MANUAL INFORMATIV PENTRU MEDICI

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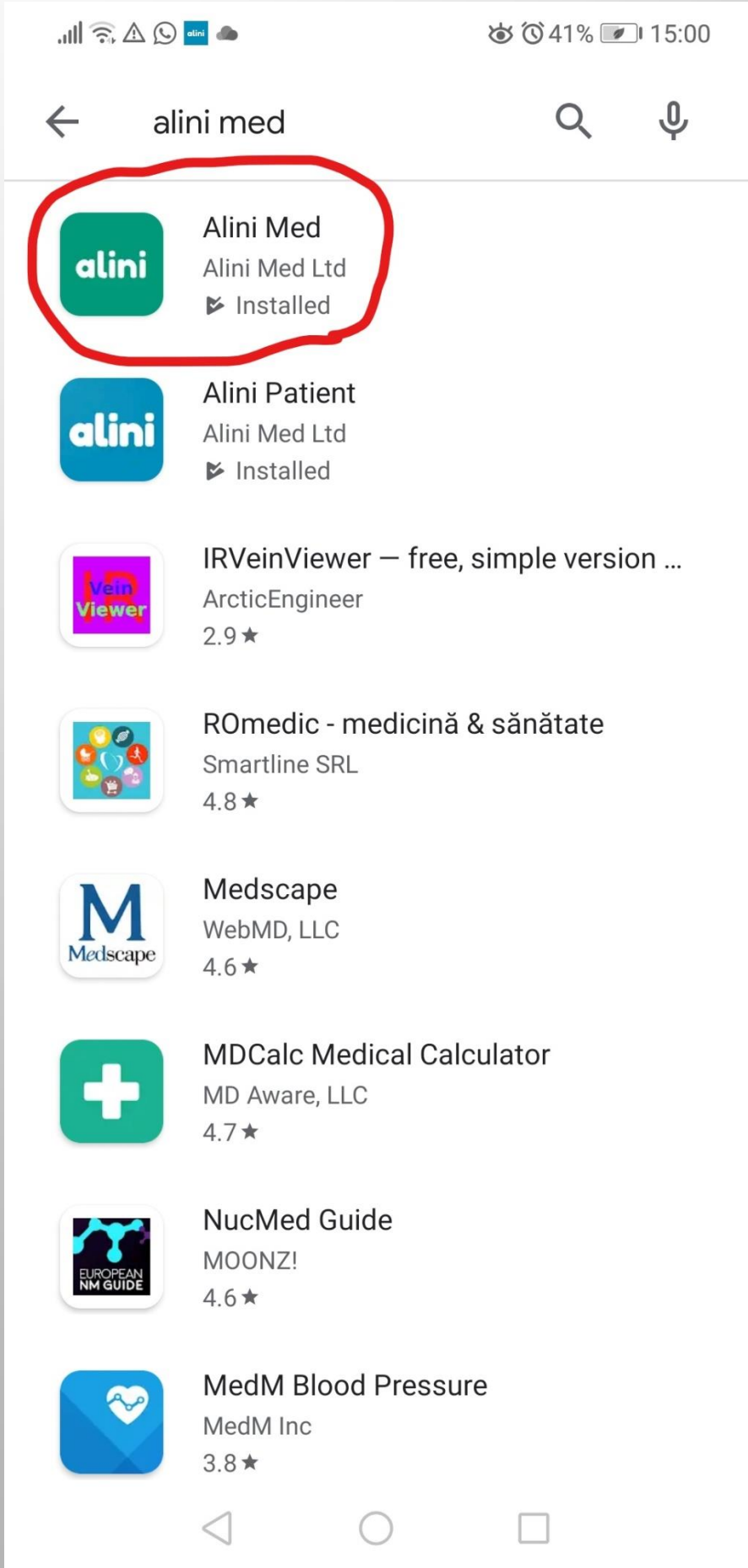
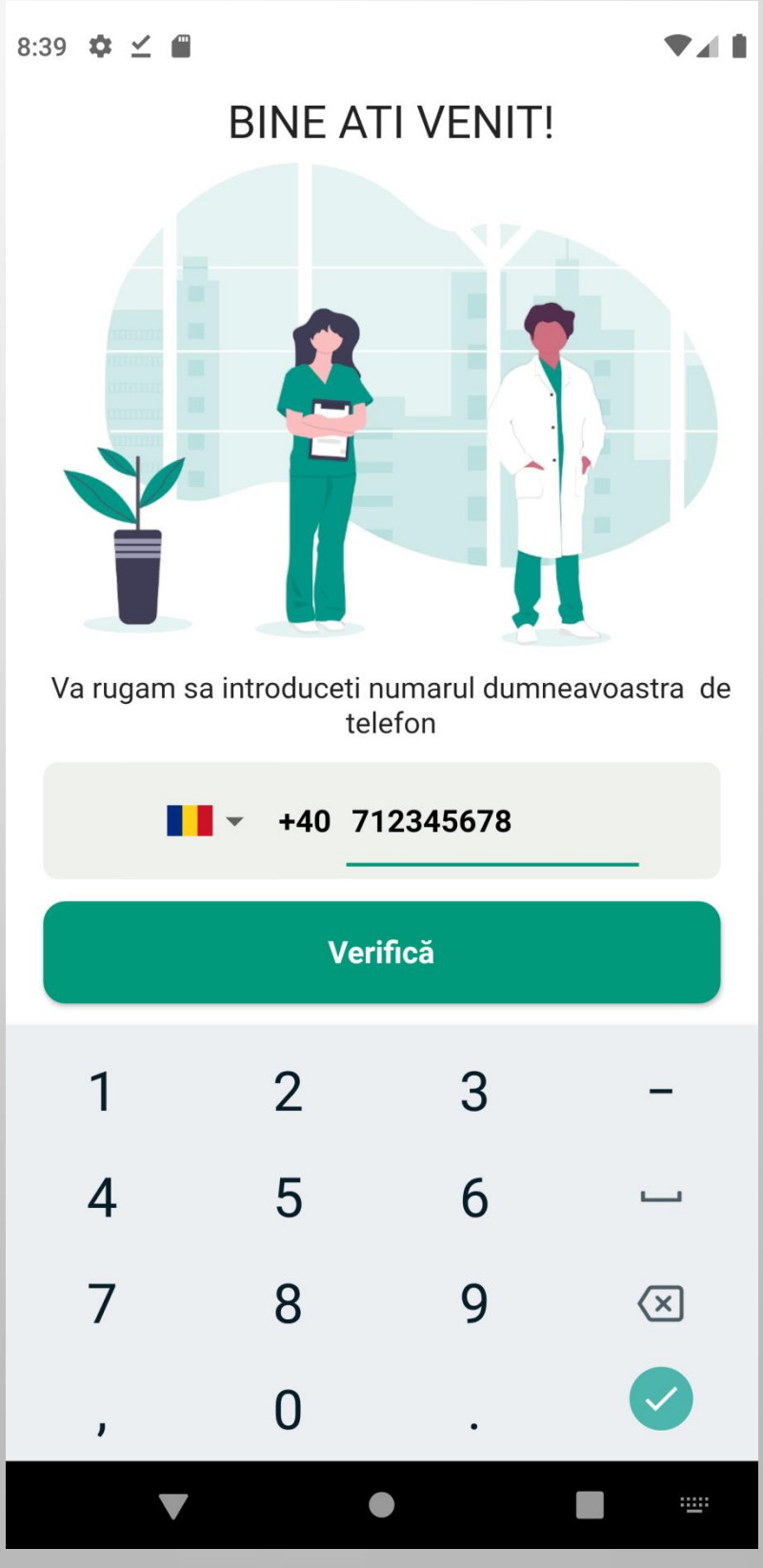
Aplicatia ALINI dedicata medicilor este **ALINI Med.**
O gasiti in GooglePlay si AppStore si are culoarea verde.

