

Monitor Activities CheckList (PHASE II)

Prior to Members Arrival

Arrive at Clubhouse 30 minutes before scheduled draw. Keep gate locked

Open main door and equipment room double doors.

Deploy 5' table outside in front of equipment room double doors and have score cards and pencils ready for distribution (table should be long side perpendicular to double doors to maximize distance between you and member)

Have personalized symptoms check lists ready (out of binder) for the participants in the draw.

Ensure bathroom is clean and sanitized and sign "Cleaning Log"

Set up hand sanitizer pump on small table outside of main door entrance.

Affix "STOP" and "Covid Symptoms" signs on front gate.

Display large "Distancing" placards (one on wooden easel by sanitizing table and other 2 on spectator benches)

Set up lane markers for lanes 1-2-3-4-5

Place (1) one jack on green at each end of lanes.

Place 10 sanitized rakes by equipment shed.

Fill and place one or 2 buckets of tap water by green for players who wish to moisturized their towels

Fill the disinfecting spray bottle(s) with water (in kitchen) and add the pre-calculated amount of bleach **(10 ml bleach / 1 litre water)**. **Must be done daily when using as the solution is only good for 24 hours.**

Upon Members Arrival

Open gate and greet members.

Direct members to mandatory Hand Sanitizer Station as a first thing to do before to go to table.

Line up (6 feet apart) at table to obtain confirmation for "No Symptoms" on Symptoms Checklist for each player and initial the form.

Mark off attending members on the draw list and communicate team, position and lane assignment.

Remind members of distancing expectations.

Distribute bowls to members in need of bowls.

Distribute score card and pencil to skips.

Explain expectations for single or pairs play (jack placement, jacks, rakes and bowls handling)

After end of Game

Ensure all loaner bowls, jacks, and rakes are disinfected/sprayed with bleach/water solution. Let air dry for 10 minutes. **Care not to splash, wear rubber gloves and goggles to avoid skin or eye injuries.**

Collect pencils and disinfect (Spray with bleach/water solution and air dry)

Return loaner bowls, jacks, and lane markers to equipment room and rakes to equipment shed.

File "Draw Sheet" in assigned folder and email Drawmaster (Byron) with the name(s) of any addition/deletion to the draw.

File "Symptoms Sheet" (when full on both sides) to assigned folder and replace with a new one in binder, obtaining a new signature from member.

Move table back in equipment room.

Lock all doors and gates.