

# SAS Extracurricular Programs

## Parent Welcome Letter

Welcome to SAS Extracurricular Programs! We are excited to be back in person and are ready to have fun! Below you will find details of afternoon logistics, how to notify school of your child's dismissal to an extracurricular, and logistics of the afternoon. If you have questions not answered in this letter, email [beth@myafterschoolprogram.com](mailto:beth@myafterschoolprogram.com), include school your child attends and your questions! Beth Geurin, Extracurricular Program Director

- MASP/SAS Extracurricular Program instructors and students are expected to follow all COVID policies, procedures and protocols in place by Atlanta Public Schools and the CDC.
- Let's keep each other safe- adults and students! Please remember to wear masks and observe social distancing for in-person school events. APS mask protocols can be found [HERE in English](#) and [en español aquí](#).
- **PARENT RESPONSIBILITY: EACH DAY YOUR CHILD HAS AN EXTRACURRICULAR CLASS...** Parent MUST use the **School Dismissal Manager (SDM) app** <https://mobile.schooldismissalmanager.com/> app used by the school to make notification that the student should be dismissed to their extracurricular class that day. Per the school administration, if this is not done, the student will be dismissed via their usual, daily dismissal process.
- **All classes take place at the Primary Campus at 370 Old Ivy Road.**
- Intermediate campus Extracurricular students will be dismissed from their school day to APS busses first and will be bussed to the Primary Campus using #578 girls and #19-927 each afternoon they have a class. On arrival to Primary campus, they will transition to the GYM for attendance and to meet their instructor who will be identified holding a sign with the class name. Remind your student to report to the gym when they get off bus at the Intermediate campus. The program instructor and our staff program monitor are taking attendance and we need the Intermediate students to report to GYM first so we know they are on site.
- Primary campus extracurricular students will be dismissed via afternoon school announcements to go to the GYM for their extracurricular class. There, the instructors will be waiting, holding a sign with the class name and attendance will be taken.
- At 3:00 all students will transition with their instructor to their class space.
- Due to COVID, no snacks are to be consumed during the Extracurricular Programs time.
- SAS aftercare Full-Time students will be provided their snack after their extracurricular program has met for the day.
- If a SAS Drop-In student will go to aftercare the day their class meets (the drop-in fee will apply for this day) they will be provided a snack after their extracurricular program has met for the day.
- Parents of absent children will be called after instructors report the names to our program monitor by 3:15 each day.
- **IF YOUR CHILD WILL BE ABSENT FROM A CLASS, PLEASE TEXT BETH AT 770-605-5456 by 1:00 TO LET HER KNOW YOUR CHILD WILL BE ABSENT SO WE ARE NOT EXPECTING THEM.** CLASSROOM TEACHERS DO NOT SHARE SCHOOL DAY ABSENCE INFORMATION WITH US.
- DISMISSAL- Students that will return to the SAS aftercare program will be met by a member of the aftercare staff before all other students transition with the instructor to the carpool/walker dismissal area. Carpool and walker dismissal students will be dismissed in the bus lane cul-de-sac.
- Please remind your student to follow the instructor's directions during dismissal. Safety is our #1 priority!
- All persons, carpool or walker, picking up a student should be listed as a contact person in the student profile on [www.myafterschoolprogram.com](http://www.myafterschoolprogram.com) and should BE PREPARED TO SHOW ID. This is for your child's safety- the instructors do not know you or your caregivers these first few weeks of programming. We do not want to release children to just anyone.
- IF there is an emergency and someone other than a person listed as a contact in the student profile, the parent should notify Beth Geurin at 770-605-5456 no later than 1:00 with the name of the person picking up the student and that person's cell number. THIS INDIVIDUAL IS REQUIRED TO SHOW A VALID ID to pick up your student.

**General schedule is below for your convenience along with some parent agreement reminders from the registration process.**

- Registration is open only until Friday, January 21 at 5 PM. No additional registrations after that time will be made.
- Class refunds will only be given at rate of 50% of the class fee once a registration for a student has been completed in the registration system until February 4 at 5PM. After that, no refunds will be made.
- Class changes will be made until February 4 at 5PM. After that, no changes will be made.