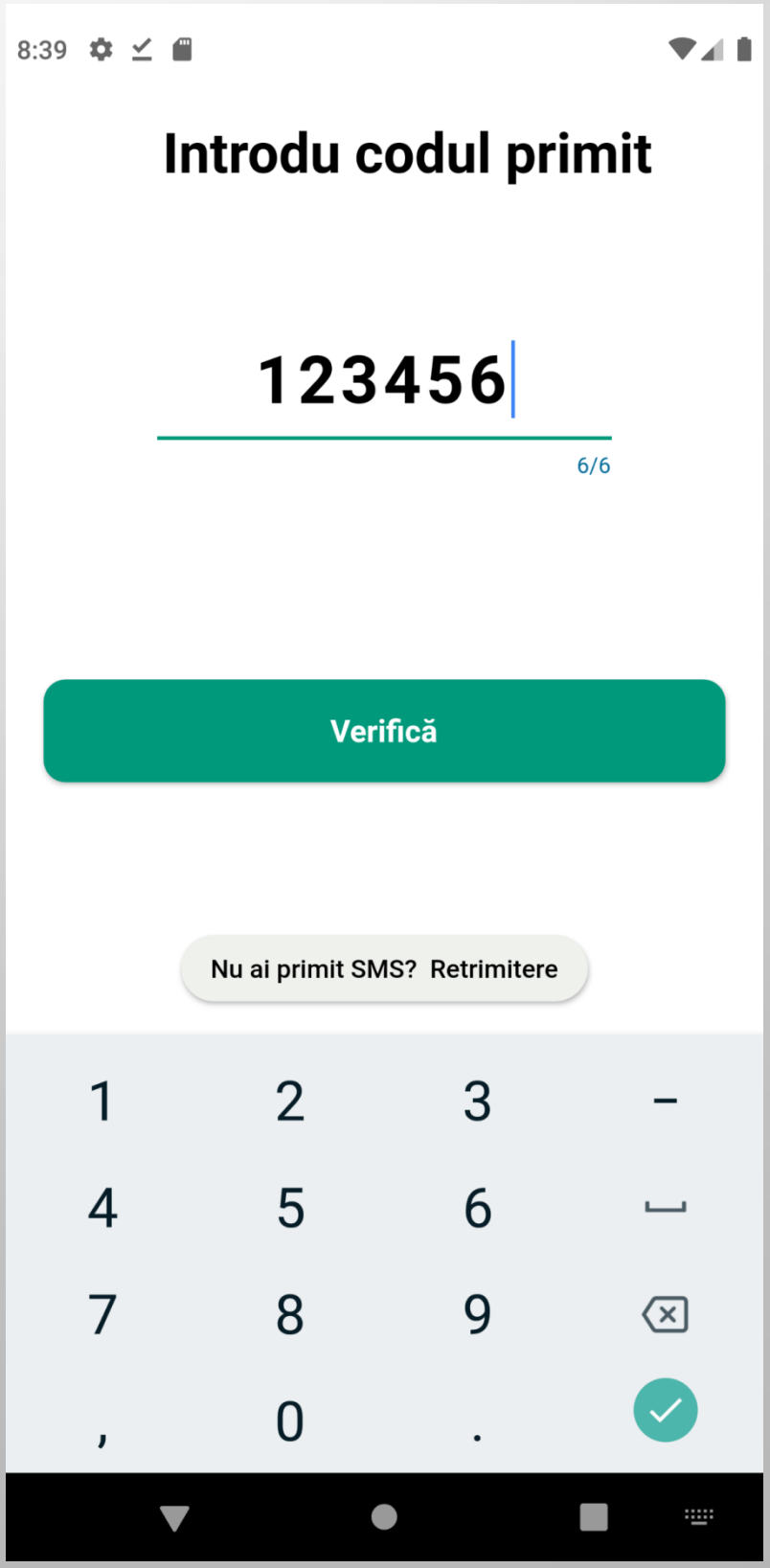
Aplicatia ALINI dedicata pacientilor este ALINI Patient – are culoarea albastra.



