

July 8th, 2020 Board Minutes

Meeting called to order at 4:30pm.

Roll Call: **Present:** Ann Briggs, Jennifer Doerfler, Jo Pelham, Mackenzie Wark and Veronica Weaver
Ex-Officio members: Terri Anderson and Crystell Tibbetts

Absent: none

The NCCS Mission and Vision statements were read.

Visitors: none

No Conflict of Interest

Motion by Veronica Weaver, second by Mackenzie Wark to approve the agenda with one addition to New Business (E. Honeywell EBI Proposal). All in favor. Motion carried.

No Public Comment.

Motion by Jo Pelham, second by Jennifer Doerfler to approve the June 11th, 2020 Finance Committee Meeting Minutes. All in favor. Motion carried.

Motion by Ann Briggs, second by Mackenzie Wark to approve the June 11th, 2020 Board Retreat Minutes. All in favor. Motion carried.

Motion by Jennifer Doerfler, second by Jo Pelham to approve the June 11th, 2020 Board Minutes. All in favor. Motion carried.

Motion by Mackenzie Wark, second by Jo Pelham to approve the financial and enrollment reports. All in favor. Motion carried.

Recognitions: Thank you to our new Fall Team Planning members. Members are Kent and Becky Estey, Veronica Weaver, Crystell Tibbetts and Terri Anderson.

Committee Report: Finance committee met (see minutes). Fall Planning Committee met to discuss the planning of the 2020-2021 school year.

Admin Report: Recognitions: Our fall planning team members for agreeing to serve: Crystell, Veronica, Kent and Becky. **Fall Planning:** We have a planning team meeting weekly to prepare the three Minnesota Department of Education required options. **Building Update:** Building is getting cleaned. Crystell and I met with Honeywell to review future building needs. **Student and Family Connections:** We continue to deliver food to over 200 students per day. **Upcoming Dates:** July 21: Audit. July 27: Five week special ed summer services begin. August 12: Board meeting.

Academic Progress Report: We have a planning team meeting weekly to prepare the three Minnesota Department of Education required options.

Attendance Report: none this month

Board Development: The Board received the monthly MSBA newsletter and The Leader. Also, Terri attached MSBA announcements of upcoming virtual trainings that they have available.

Policy Review: EdVisions gave their schools and update on their position on Return to School and guidelines for staff attendance.

No Old Business.

New Business:

A. Reorganize Board and Committees:

Jennifer Doerfler nominated Ann Briggs as Chair. Jo Pelham seconded. No other nominations.

Jennifer Doerfler nominated Veronica Weaver as Vice Chair. Ann Briggs seconded. No other nominations.

Ann Briggs nominated Jennifer Doerfler as Secretary/Treasurer. Veronica Weaver seconded. No other nominations.

Ann Briggs nominated Jo Pelham as Clerk. Veronica Weaver seconded. No other nominations.

All in favor. Motions carried.

Committee Assignments:

Human Resource: Ann Briggs and Mackenzie Wark

School Improvement: Veronica Weaver and Jo Pelham

Finance and Facilities: Jennifer Doerfler and Ann Briggs

Motion by Veronica Weaver, second by Ann Briggs to approve the committees. All in favor. Motion carried.

B. Data Protection Appointments RA/DA/DPCO:

Motion by Veronica Weaver, second by Jo Pelham to approve Lori Lang (school secretary) as Data Protection Authority Responsible Authority. All in favor. Motion carried.

Motion by Ann Briggs, second by Jennifer Doerfler to approve Terri Anderson (Director) as Data Protection Designated Authority. All in favor. Motion carried.

Motion by Veronica Weaver, second by Jennifer Doerfler to approve Ann Briggs (Board Chair) as Data Practices Compliance Official. All in favor. Motion carried.

C. Approve Bidding Process for Milk and Bread:

Motion by Jo Pelham, second by Mackenzie Wark to approve the bidding process for milk and bread. All in favor. Motion carried.

D. Fall Planning Updates:

The Board reviewed MDE's guidance for Minnesota Schools: 2020-2021 School Planning Guide. Terri also informed the Board that a Fall Planning Committee was formed to help create the 3 plans that we are required to create for the 2020-2021 school year. More updates will be brought to the August meeting.

E. Honeywell EBI Proposal:

Motion by Mackenzie Wark, second by Ann Briggs to approve the acceptance of the Honeywell EBI proposal in the amount of \$14,454.00. All in favor. Motion carried.

Board reviewed and discussed the monthly VOA meeting observation form

Motion by Veronica Weaver, second by Jo Pelham to adjourn. All in favor. Motion carried.

Meeting adjourned at 5:28pm.