects, birds and linkage to education, social interaction, watershed health (Bowker and Colquitz).
- c. Jim suggested that FCHP ask Saanich to initiate a full inventory of significant trees in CHP.
- d. Resolved that strategic planning be the primary topic at our next meeting on Jan 15<sup>th</sup> 2020 at 6:30 pm at Luis/Cornelia's home to plan how we could involve the membership in a further meeting on February 5<sup>th</sup>, 2020 and subsequently in March 2020. Susan and Luis to communicate our plans via eBlast and Website.
- e. Peter suggested that he approach our contacts in the Golf Club to see if they are interested in matching our funds for planting trees and shrubs in CHP. (Peter)

### **11. Other Business:**

- a. Liquor License for CHP – Susan reported that this has been approved for golf club house and Rec. Center. New brochure and membership form now in dispensers in CHP. Need new CHP display materials for all 3 bulletin boards in CHP. Photos, etc. are requested. Porta Pottie at Kings Pond has been cancelled. Saanich has received a donation of wetland at Jenkins Pond adjacent to Kings Pond.

**12.Adjourn: Meeting adjourned at 8:34pm.** Moved - Susan

**Next Meeting: 6:30pm January 15<sup>th</sup> 2020 at Luis and Cornelia's home.**