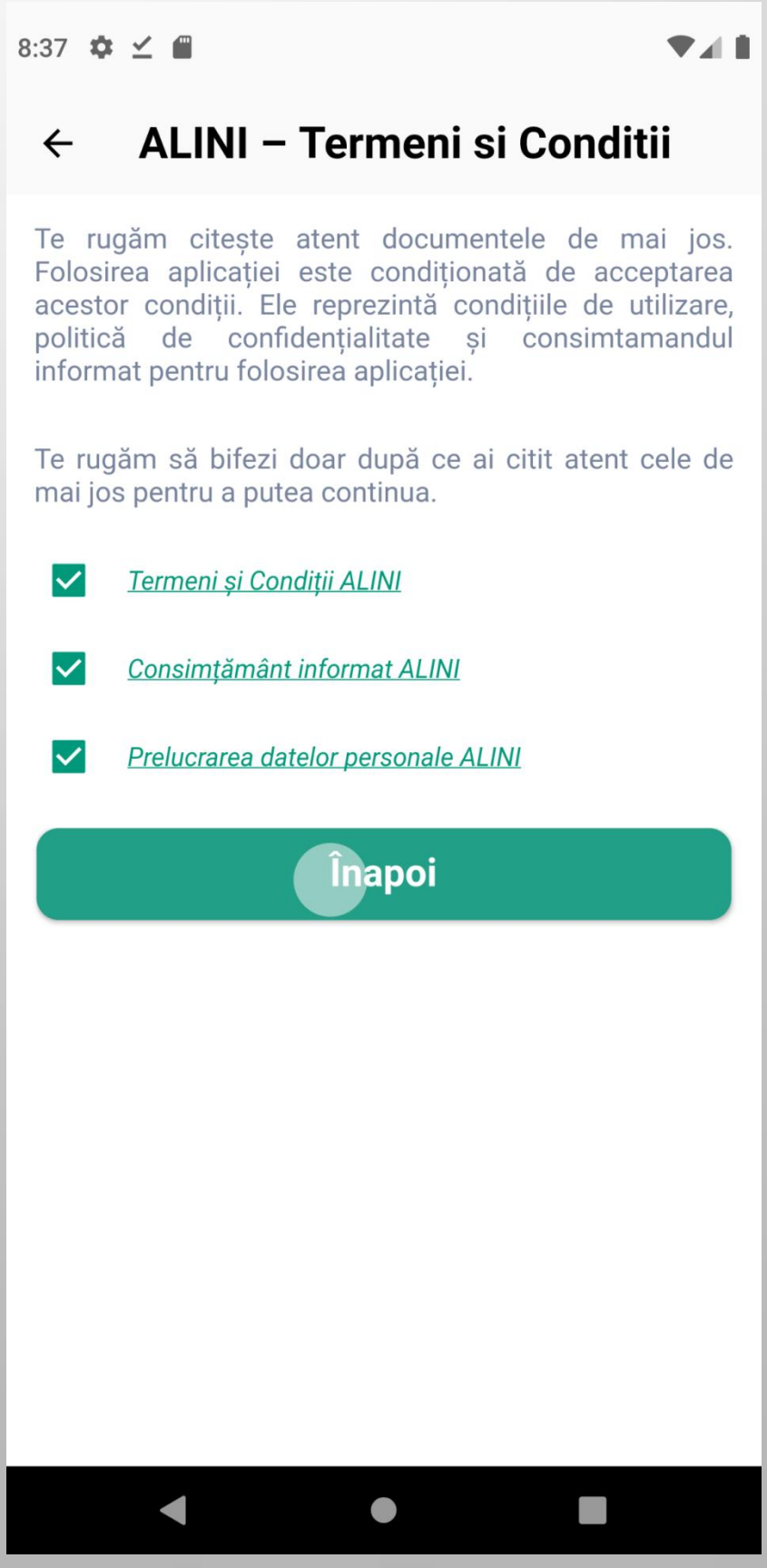
Imediat dupa instalare va veti inregistra folosind numarul de telefon.



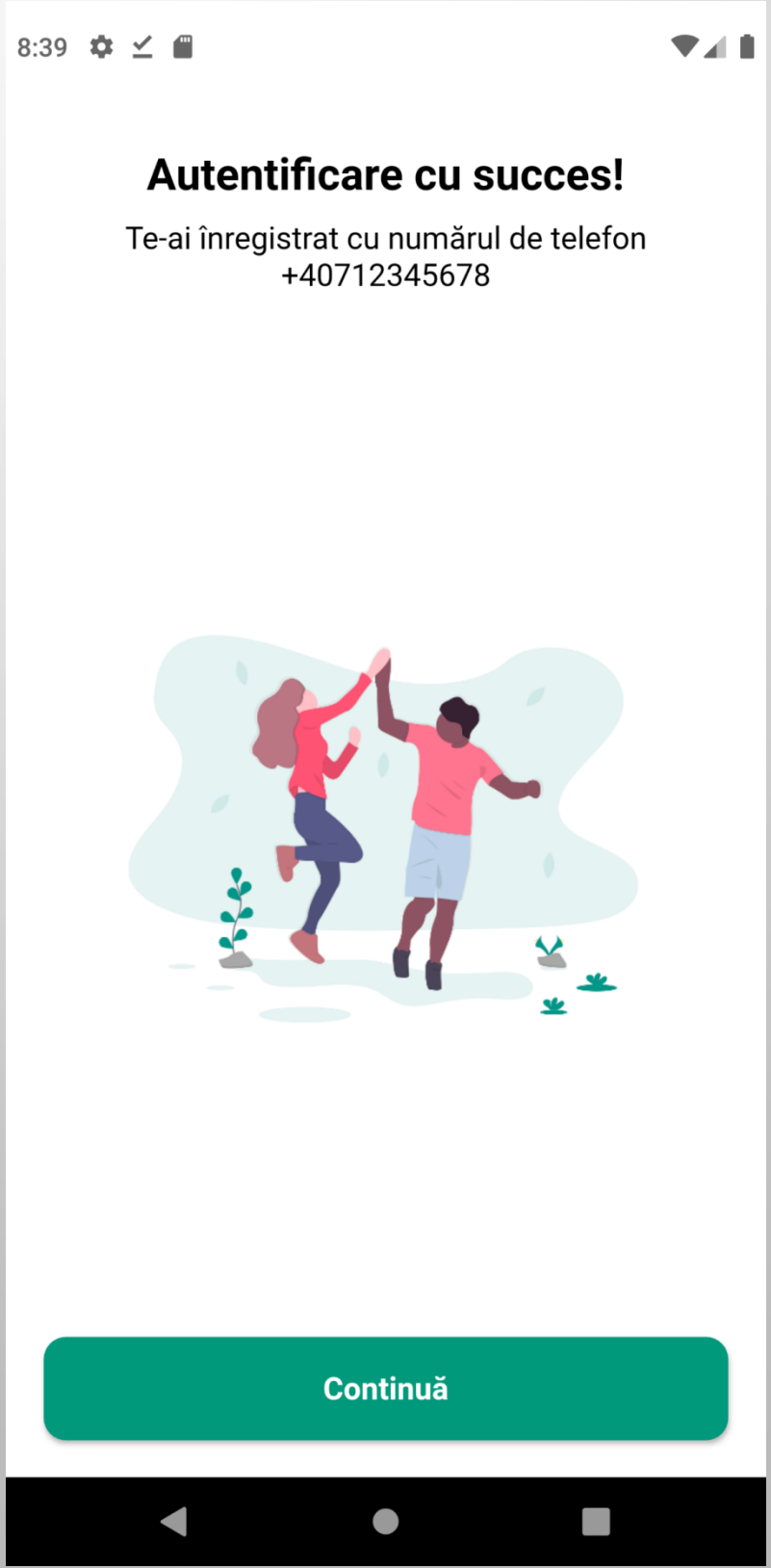
Veti primi un cod pe SMS pe care il veti introduce in ecranul urmator. Pe unele telefoane Android acest pas nu mai este necesar.



