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## Covid-19 Policies

### Student / Parent Expectations

We are all in this together and want to create an environment in which your child is successful with in person programming! We will need your help.

- Masks – Staff will wear masks at all times, and students will be required to wear masks at all times, both indoors and outdoors. Masks are required during the bus transportation between site locations.

We provide hand sanitizer for use throughout the program time.

**Water:** Kids must bring a water bottle from home, filled for class. Staff members will aid in filling water bottles for those that need it (children will not be allowed to fill their own water bottles).

**Cleaning:** Our facility, including desks and chairs (in the building) will be cleaned and sanitized at the end of each day. Bathrooms will be cleaned/sanitized throughout the day as needed.

Please plan to send your child with the following supplies:

- Water bottle, filled with name CLEARLY labeled on the bottle.
- Mask with child's name CLEARLY labeled on the mask.

I understand that if a water bottle or mask is left by the student at the end of class, it will be thrown away prior to the instructor leaving for the day.

I understand my child will be required to remain home if they experience any COVID-19 symptoms. I also understand that I am responsible to inform Kim Bishop /Beth Geurin if my child or someone else from our household has tested positive for COVID-19.

**Dates and Times of Operation:** The After School Programs serve students that attend W. T. Jackson, Morningside and Sarah Smith Elementary Schools in grades Kindergarten through 5th grade, ages 5 through 12. We follow the Atlanta Public School Calendar, operating August through May, Monday through Friday from 2:20-6:00. JAS, MAS, SAS are closed the same days that APS is closed to the students, including teacher planning days. \*Dates closed 2020-2021: September 7 October 12 &13 November 3, 23-27 December 21 through January 4 January 18 February 15 March 15 April 5-9

### Program Information Updates:

**No refunds are being given for Covid related absences.**

Students will remain with the same group throughout the day. Groups organized by grades.

Group sizes/ratios will be no more than 1:15.

School Administration will be in direct communication with Program Directors regarding relevant cases to after school.

Students and staff will wear a mask while inside the school. If a student or staff does not have a mask, one will be provided for them.

Upon arrival the temperature will be taken and recorded of each student and staff member.

Students will be collected from their classroom at dismissal. Prior to students checking in to the after school program, students will have their temperature checked. If the student has a fever of 100.4 or higher they will not be permitted to attend and will report to the school nurse which is the school's main COVID-19 point of contact.

We will have frequent hand washing breaks. Additional hand sanitizers have been purchased and are placed around the building.

Students will be grouped by grades and will remain in their group throughout the day.

Groups will be assigned to 1 classroom space or area. This is the designated area where all indoor activities will take place. The only exception is schedule use of the gym space.

Snacks will be eaten during the scheduled snack time in a designated area.

Program Directors will structure the program to limit movement throughout the day and configure learning spaces and schedules to maximize distancing. However, social distancing is not always possible/feasible in a school setting.

Only essential visitors will be allowed in the school building. They must agree to a temperature check before entering and will be required to wear a mask or face covering. Directors have the authority to determine who is considered essential.

Should a student become sick at school and the nurse has left the school, the child will be isolated in an area away from other students, parents will be called for immediate pick up.

If there is a child who tests positive and attended our program, the name and contact information for the individual AND the name and contact information for those individuals who have had direct exposure to the individual with the positive test will be sent to the Georgia Department of Public Health (DPH). The DPH will follow up with any protocols.

School custodians will regularly clean and disinfect all facilities. Evening cleaning crews will continue to clean once the after school program closes.

In addition, each staff member will have some cleaning responsibilities to ensure the space, materials, and supplies that have been used have been cleaned.

Water fountains have been turned off. Students/staff are encouraged to bring water from home. There are water bottle refill stations for staff and student use.

Students/staff are encouraged to bring hand sanitizer.

Students may have their own devices for work during the day as well as for homework. The After School program is not responsible for keeping up with the devices. All devices and charging cords need to be labeled.

If the number of COVID-19 cases continues to rise, APS could shift everyone to 100% digital learning, thus closing the operating ability of the after school program.

When a positive case is reported to APS, it is confirmed by the DPH. As a precaution, should a student be exposed to the positive person, and is waiting their own test result, that student and all students in the home should wait until they receive a negative test before returning to school.

Should a student become sick at school and the nurse has left the school, the child will be isolated in an area away from other students, parents will be called for immediate pick up.

After School will take steps to maximize social distancing to minimize spread of the virus. Where feasible, rooms will be arranged with student desks facing the same direction and students seated at tables will sit on the same side. Depending on the school, hallways may be one-way where practicable. Schedules may be revised to accommodate better traffic flow within hallways and at school entrances.

Sharing of supplies will be limited and each child will need to have personal items.

For schools with multiple campuses, the students will be bussed to the program. Social Distancing is not possible on the bus, but the students will be distanced as much as possible. Precautions will be taken to lessen the risk for bus riders. For example, bus windows will remain open to increase ventilation, all bus drivers will be required to wear masks, all riders will be expected to wear masks or face coverings, and buses will be cleaned after all routes.

Please note, not all touched surfaces can be disinfected after each touch.

Face coverings or masks will be expected.

To the extent possible, social distancing will be practiced but cannot be guaranteed.

Transition times and movement around the building will be lessened.

We will limit the sharing of supplies and devices.

Where possible, the layout of rooms will be modified to create distance between students.

Schedules have been designed to keep groups of students together by grade while using different parts of the school.

Activity block activities will be offered within the student group.

Parents will not be permitted to enter the school for pickup. Staff will be checking students out via "carpool".