

## September 12<sup>th</sup>, 2019 Board Minutes

Meeting called to order at 4:30pm.

Roll Call: **Present:** Ann Briggs, Jennifer Doerfler, Jo Pelham and Veronica Weaver  
Ex-Officio members: Terri Anderson and Crystell Tibbetts

Absent: Carrie Bush

The NCCS Mission and Vision statements were read.

Carrie Bush arrives at 4:34pm.

Visitors: VOA Representative Rod Haenke

No Conflict of Interest

Motion by Doerfler, second by Bush to approve the agenda. All in favor. Motion carried.

No Public Comment

Motion by Doerfler second by Pelham to approve the August 13<sup>th</sup>, 2019 Board Minutes with one correction (Board member Jo Pelham was not added to Roll call and was present). All in favor. Motion carried.

Motion by Briggs, second by Doerfler to approve the August 13<sup>th</sup>, 2019 Finance Committee Meeting Minutes. All in favor. Motion carried.

Motion by Briggs, second by Weaver to approve the financial and enrollment reports. All in favor. Motion carried.

Recognitions: FAST & PBIS Teams for providing in-service to all staff.

**Committee Report:** Finance committee met (see minutes).

**Admin Report: Recognitions:** Our PBIS and FAST teams for the quality training they prepared and delivered for our staff. **Staff Development:** PBIS team facilitated a planning session with staff during in-service. FAST team delivered four training modules to staff during in-service. Susan Ninham presented Culturally Sensitive Classrooms to our staff. Mark Larson, our sped director, led a session for our paras about practical support tips. A team received CPI student safety training at Trek North in Bemidji.

**Student Activities:** Harvest Fest was much fun with our parade float and games afterwards. **Family**

**Partnerships:** All staff made team home visits to greet families and invite them to open house. Open house attendance varied from 5-14 students per class. 11 parents attended the parent advisory meeting last week. **Building and Grounds:** Our new lower level floor has been installed. **Upcoming**

**Dates:** September 19: Stephanie from VOA here for our fall annual evaluation. October 4: Fall Festival

**Academic Progress Report:** Terri shared the NorthStar report with the Board and shared the official MCA scores for Reading and Math for the 2018-2019 school year. The Reading score was 25% and the Math was 26.78%.

**Attendance Report:** First week of school: 98.61%

**Board Development:** Terri attached the MSBA Leader Newsletter for the Board to review. The Board was also given an overview of the PBIS program that NCCS is implementing this year.

**Policy Review:** The NCCS Board of Directors Public Comment Guidelines needed no changes. The NCCS Employee handbook was distributed for review.

No Old Business.

New Business:

A. Staffing:

Motion by Pelham, second by Briggs to approve the hiring of Curt Uran as paraprofessional. All in favor. Motion carried.

B. Title I, II & IV Grant Application Approval FY20:

Motion by Weaver, second by Bush to approve the FY20 Title I, II & IV Grant applications and submissions. All in favor. Motion carried.

C. VOA Evaluation Visit September 19<sup>th</sup>, 2019:

The VOA evaluation visit will be on September 19<sup>th</sup>, 2019.

D. MDE Charter School Assurances Approval:

Motion by Briggs, second by Doerfler to approve the FY20 annual charter school assurances. All in favor. Motion carried.

E. Drug Testing Policy:

Motion by Pelham, second by Weaver to approve adding the revised reasonable suspicion guidelines and form to the policy. All in favor. Motion carried.

Motion by Briggs, second by Doerfler to approve removing #3 from the policy. All in favor. Motion carried.

F. Social Media Discussion:

The Board discussed social media and what are the guidelines for Board members discussing issues on social media. The Open meeting law was referenced and discussed.

G. FY20 Property & Liability Insurance Approval:

Motion by Doerfler, second by Pelham to approve the property and liability insurance. All in favor. Motion carried.

H. Digital Sign Purchase Approval:

The Board discussed the option to purchase of a digital sign for the school yard. The sign would display many important messages and announcements.

The Board directed Terri to research prices and options at this time.

Board reviewed and discussed the monthly VOA meeting observation form.

Motion by Doerfler, second by Bush to adjourn. All in favor. Motion carried.

Meeting adjourned at 5:29pm.