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- If a COVID shut-down occurs at any time during this semester, we will place the programs on HOLD and resume once we return. If for some reason a class does not come back in person, you will be offered by the class provider to choose either a refund FROM THE CLASS PROVIDER, a virtual option or a credit for the next open semester.
- REMINDER: All second hour (HOUR 2 in RED below) class students are not permitted to be on campus in the hour after school dismissal and the second hour class beginning.** Students in second hour classes can either transition into a second hour class from a first hour class, if enrolled; transition from the SAS aftercare program, if enrolled; be brought back to the school at the start of the second hour class by a parent or caregiver 5 minutes before class start time. (Hour 2 Chess students and basketball should be brought to the Library entrance at the Primary campus).

**NEED TO REACH US?** Beth Geurin, Program Director - on site availability varies, however, always feel free to call or email (best) for registration issues, refunds, class changes, schedule questions, to contact a provider, joys or pains about a program or instructor [beth@myafterschoolprogram.com](mailto:beth@myafterschoolprogram.com) 770-605-5456

\*Chela Parker [chela@myafterschoolprogram.com](mailto:chela@myafterschoolprogram.com) Angel Jones [angel@myafterschoolprogram.com](mailto:angel@myafterschoolprogram.com) our daily, on site SAS Aftercare Co-Directors

Course Name	Days	Start & End Date		Times
Bricks 4 Kidz	MON	01/24/2022	04/25/2022	2:45 PM 4:00 PM
Drama with Atlanta Children's Theatre	MON	01/24/2022	04/25/2022	2:45 PM 4:00 PM
Karate with Atlanta Karate	MON	01/24/2022	04/25/2022	2:45 PM 4:00 PM
Kidz Sportz	MON	01/24/2022	04/25/2022	2:45 PM 4:00 PM
Science Spanish Immersion K-5: Club SciKids	MON	01/24/2022	04/25/2022	2:45 PM 4:00 PM
STEM Velocity Lab	TUE	01/25/2022	04/26/2022	2:45 PM 4:00 PM
Find the Wild with Blue Heron Nature Preserve	TUE	01/25/2022	04/26/2022	2:45 PM 4:00 PM
3D Printing + CAD by STEM Velocity	TUE	01/25/2022	04/26/2022	2:45 PM 4:00 PM
Robotics JR with Steam Powered Kids	WED	01/26/2022	04/27/2022	2:45 PM 4:00 PM
Robotics SR with Steam Powered Kids	WED	01/26/2022	04/27/2022	2:45 PM 4:30 PM
Kidz Tennis	WED	01/26/2022	04/27/2022	2:45 PM 4:00 PM
Chess FIRST HOUR with Kid Chess	THUR	01/27/2022	04/28/2022	2:45 PM 4:00 PM
Chess COMBO (both hours) with Kid Chess	THUR	01/27/2022	04/28/2022	2:45 PM 5:10 PM
Golf with OT Sports	THUR	01/27/2022	04/28/2022	2:45 PM 4:00 PM
Art & Facts Around the World / Vamos Chicos	THUR	01/27/2022	04/28/2022	2:45 PM 4:00 PM
*Chess SECOND HOUR with Kid Chess	THUR	01/27/2022	04/28/2022	4:10 PM 5:10 PM
Basketball Level 1 with 411 Brand Athletics	FRI	01/28/2022	04/29/2022	2:45 PM 4:00 PM
Soccer with OT Sports	FRI	01/28/2022	04/29/2022	2:45 PM 4:00 PM
Drawing with Young Rembrandts Art	FRI	01/28/2022	04/29/2022	2:45 PM 4:00 PM
Kids TV	FRI	01/28/2022	04/29/2022	2:45 PM 4:30 PM
*Basketball Level 2 with 411 Brand Athletics	FRI	01/28/2022	04/29/2022	4:00 PM 5:00 PM

\*Classes in RED are SECOND HOUR classes.

Students in second hour classes cannot remain on the school campus in the hour after school dismissal and program start time. When the second hour class begins, students can either transition from a first our extra if enrolled, from SAS aftercare if enrolled, or be brought back to the school by a parent of caregiver 10 minutes before class begins. Students cannot remain on campus in the hour between school dismissal and second hour class start time.

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