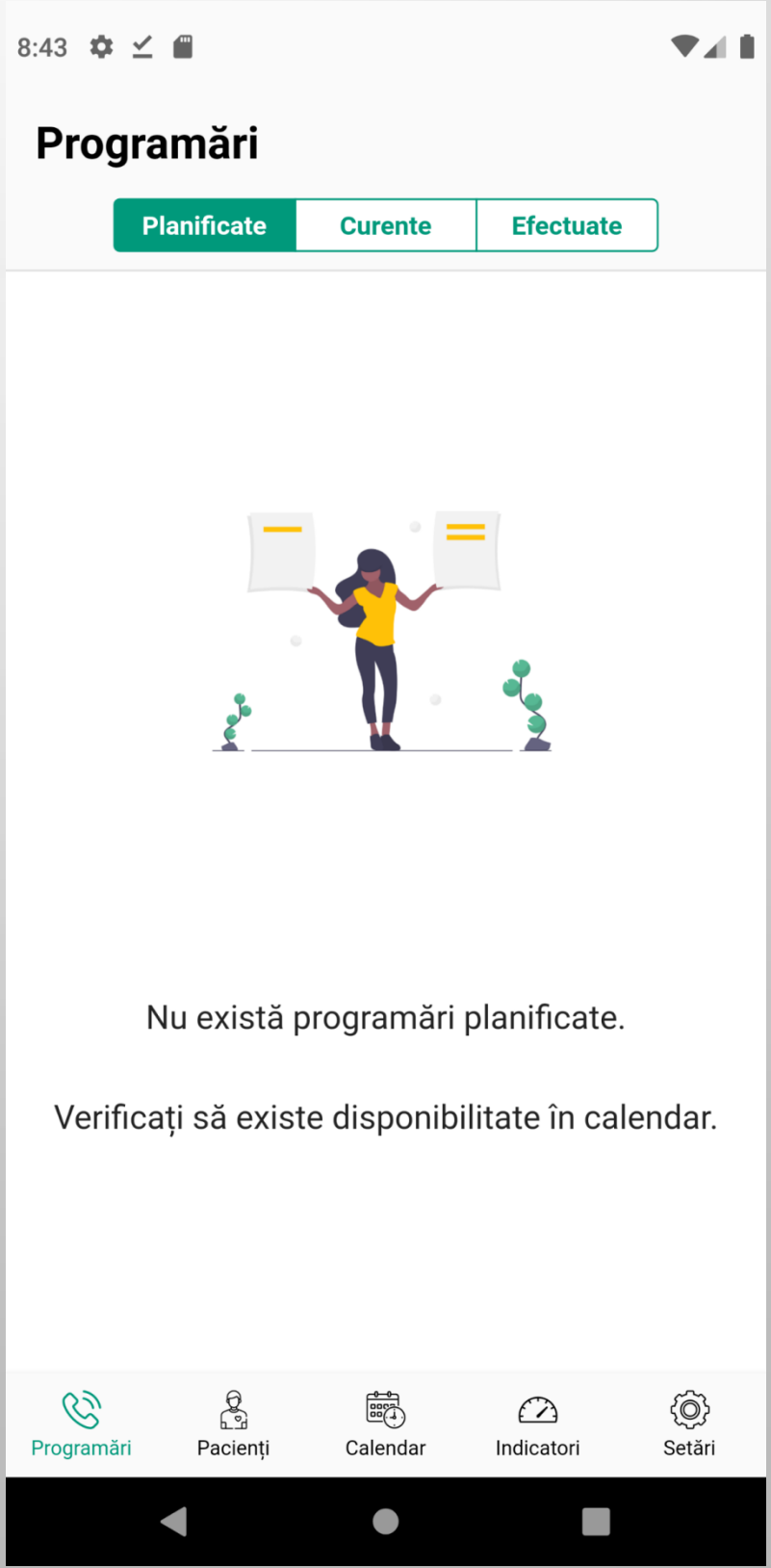
Inainte de a putea folosi ALINI veti fi intrebat daca acceptati *Termenii si Conditiile* de utilizare.



