



# Phase 2 Return to Play Guidelines Kelowna Lawn Bowling Club



BOWLS CANADA  
BOULINGRIN

(Updated July 29, 2020)

## Introduction

During this time of return to play from complete shutdown, Bowls Canada recommends a phased in approach to Return to Play. This approach ensures that clubs can assess their readiness to fully implement local health authority requirements.

Based on the stage of reopening within their province and region, clubs will need to identify which Return to Play Phase best meets their situation.

The Kelowna Lawn Bowling Club instituted a committee to oversee the implementation of the Covid-19 practices and procedures:

- Maria Fugedi – Leader of the Covid committee, safety officer and main Covid contact.
- Jean Bernier – Leader of Monitor volunteers.
- Byron Nate – Draw Master, player registration and draw sheet creator / updater.
- Cynthia Hlokoff – Secretary and storage of electronic files, waivers and forms.  
- Leader for contact tracing

## Lawn Bowl Return to Play Phases

Phase 1 – Training and practice only

- Maximum persons per play slot – 18 (2 monitors and 16 players)

## Phase 2 – Limited local games

- Maximum persons per play slot – 22 (2 monitors and 20 players)

Phase 3 – Intra club league play and internal tournaments, Increased maximum number of persons.

Phase 4 -- Regional/provincial competition

## Disclaimer

**Bowls Canada are not experts on pandemics and therefore all Federal, Provincial and local Government and Public Health Authority information, guidelines and directives supersede this information. We have created this set of guidelines to inform the bowls community as to how Bowls Canada is responding to Covid-19 and to provide recommendations as to what we believe is the best course of action for local bowls clubs.**

## **Phase 2 Readiness**

The Club has created these guidelines adhering to the Federal, Provincial and Local Public Health Authorities, to ViaSport BC, to Bowls BC and to the City of Kelowna.

Phase 2 is similar to Phase 1, except for the following:

- Maximum persons per play slot – 22 (2 monitors and 20 players)
- The introduction of the use of rakes to be managed by one player only.
- Measuring of shot bowls. Only one player per rink may use their personal measuring tape to determine shot bowls.
- The “Overflow” play slots for the morning draws have been eliminated.

## **The Framework**

This Phase 2 Return to Play Framework recommends that the following six areas be considered for any return to play implementation plans.

1. Pre-Screening
2. Protocols for Operations
  - a. Clubhouse
  - b. Common Storage and Equipment Use
  - c. Phase Appropriate Bowls Activity
3. Bowler Expectations
4. Tracing Protocols

### **1. Pre-Screening**

- Clubs should ensure that all participants are aware of signs and symptoms of COVID-19.
- The club has appointed a safety officer, Maria Fugedi, that will be responsible for overseeing and monitoring the return to play protocol.
- Contact tracing is in place by saving the daily draw sheets with the names of every player that played in each draw.

### **2. Protocols for Operations**

#### **a) Clubhouse**

- All areas of the clubhouse are closed except one washroom.
- Signage is placed by all entrances and storage facilities outlining the physical distancing guidelines as well as hand-washing recommendations/protocols.
- The water fountain is closed. Bowlers should bring their own water in bottles with their names on them.
- The kitchen is closed and food or beverages are not allowed in the clubhouse.

- Only one washroom is open and will be used by both men and women. Usage is limited to one person at a time. A locking latch has been installed to prevent accidental door opening while occupied. A cleaning and disinfectant protocol is posted for each occupant to follow before entering and exiting.

*Persons wishing to use the washroom MUST contact a monitor to let them enter the clubhouse pathway to the washroom.*

- Hand sanitizer and disinfectant spray bottles are provided in common places.
- It is encouraged that bowlers take their own waste home with them if possible.

