

Clay County Business Development

Clay County Business Development Authority

Meeting Agenda

February 10, 2025 @ 6:30

300 Center Street, Clay, WV

Agenda

Call to order

Minutes of previous meeting and special meetings

Treasurer's report

Election of Vice President

Gift Shop

Clay Roane PSD Request for Funding

Clay Gymnastics Building Use

Adjournment

Clay County Business Development

Business Development Authority  
Business Meeting  
February 10, 2024

Members Present:	Others Present:
President Duane Legg Treasurer: Laura McGinnis Secretary Scotty Stone Jr. Debora Saulsgiver Dustin Fitzwater Joyce Johnson John Osborne Michael Shamblin	.

1. Call to Order:

The meeting was called to order at 6:30 PM by President Duane Legg.

2. Approval of Minutes:

Debora Saulsgiver made a motion to approve the minutes of the previous meeting with the correction of the building rental for Clay Gymnastics to begin date “March 20, 2025 to April 30, 2025”. Instead of February 1, 2025 to April 30, 2025. The motion was seconded by Dustin Fitzwater and carried unanimously.

3. Treasurer’s Report:

Debora Saulsgiver made a motion to approve the reading of the treasurer’s report. The motion was seconded by John R. Osborne and carried.

Clay County Business Development

Treasurer's Report

**General Fund**

General Fund Beginning Balance:	\$3083.9
Deposits:	\$3700.00
Expenses:	\$428.64
<b>Ending Balance</b>	<b>\$6355.26</b>

**Tourism Fund**

<b>Tourism Fund Beginning Balance</b>	
Tourism Fund Beginning Balance:	\$7,391.25
Deposits	\$96.50
Expenses	\$295.37
<b>Ending Balance</b>	<b>\$7192.38</b>

## Clay County Business Development

### 4. Election of Vice President:

Mitchell DeBoard resigned as Vice President. Joyce Johnson nominated John R. Osborne for the position. Michael Shamblin made a motion to close nominations. The motion was seconded and carried. Duane Legg then made a motion to vote, and John R. Osborne was elected unanimously as Vice President. He accepted the position.

### 5. Board Member Changes and Signature Card Updates:

Joyce Johnson made a motion, seconded by Michael Shamblin, to remove the following board members from the signature cards at Clay County Bank:

Mitch DeBoard, President

Duane Legg, Vice President

Debora Saulsgiver, Treasurer

Terri Smith, Secretary

### **And to add the following members:**

Duane Legg, President

John R. Osborne, Vice President

Laura McGinnis, Treasurer

Scotty Stone, Secretary

An email will be sent to Deana Carte at Clay County Bank with the minutes showing the new board members. February minutes will be approved in March to allow for the update of signature cards. Duane Legg made a motion to approve this action, seconded by Michael the motion carried.

### 6. Gift Shop:

Dustin Fitzwater has been managing the gift shop, which has proven to be a good revenue stream during the active season. Sales are low from November through April. Duane Legg proposed adjusting the operational schedule to align with the Rail Explorers' schedule, utilizing volunteer hours. Discussion followed regarding reaching out to local students to design a logo and exploring mobile sales at events. Duane motioned for the item will be added to the next meeting agenda for further discussion. The motion carried unanimously.

## Clay County Business Development

### 7. Clay Roane PSD Request for Funding:

No member of the Clay-Roane PSD was present at the meeting. This item was removed from the agenda.

### 8. BDA Website:

Scotty Stone will be adding a Google Calendar to the Clay WV BDA website to list all business and community events.

### 9. Bike Show:

A bike show is scheduled for Saturday, May 17th, in Downtown Clay.

### 10. Adjournment:

A motion to adjourn was made at 7:15 PM by Laura McGinnis and seconded by John R. Osborne. The motion carried, and the meeting was adjourned.

Minutes respectfully submitted by: Scotty L. Stone Jr.; Secretary: \_\_\_\_\_

If signed, the minutes are approved by President, Duane Legg: \_\_\_\_\_