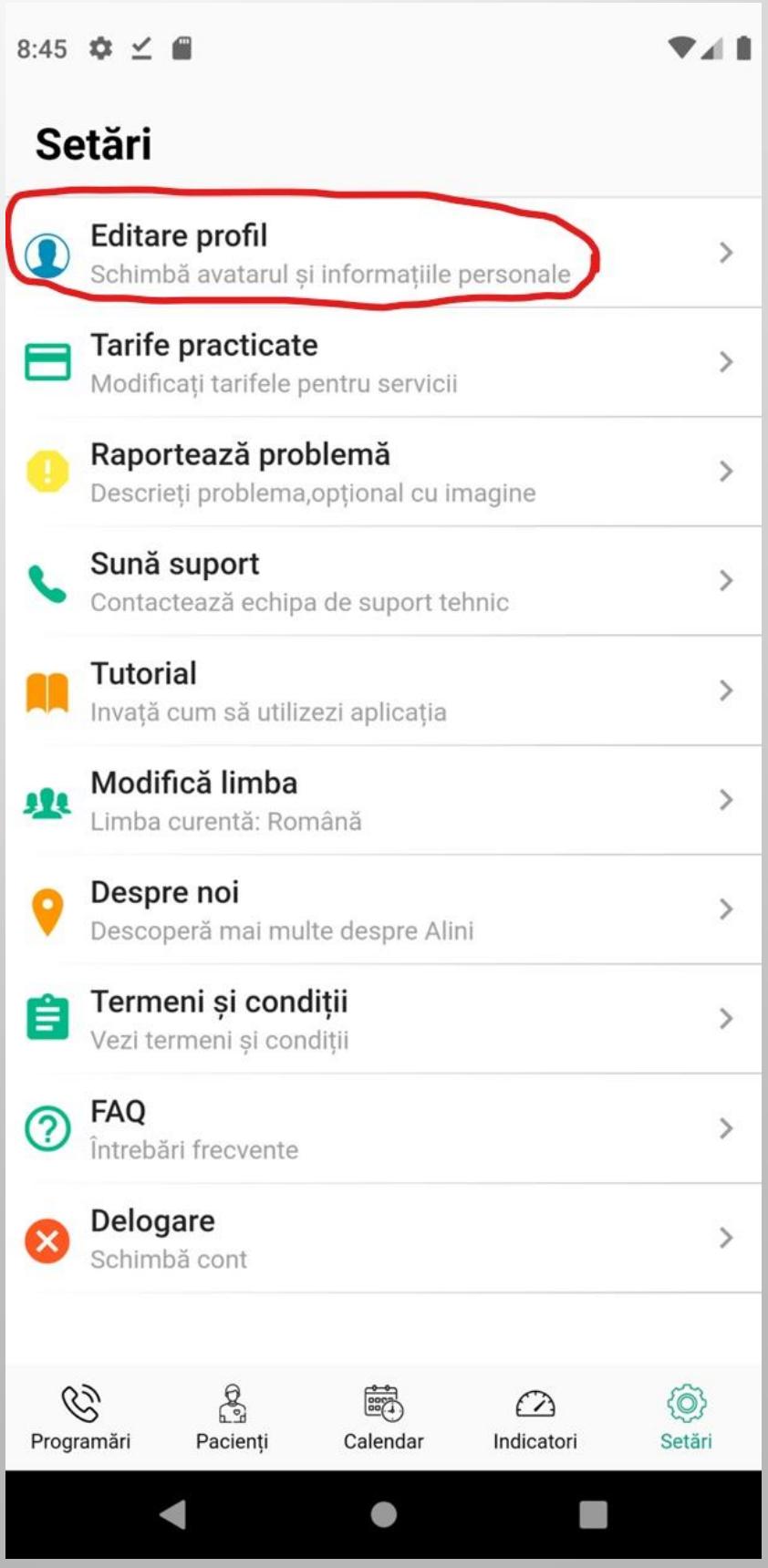
Ecranul *Autentificare cu succes* confirma faptul ca telefonul s-a inregistrat cu success in platforma ALINI.



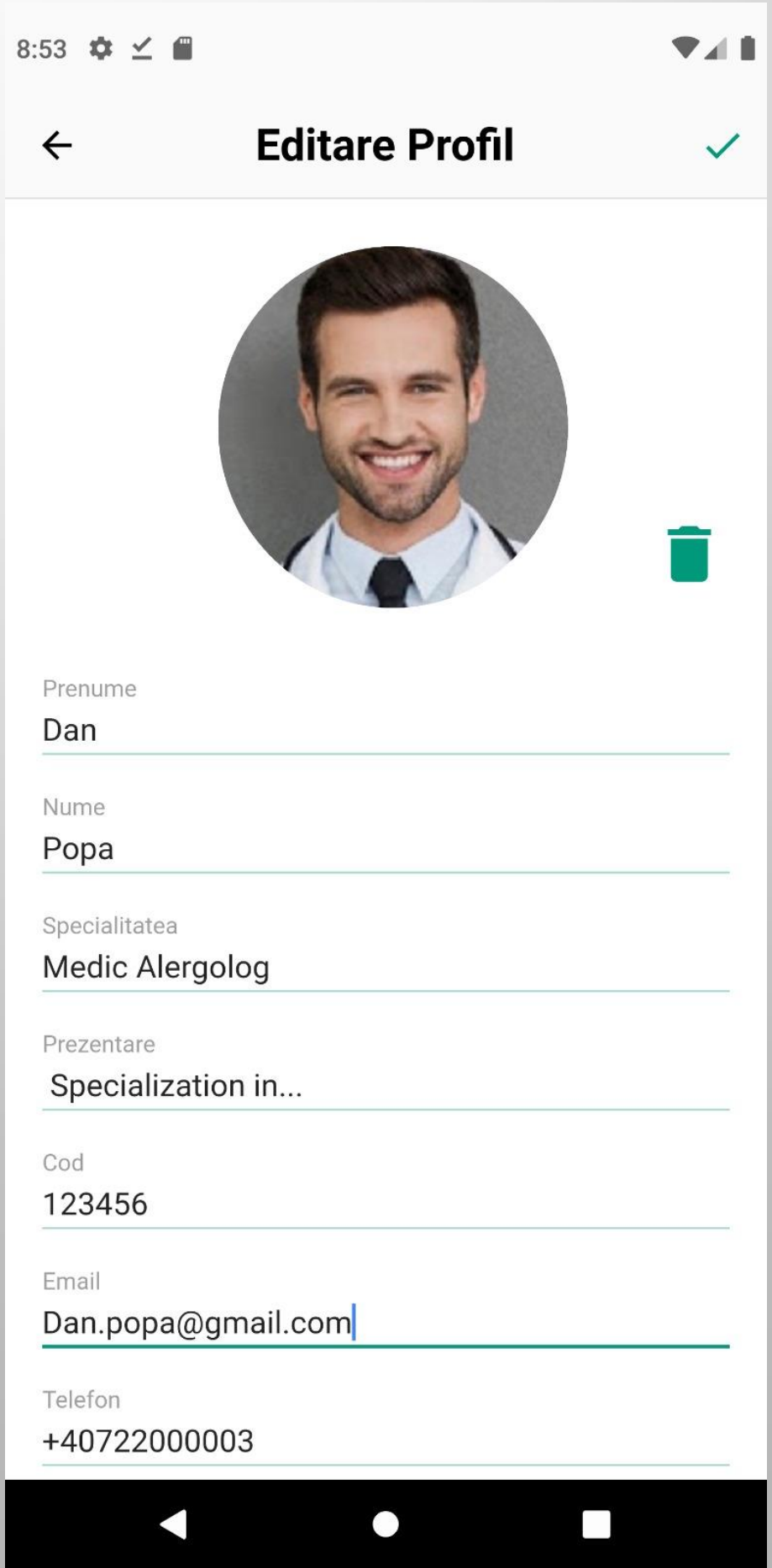
Ecranul principal are 5 sectiuni in partea de jos: **Programari, Pacienti, Calendar, Indicatori si Setari**.