### ***b) Protocol for Common Storage and Equipment Shed***

- Each play slot will have **two safety volunteers (monitors)** assigned who will facilitate play during the time slot.
- The monitors prepare the site for play per the documented Monitor Activities Checklist and then will unlock the front gate allowing the registered member players to enter the facility.
- No players are allowed in the clubhouse, locker area, bowls room or shed.
- Sanitized jacks, rakes and score cards will have been taken out of the equipment shed by the monitors.
- After play, all jacks and rakes should be returned to the grass area just outside the equipment shed where they will be sanitized and put away by the monitors.
- The clubhouse lockers are closed.
- For bowlers having their own bowls, the players should bring them from home for play and take them home again after play.
- Where participants do not have their own bowls, sanitized club bowls will be retrieved by a monitor and given to the player. These bowls should be returned to the grass area just outside the equipment shed after play and they will be sanitized and put away by the monitors.

**c) Phase 2 Bowls Activity – Pairs Games only, max 20 players, using 5 rinks each separated by 7 feet (1/2 rink).**

- Currently, only 5 play slots have been designated:  
(Other slots may be opened if needed and trained monitors are available)
  - Tuesday evening 6:30pm
  - Wednesday mornings 9:15am
  - Friday evening 6:30pm
  - Saturday mornings, 9:15am
  - Sunday mornings, 9:15am
- The monitors for each play slot will have a pre-defined draw sheet with the player names and rinks for play. The draw sheets are created as players are registered by the Draw Master volunteer (Byron Nate).
- Each player MUST register by email to the Draw Master for the day they want to play by 3pm the day before to get into the next day's draw. Players may register for multiple play slots up to one week in advance.

***(Drop in players are NOT allowed on the day of play).***

(Players without access to email will have to phone the Draw Master).

- Each registered player MUST commit to have completed the Symptoms Screening check list and will adhere to club COVID protocols during their session.
- Players registering to play must make every effort to attend since the draw has been pre-defined per the player registrations. **If you cannot play because of emergency reasons, please call the Draw Master with as much notice as possible.**
- Players are asked to bring their own water bottle (with their name on it), pencils for scorekeeping, hand sanitizer if possible and a mask if desired.
- Bowlers should arrive no more than 10 minutes before their scheduled time slot, come in through the front gate and stay 2 meters apart awaiting rink assignment.
- Bowlers are reminded NOT to congregate in the parking lot either before or after they have finished bowling.
- Using the pre-defined the draw, the monitors will tell each player which rink and partner they have for this draw (much like an Open House draw).  
(The draw sheets are electronically filed to provide contact tracing).
- Score boards are not to be used. Score cards are provided.
- Two jacks have been placed on each rink, one at each end. At the start of each end, the skip should use their foot to center the jack at the length of their choice. All players should avoid touching the jack with their hands.

- Rakes have been sanitized and put out by the monitors. ONLY one player should do the raking no matter who won the end. NO other player should touch the rake.
- ONLY one person per rink may be designated to measure shot bowls and MUST use their personal measuring device.
- All games will be 10-12 ends, agreed upon at the start of the game.

### 3. Bowler Expectations

- Bowlers must pre-register by emailing the Draw Master specifying the draws they want to play in **or there is now a registration option in our new kelownalawnbowlingclub.com website.** Do not just show up and expect to play. Players not on the registered draw sheet will be rejected from play.
- Arrive no more than 10 minutes before your scheduled time, and leave promptly when you are finished.
- Every person entering the Lawn Bowling facility must use the provided hand sanitizer both on entry to the facility and on exit from the facility.
- Practice physical distancing by staying a minimum of two meters away from each other at all times.
- Use your own bowls. If you do not own your own bowls, make sure you follow the posted safety protocols for using club bowls if they are available.
- ONLY one lead per rink uses the rake** to rake in the bowls no matter who won the end.
- Do not share equipment or touch other players personal items or equipment.
- Do not shake hands or high five.
- Do not visit with other people; stick to your assigned rink and maintain physical distancing.
- Do not access closed spaces, chairs or equipment.
- Do not loiter in the parking lot before or after you have finished bowling.
- Bring your own water and your own hand sanitizer.
- Only one washroom will be opened in the clubhouse. To use the washroom, you must contact a monitor who will open the pathway to the washroom. Do not enter the washroom if there is already someone else inside.
- If you are feeling unwell, regardless of the symptoms, stay home.
- It is recommended, but not mandatory, that bowlers and volunteers wear masks.

