



**Art in the Park, Stuart, FL - Exhibitor Application for Nov. 24 & 25, 2018**

**Exhibitor Information**

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Exhibitor Name \_\_\_\_\_

Business Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_ Website/ Facebook \_\_\_\_\_

Have you exhibited in this show before? If so, when? \_\_\_\_\_

Check the Category that applies to your work:

Fine Art      Craft

- Painting – Oils
- Painting- Watercolors
- Painting – Acrylic
- Drawing/ Graphics
- Ceramics
- Wood
- Fiber and Leather
- Metal
- Jewelry
- Photography
- Mixed Media
- Sculpture
- Digital Imaging
- Other \_\_\_\_\_

Product Description \_\_\_\_\_

Send 3 photos of recent work + 1 photo of booth display. Photos may be mailed or emailed to our office.

## Payment Information

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Booths are 10'x10' and are nonrefundable

\_\_\_\_\_ 1st Booth - \$175

\_\_\_\_\_ 2<sup>nd</sup> Booth - \$100

\_\_\_\_\_ Late fee - \$15 (payments received after Oct 15)

Electric (Standard 110v) is limited. Does your booth require electricity? \_\_\_\_\_

\$50 deposit is required to reserve a booth.

Payment Options:

Check Enclosed for Amount \$ \_\_\_\_\_

Bill Credit Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_ Sec. Code \_\_\_\_\_

Cardholder's Signature \_\_\_\_\_ Amount to Charge \_\_\_\_\_

By signing, I authorize Vivid Special Events to initiate and process charges above and all unpaid balances due to Vivid Special Events to the named credit card, per the terms of the application.

Credit card billing address if different from the mailing address above

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Pay online : [ArtAndCraftFestival.com](http://ArtAndCraftFestival.com)

The undersigned/exhibitor (the term "exhibitor" refers and pertains to all who work in booth) does hereby discharge, release, hold harmless Vivid Special Events, the City of Stuart, all Event Co-Sponsors and show management staff from any and all manner of actions, suits, damages, or claims whatsoever arising from any loss, damages or claims, to the exhibitor or property of the undersigned while in possession or under the supervision of the event organizer during the event, and hereby consents to enforcement of all rules of this event. Exhibitor agrees to display and leave products at their own risk. There will be no refunds for inclement weather. Exhibitor gives permission for photos submitted to be used for the purpose of marketing the event. Exhibitor agrees to conduct themselves in a professional manner, as deemed by show management at all times. Exhibitor accepts all rules listed and all additional rules, regulations, and directives set forth by show management provided in writing or verbally regarding the show. Failure to comply may result in expulsion from the show with no refund. Exhibitor understands that the final interpretation of all rules and guidelines listed, and all other matters, issues, questions and topics not listed, is at the discretion of the show management who reserves the right to make all final decisions. Management reserves the right to remove any exhibitor causing conflict with any customer, exhibitor, or management.

Signature of Artist \_\_\_\_\_ Date \_\_\_\_\_

Signature attests that signor/exhibitor has read the above indemnity clause and agrees to the terms contained herein for all shows exhibitor participates in with Vivid Special Events.

It is the responsibility of each exhibitor to collect State Sales Tax and file with the Florida Dept. of Revenue.

## Application Check List

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- Completed and Signed Application
- \$50 deposit or full booth fee, check payable to Vivid Special Events
- 3-4 photos of work + 1 photo of overall booth display
- Self-Addressed Stamped Envelope
- Mail to: Vivid Special Events, 1814 5<sup>th</sup> St SE, Winter Haven, FL 33880

**Questions:** Please contact Vivid Special Events at 863-468-4273 or [Patty@ArtAndCraftFestival.com](mailto:Patty@ArtAndCraftFestival.com)

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## Show Rules and Information

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- **Entry Procedures:** Submit application with 3 photos of your work and 1 photo of overall booth display including your tent. Label all photos with your name. Photos will not be returned and may be used for marketing unless exhibitor specifies otherwise.
- **Fee Information:** Spaces are 10'x10'. \$50 Deposit or full booth fee must be paid with application. Your form of payment will not be processed if placed on a waiting list or if not accepted (checks will be returned if SASE is included) Cancellation Fees apply. A \$30 fee will be charged for returned checks.
- **Acceptance:** Exhibitors will be notified by Email. Applications will be screened based on product and professionalism of overall display. Only items submitted and approved may be sold at the show. Vivid Special Events reserves the right to accept or reject items at any time.
- **Tent & Display:** Exhibitor provides own white tent with sides made of flame-retardant materials and that can withstand heavy wind, rain, etc. Tents must be secured using weights only. No staking will be permitted. Overall displays must be neat, tidy, professional and safe. All tables must be draped with cloth covers all the way to the ground on all open sides. Storage and work area must remain neat at all times. Booth spaces are 10'x10'. Exhibitors must stay within the allotted space.
- **Set-Up Information:** Full set up details will be Emailed closer to the show date. If you need them mailed instead you must include a note with application & enclose a self-addressed stamped envelope. All set ups must be completed by 8:45am Saturday. All exhibitors must check in at the Vivid Special Events tent to obtain Welcome packet and sign in prior to setting up booths.
- Vivid Special Events, show management, park officials, sponsors and those working the show are not responsible for lost, damaged, or stolen property. By submitting a signed application, exhibitor understands and agrees to follow all show guidelines, rules, and regulations provided prior to and during the show.

## Show Details

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- 80+ Exhibitor spaces available
- Work must be original and handcrafted by the exhibitor
- Electric – available only if a must, limited, no charge
- Overnight security
- Free RV Parking
- Free Patron Admission and Free Patron Parking
- Booth Fee - \$175 per booth
- 1<sup>st</sup> Acceptance: September 1 (acceptance after until space is full)
- Deadline – Until Full
- Payment due - \$50 deposit due with application
- Balance Due – October 15
- Cancellation Fee - \$50 if cancelled before October 16. Full booth fee is cancelled October 16 or later.
- Exhibitors notified of acceptance status by email.

## Show Hours

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Friday:

- Exhibitor Set-Up - 1:00pm-6:00pm

Saturday

- Exhibitor Set-Up – 6:30am-8:45am
- Show Open to Public – 9:00am-4:00pm

Sunday

- Show Opens to Public – 9:00am-4:00pm
- Exhibitor Load-Out Starts – 4:00pm

Exhibitors are required to remain set-up until 4:00pm on Sunday. Exhibitors who take down their display without the permission of the Show Manager may be subject to a penalty fee.