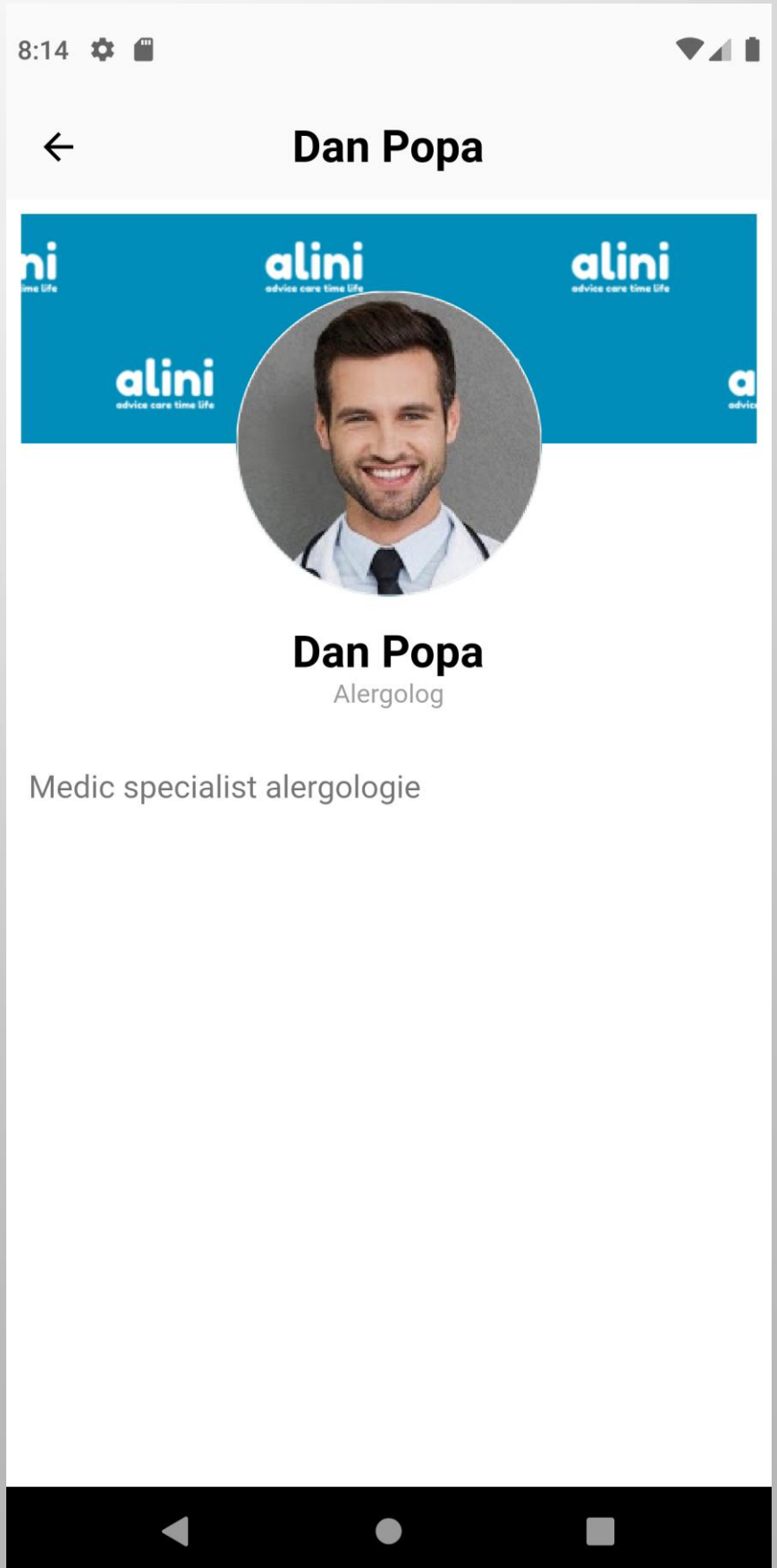
Sectiunea **Setari** permite configurarea profilului de medic, a tarifelor practicate si o serie de alte functionalitati utile.



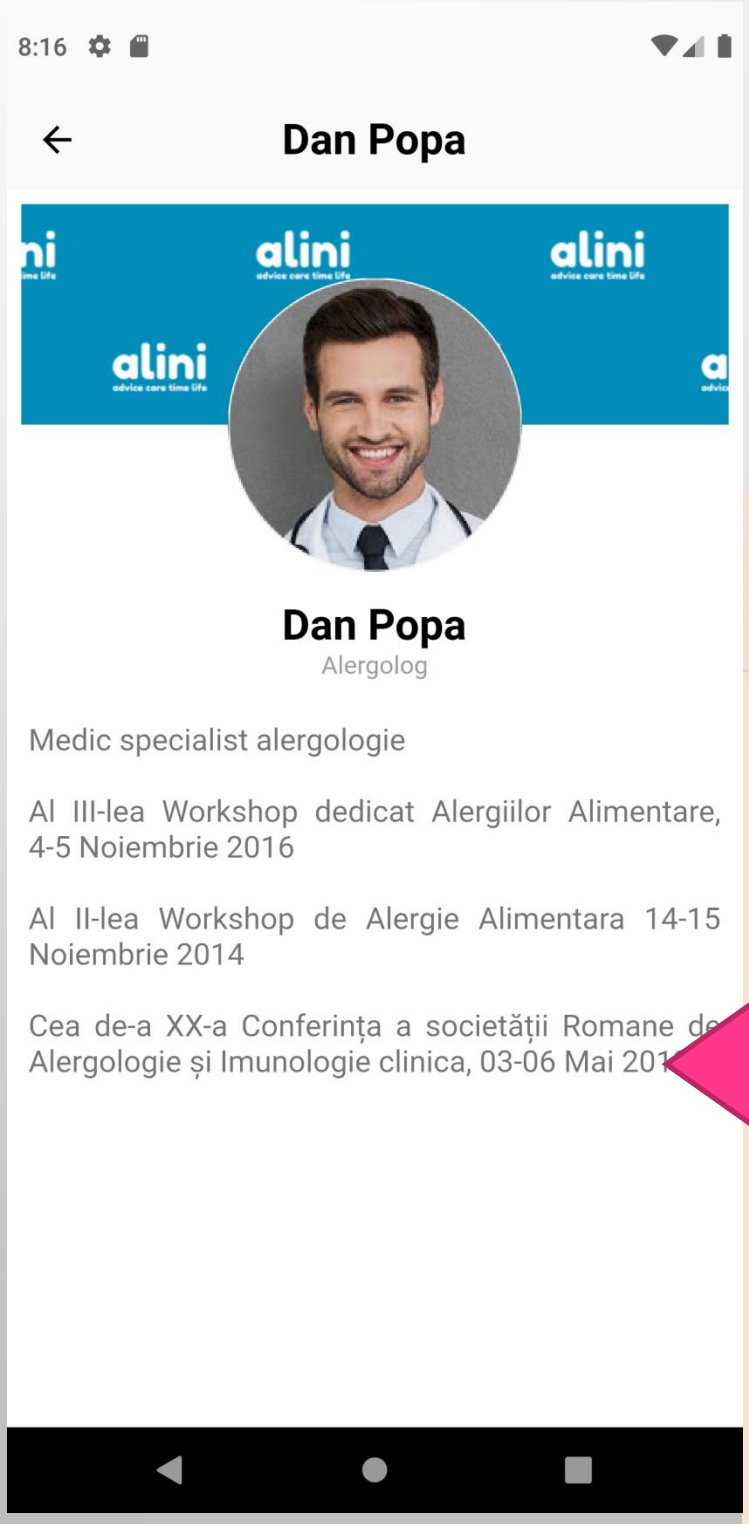
Profilul de medic: atasati o poza clara, reprezentativa si completati detaliile cerute.

