

July 15th, 2019 Board Minutes

Meeting called to order at 8:30am.

Roll Call: **Present:** Ann Briggs, Jennifer Doerfler, and Veronica Weaver
Ex-Officio members: Terri Anderson and Crystell Tibbetts

Absent: Jo Pelham and Carrie Bush

The NCCS Mission and Vision statements were read.

Visitors: Kent Estey

No Conflict of Interest

Motion by Briggs, second by Doerfler to approve the agenda with one addition to New Business (E. Erate purchase). All in favor. Motion carried.

No Public Comment

Motion by Doerfler second by Weaver to approve the June 13th, 2019 Board Retreat Minutes. All in favor. Motion carried.

Carrie Bush arrives at 8:15am

Motion by Doerfler second by Weaver to approve the June 13th, 2019 Board Minutes with one correction to wording under New Business line C part 3. All in favor. Motion carried.

Motion by Doerfler, second by Briggs to approve the June 12th, 2019 Finance Committee Meeting Minutes. All in favor. Motion carried.

Motion by Briggs, second by Bush to approve the financial and enrollment reports. All in favor. Motion carried.

Recognitions: Thank you to all the summer readers serving 67 students this summer, to the math and science staff working with students, to summer foods staff for feeding students in the community this summer, to Andy for wonderful job with the lawn, Dan and Kenny for all the maintenance to the building the summer, to Tim and Jess our summer deep cleaners, and to Lori and Crystell for their work in the summer.

Committee Report: Finance committee met (see minutes).

Admin Report: **Recognitions:** Summer reading staff: Lesley, Sia, Kayla and Leah. Summer foods staff: Carla and Sia. Math and Science staff: Ty and Donna. Summer lawn staff: Andy. Summer cleaning staff: Tim and Jess. Crystell and Lori for all their good work this summer. Kenny and Dan who come when needed. **Staff Development:** Staff continue to attend various trainings this summer. **Student Activities:** Summer foods serves 20-50 students per day. 10 of our students participated in Math and Science. 69 of our students are getting reading tutoring this summer from four of our staff. **Building and Grounds:**

Andy is doing a great job maintaining our grounds. **Upcoming Dates:** July 18-August 4: Terri gone. August 6: FAST training. August 7&8: Brain Conference. August 7&8: Audit. August 19&20: PBIS training. August 26-29: Staff Inservice. August 29: Open House.

Academic Progress Report: Terri informed the Board that they are gearing up for the 19-20 school with many new FAST implementations this year involving intervention, teacher training etc.

Attendance Report: no report this month

Board Development: Terri invited the Board to attend the MSBA conference on August 5th and 6th and to the annual Brain conference in Mahanomen on August 7th and 8th among a few more items listed on the attachment provided. Terri also attached the MSBA Leader Newsletter for the Board to review.

Policy Review: Naytahwaush Community Charter School Attendance Policy needed no changes. Policy 418 Drug Free Workplace/Drug Free School policy was distributed for review.

No Old Business.

New Business:

A. Reorganize Board and Committees:

Doerfler nominated Briggs as Chair. Bush seconded.

Doerfler nominated Weaver as Vice Chair. Briggs seconded.

Briggs nominated Doerfler as Secretary/Treasurer. Bush seconded.

Doerfler nominated Pelham as Clerk. Briggs seconded.

All in favor. Motions carried.

Committee Assignments:

Human Resource: Ann Briggs and Carrie Bush

School Improvement: Veronica Weaver and Jo Pelham

Finance and Facilities: Jennifer Doerfler and Ann Briggs

Motion by Doerfler, second by Weaver to approve the committees. All in favor. Motion carried.

B. Data Protection Appointments RA/DA/DPCO:

Motion by Briggs, second by Bush to approve Lori Lang (school secretary) as Data Protection Authority Responsible Authority. All in favor. Motion carried.

Motion by Doerfler, second by Weaver to approve Terri Anderson (Director) as Data Protection Designated Authority. All in favor. Motion carried.

Motion by Doerfler, second by Bush to approve Ann Briggs (Board Chair) as Data Practices Compliance Official. All in favor. Motion carried.

C. Board Meeting Date & Time Calendar:

Motion by Weaver, second by Doerfler to approve changing the August Board meeting time from 8:00am to 1:00pm. All in favor. Motion carried.

Motion by Briggs, second by Weaver to approve setting the Board Meeting Calendar to for the 2019-2020 school year to the second Thursday of every month at 4:30pm. All in favor. Motion carried.

D. Approve Bidding Process for Milk and Bread:

Motion by Briggs, second by Weaver to approve the bidding process for milk and bread. All in favor. Motion carried.

E. ERATE purchase:

Kent Estey discussed with the Board about a purchase of technology hardware for the new school year. The hardware will be reimbursed at 50% through the ERATE program. The cost of the equipment would be 11,736.52.

Motion by Doerfler, second by Weaver to approve the technology hardware purchase in the amount of \$11,736.52 with a reimbursement rate of 50% from ERATE. All in favor. Motion carried.

Board reviewed and discussed the monthly VOA meeting observation form.

Motion by Doerfler, second by Weaver to adjourn. All in favor. Motion carried.

Meeting adjourned at 9:21am.