## 4. Tracing Protocol

- The Draw Sheets containing the names of the persons attending the facility for each play slot are maintained in electronic form on the KLBC Google cloud drive (the KLBC database). **In the rare cases where manual changes were made to the draw sheet on the day of play, these changes are communicated by one of the monitors back to the Draw Master who will update the specific draw sheet on the KLBC database.**
- As well, any person not registered on the draw sheet who enters the facility will be directed by a monitor to sign the Onsite Visitor Checklist. These persons entering the facility are there on other business.
- With any report of a person contracting COVID-19, we can transfer our attendance draw sheets and onsite visitor sign in sheets to public health who will contact all those who may have been in contact with the affected person.

## Appendix – KLBC Database document locations

- Covid Procedures, Guidelines and master documents: \$KLBC-Shared/COVID-19
- Member legal waivers: \$KLBC-Shared/KLBC Waiver
- Daily Draw Sheets: \$KLBC-Shared/2020/Tournaments/Covid Draws
- Symptoms Screening sign in sheets: In a monitor's binder in the clubhouse bowls room.

# CORONAVIRUS

## Covid-19 or 2019-nCov

**WHAT IS IT?**  
 COVID-19 is a new virus and so health officials are still learning about its impact and severity. At this time, it appears to cause an illness similar to the flu with the most common signs of infection being fever, cough and shortness of breath. In severe cases patients can develop pneumonia, severe respiratory distress, kidney failure and death.

### PREVENTION

- Stay at home when you are sick
- Avoid close contact with people who are sick
- Wash your hands at least 20 seconds
- Cover your cough or sneeze with a tissue
- Avoid touching eyes, nose, & mouth with unwashed hands
- Clean & disinfect frequently touched objects and surfaces
- Use a hand sanitizer that contains at least 60% alcohol
- Avoid crowded places and all unnecessary travel

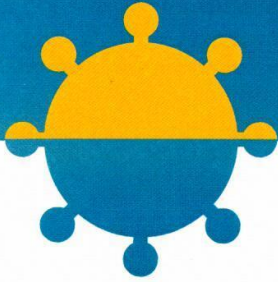
### SYMPTOMS



**2-14 DAYS**

**INCUBATION**  
 Because the early symptoms of COVID-19 are similar to other respiratory illnesses, if you have any of the common symptoms (fever, cough and shortness of breath) you should contact your doctor's office and arrange to have a consultation.





# Coronavirus COVID-19

BC Centre for Disease Control | BC Ministry of Health



## Hand Hygiene

**SOAP OR ALCOHOL-BASED HAND RUB: Which is best?**



**Either will clean your hands: use soap and water if hands are visibly soiled.**



**Remove hand and wrist jewellery**

### HOW TO HAND WASH

**1**

Wet hands with warm (not hot or cold) running water

**2**

Apply liquid or foam soap

**3**

Lather soap covering all surfaces of hands for 20-30 seconds

**4**

Rinse thoroughly under running water

**5**

Pat hands dry thoroughly with paper towel

**6**

Use paper towel to turn off the tap

### HOW TO USE HAND RUB

**1**

Ensure hands are visibly clean (if soiled, follow hand washing steps)

**2**

Apply about a loonie-sized amount to your hands

**3**

Rub all surfaces of your hand and wrist until completely dry (15-20 seconds)

COVID19\_HH\_001



Ministry of Health



BC Centre for Disease Control

**If you have fever, a new cough, or are having difficulty breathing, call 8-1-1.**