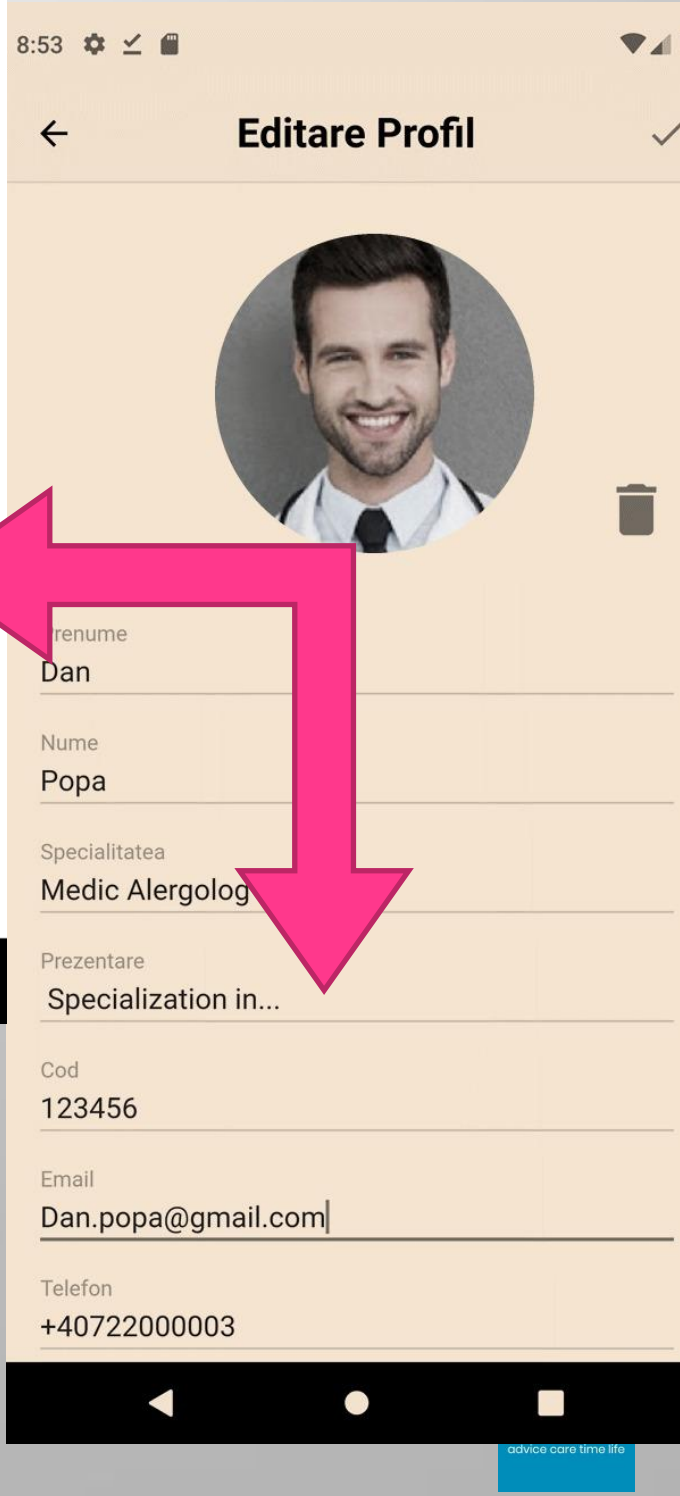


Iata cum vede un pacient profilul unui medic in aplicatia *Alini Patient*. Este bine sa completati cat mai multe informatii relevante in sectiunea **Prezentare** atunci cand editati profilul.

