

## March 14<sup>th</sup>, 2019 Board Minutes

Meeting called to order at 4:37pm.

Roll Call: **Present:** Ann Briggs, Jo Pelham and Carrie Bush  
Ex-Officio members: Terri Anderson

Absent: Jennifer Doerfler and Elizabeth Sarff

The NCCS Mission and Vision statements were read.

Visitors: VOA representative Stephanie Olsen (over the phone)

No Conflict of Interest

Motion by Briggs, second by Pelham to approve the agenda with the deletion of item J. under New Business due to being on the agenda twice. All in favor. Motion carried.

Public Comment:

Motion by Pelham, second by Bush to approve permission to allow VOA Rep Stephanie Olsen to speak throughout the meeting. All in favor. Motion carried.

Motion by Pelham second by Bush to approve the February 14<sup>th</sup>, 2019 Board Minutes. All in favor. Motion carried.

Motion by Briggs, second by Pelham to approve the February 14<sup>th</sup>, 2019 Finance Committee Meeting Minutes. All in favor. Motion carried.

Motion by Briggs, second by Bush to approve the financial and enrollment reports. All in favor. Motion carried.

Recognitions: Miigwech to our awesome paraprofessionals. We celebrated paraprofessional week every day last week with lots of fun recognitions and special activities. Lori and Monica were the main organizers.

**Committee Report:** Finance committee met (see minutes).

**Admin Report: Recognitions:** Our awesome paraprofessionals. We celebrated paraprofessional week every day last week with lots of fun recognitions and special activities. Lori and Monica were the main organizers. **Staff Development:** We completed and submitted our school improvement plan. Under the guidance of our Center for Excellence advocate, Rachel, it was the consensus of teachers to research PBIS (Positive Behavioral Interventions and Supports) as the first strategy we want to implement. This addresses the board's goal of "continuing and strengthening student recognition." We are having a presentation of March 22<sup>nd</sup> from 1:00-2:00 if any board members would like to attend. **Student Activities:** 5<sup>th</sup> and 6<sup>th</sup> graders participated in a snow snake tournament at Circles of Life Academy. 6<sup>th</sup> graders attended Call of the Wild at the Homes Theater. K-3<sup>rd</sup> grade went sliding and cross skiing at the Waubun School Forest. 6<sup>th</sup> graders went downhill skiing in Bemidji. We celebrated Dr. Seuss week with daily activities and dress up themes. **Family and Community Connections:** 65 family members attended

our Family Fun Book Bingo and Book Fair. All NCCS students won a free book from the book fair during book bingo. **Upcoming Dates:** March 15: Family Fun Minute to Win It. March 22<sup>nd</sup>: End of 3<sup>rd</sup> Quarter. March 22<sup>nd</sup>: Early Release for Staff Inservice and 3<sup>rd</sup> quarter grade preparation. March 22: 1:00-2:00 PBIS presentation (board members welcome to attend). April 3 & 4: 3:30-7:00. April 11: Next board meeting. April 12: Family Fun Drop Everything and Read. April 19-22: Spring Break

**Academic Progress Report:** March 22<sup>nd</sup>: Early Release for Staff Inservice and 3<sup>rd</sup> quarter grade preparation.

**Attendance Report:** February 2019: 89.65% YTD: 92.48%

**Board Development:** Terri shared with the Board that the Board is invited to attend along with NCCS staff the Positive Behavior Intervention and Support training on March 22<sup>nd</sup>, 2019.

**Policy Review:** Policy 703 Internal Controls policy was distributed for review last month and is now on this month's agenda for revision approval. Policy 730 Timeclock policy was distributed for review.

No Old Business.

A. VOA Governance Report:

The Board and Terri reviewed and discussed the VOA Governance Report.

New Business:

A. Authorize Director Terri Anderson for Banking Needs:

Motion by Pelham, second by Bush to approve authorizing Terri Anderson, NCCS Director, to conduct banking needs at Midwest Bank in Waubun and MSDLAFP on behalf of the NCCS Board of Directors. All in favor. Motion carried.

B. Establish Board Election Committee:

A board election committee was established. Members include Ann Briggs and Crystell Tibbetts.

Motion by Pelham, second by Bush to approve the established board election committee. All in favor. Motion carried.

C. Staffing:

Motion by Briggs, second by Pelham to approve hiring Adam Arcoren as a paraprofessional. All in favor. Motion carried.

Motion by Pelham, second by Bush to approve hiring Carissa Hanks as a paraprofessional. All in favor. Motion carried.

D. MSBA Board Self Evaluation:

The Board discussed and decided they would like to not use the MSBA Board Self Evaluation and go back to using their old evaluation form that provides more information to help our Board to create their annual goals. The board self-evaluation forms will be brought to the April meeting.

E. VOA Spring Site Visit:

Due to weather, VOA rep Stephanie Olsen was unable to attend. She however was able to attend the NCCS Board meeting via telephone.

F. Internal Control Policy Revision Approval:

Motion by Briggs, second by Pelham to approve the internal control policy revisions. All in favor. Motion carried.

G. Charter Contract Revisions Approval:

Motion by Pelham, second by Bush to approve the Charter Contract revisions initiated by VOA. All in favor. Motion carried.

H. 21<sup>st</sup> Century Grant Request:

The Board reviewed and discussed the 21<sup>st</sup> Century grant request and have decided not to participate.

Motion by Bush, second by Briggs to approve to not participate in the 21<sup>st</sup> Century grant request. All in favor. Motion carried.

I. Mahnomen/NCCS School Make Up Days Discussion:

The Board and Terri discussed make up days for the school year due to weather. Terri will bring a recommendation to next month's meeting.

Board reviewed and discussed the monthly VOA meeting observation form.

Motion by Bush, second by Pelham to adjourn. All in favor. Motion carried.

Meeting adjourned at 5:26pm.