

## Food Vendors Are Cordially Invited to Apply for Art in the Park...



### Food Vendor Information

**Entry Procedures:** Application must be submitted with a picture of **your overall booth set-up presentation including your tent**, as well as your food items.

**Fee Information:** Spaces will be 12' x 12'. If you require more space, please add \$100/up to an add'l 120 sq ft. Your fee will be returned if unaccepted or placed on a waiting list. Cancellation fees apply. A \$30 fee will be charged for returned checks.

**Acceptance:** Applications will be screened based on food item offering and overall presentation. Only food items submitted with application and approved can be sold in your booth. Vivid Special Events reserves the right to accept or reject food items at any time for any reason. All applicants must submit required photos and menu.

**Certification:** All vendors must have State of Florida Health Department Certification. Please include copy with your application. Vendor must carry their own Certificate of General Liability Insurance (\$1Mil each occurrence/2Mil aggregate) naming Vivid Special Events as Additional Insured. Certificate Holder is Vivid Special Events 1814 5<sup>th</sup> St SE Winter Haven, FL 33880. COI must be received no later than Nov 15.

### Show Details

- 80+ exhibitor spaces available at each show
- Electric &/or water is available, if needed – No charge
- Overnight security
- Free RV Parking
- Free patron admission, free patron parking

**Booth Fee:**

\$250/per 12x12 space; each show – Main Entrée Food  
 \$200/per 12x12 space; each show – Single Food Item  
 +\$100 for additional space/up to 120 sq ft.

**Payment Due:** Full payment due with application

**Cancel Fee:** \$100 if cancelled before Oct 28; full booth fee if cancelled Oct 28 or after (ea. show)

**Exhibitors will be notified by e-mail of acceptance status. Set-up details will also be sent by e-mail.**

Show Hours:	Saturday	9am - 4pm
	Sunday	9am - 4pm

Exhibitor	Friday	1p - 6pm
Set-Up Hrs:	Saturday	6:30am - 8:45am

**Set-Up Information:** Bring your own dolly for move-in and move-out. Additional set-up information and guidelines will be emailed closer to show date. By submitting a signed application, food vendor agrees to follow all show guidelines provided prior to and during the show.

Vivid Special Events, show management or park officials are not responsible for lost, damaged or stolen property.

**Advertising:** A comprehensive advertising campaign includes radio, print, web, social media, flyers, press releases and more.

Vivid Special Events is committed to helping all vendors have a pleasant, hassle-free and successful experience. Please feel free to call us at 407-346-3705 with any questions at any time.

For additional information please contact Patty Siamson-Healy:

407-346-3705    [Patty@ArtandCraftFestival.com](mailto:Patty@ArtandCraftFestival.com)    [www.ArtandCraftFestival.com](http://www.ArtandCraftFestival.com)

**FOOD VENDOR Application:**

► **Single Booth Space is 12' x 12' (or 120 sq. ft) -**

**Nov 30 & Dec 1 – Art In The Park, \_\_\_\_\_ \$250/12x12 booth – Main & Multi Foods  
Stuart \_\_\_\_\_ \$200/12x12 booth - Single Food Item  
\_\_\_\_\_ \$100/extra space – up to 120 sq ft**

\$ \_\_\_\_\_ TOTAL DUE

Electric Required (Standard 110v): \_\_\_ yes \_\_\_ no \_\_\_ Prefer, but can do without  
Water Required: \_\_\_ yes \_\_\_ no \_\_\_ Prefer, but can do without

**Application Checklist:** *(May be submitted by mail or e-mail.)*

- Completed and Signed Application, Page 2 only
- Full booth fee each show, check payable to, Vivid Special Events
- 1 photo of overall booth display, pictures of food items
- Copy of State of Florida Health Dept Certification
- Final copy of Menu with pricing, no later than Nov 18
- Certification of Liability Insurance, no later than Nov 18

**Mail to: Vivid Special Events  
1814 5<sup>th</sup> St SE  
Winter Haven, FL 33880**

**Payment is due in full with application. Include sample menu with pricing of the items you plan to sell.**

Contact Name \_\_\_\_\_

Business Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_ E-Mail \_\_\_\_\_

Website \_\_\_\_\_ Use my website in place of photos.  Yes  No

Can booth display photo also be viewed on website?  Yes or  No, I have enclosed or e-mailed a display photo

\* \_\_\_ (✓) *I understand my table covers must cover all four sides of each table all the way to the ground.*

\* \_\_\_ (✓) *I agree that I will responsibly dispose of own excess grease (if applicable), provide own fire extinguisher and secure all electrical cords.*

List all food items to be sold (be specific and list all to be sold) \_\_\_\_\_

Other shows you've participated in (2-3): \_\_\_\_\_

Payment:  Check Enclosed - or -  Bill Credit Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_ Sec. Code \_\_\_\_\_

► A 3% processing fee will be charged for credit card payment option. (i.e. add \$7.50 fee for \$250 booth fee)

► A \$15 late fee is applied for any accepted applications postmarked or received after November 9, 2018.

Cardholder's Signature \_\_\_\_\_ Amount to Charge \$ \_\_\_\_\_ (+3%)

By signing, I authorize Vivid Special Events to initiate and process charges above to the named credit card and for all unpaid balances due to Vivid Special Events per the terms of the contract.

Billing Address *(if different from above):* \_\_\_\_\_

The undersigned/exhibitor (the term "exhibitor" refers to and pertains to all who work in booth) does hereby discharge, release, hold harmless, Vivid Special Events, the City of Stuart, all Event Co-Sponsors and show management staff from any and all manner of actions, suits, damages, or claims whatsoever arising from any loss, damages or claims, to the exhibitor or property of the undersigned while in possession or under the supervision of the event organizer during the Festival, and hereby consents to enforcement of all rules of this event. Exhibitor agrees to display and leave products at their own risk. There will be no refunds for inclement weather. Exhibitor gives permission for photos to be used for the purpose of marketing the event. Exhibitor agrees to conduct themselves in a professional manner, as deemed by show management, at all times. Exhibitor accepts all rules listed and all additional rules, regulations and directives set forth by Vivid Special Events provided to me in writing or verbally regarding show; failure to comply may result in expulsion from the show with no refund. Exhibitor understands that final interpretation of all rules and guidelines listed, and all other matters, issues, questions and topics not listed, is at the discretion of Show Management who reserves the right to make all final decisions. Management reserves the right to remove any exhibitor causing conflict with any customers, exhibitors or management.

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Signature attests that signor/exhibitor has read the above indemnity clause and agrees to the terms contained herein for all shows Exhibitor participates in with Vivid Special Events.*

**Office Use Only:**

Acceptance \_\_\_\_\_  
Category \_\_\_\_\_  
Date Recv'd: \_\_\_\_\_  
Amt. Recv'd: \_\_\_\_\_  
Check #/CC: \_\_\_\_\_

**We suggest you make a copy of application for your records.**

**- Application and information subject to change.**