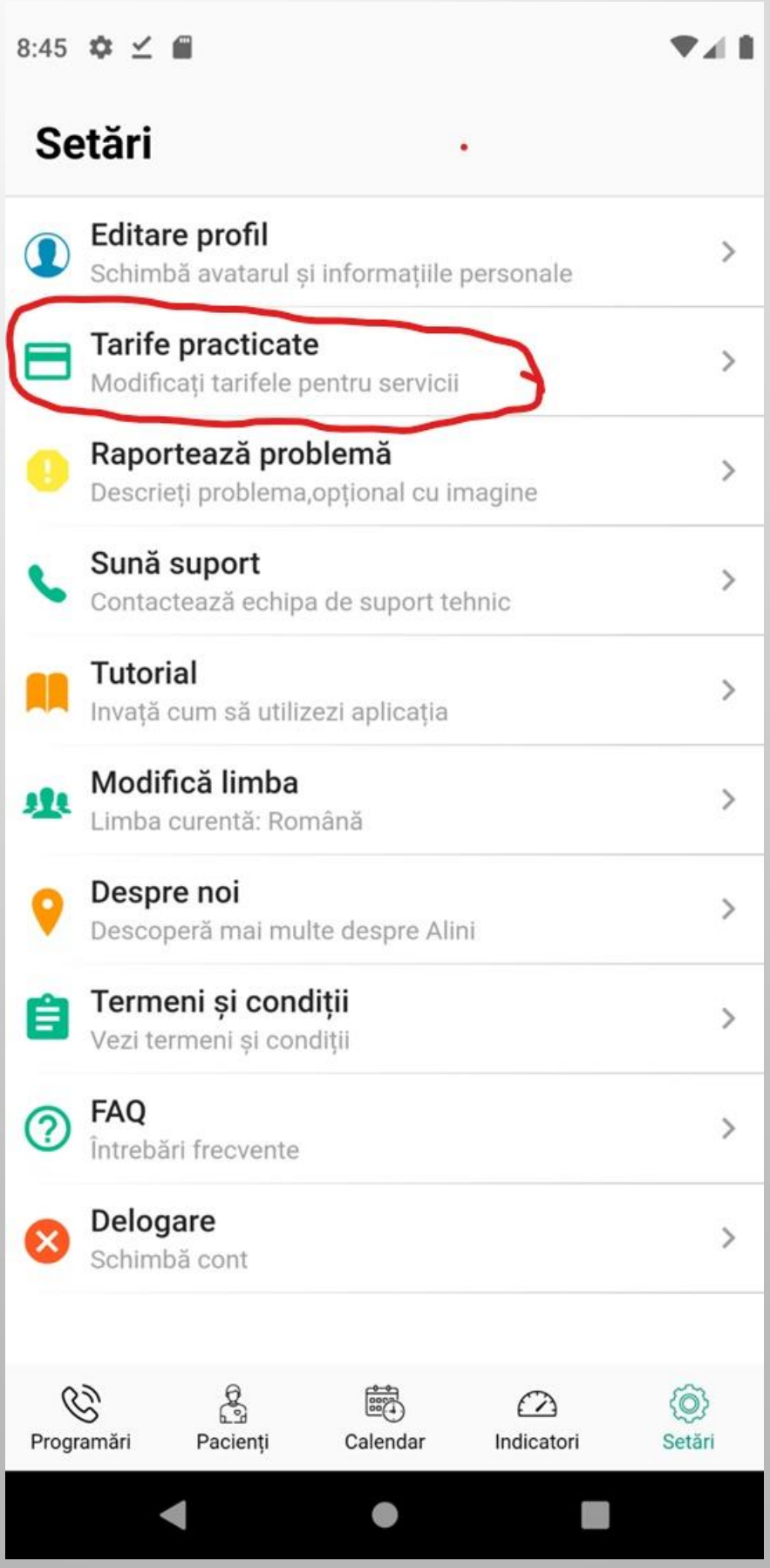


Un profil cu mai multe informatii da pacientilor mai multa incredere sa va contacteze.



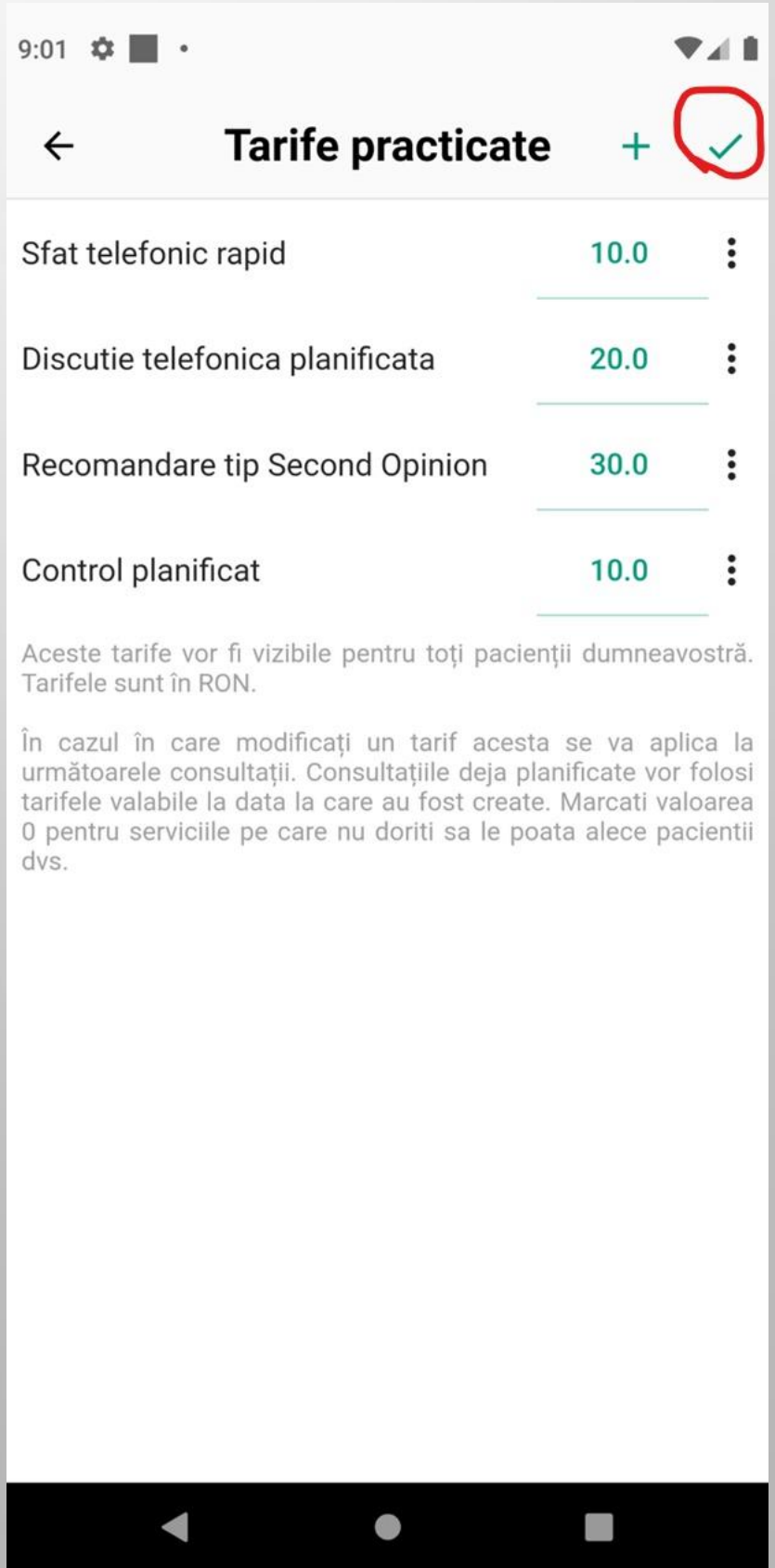


Sectiunea **Tarife practicate**: vor fi afisate pacientilor doar serviciile pentru care veti seta un tarif.

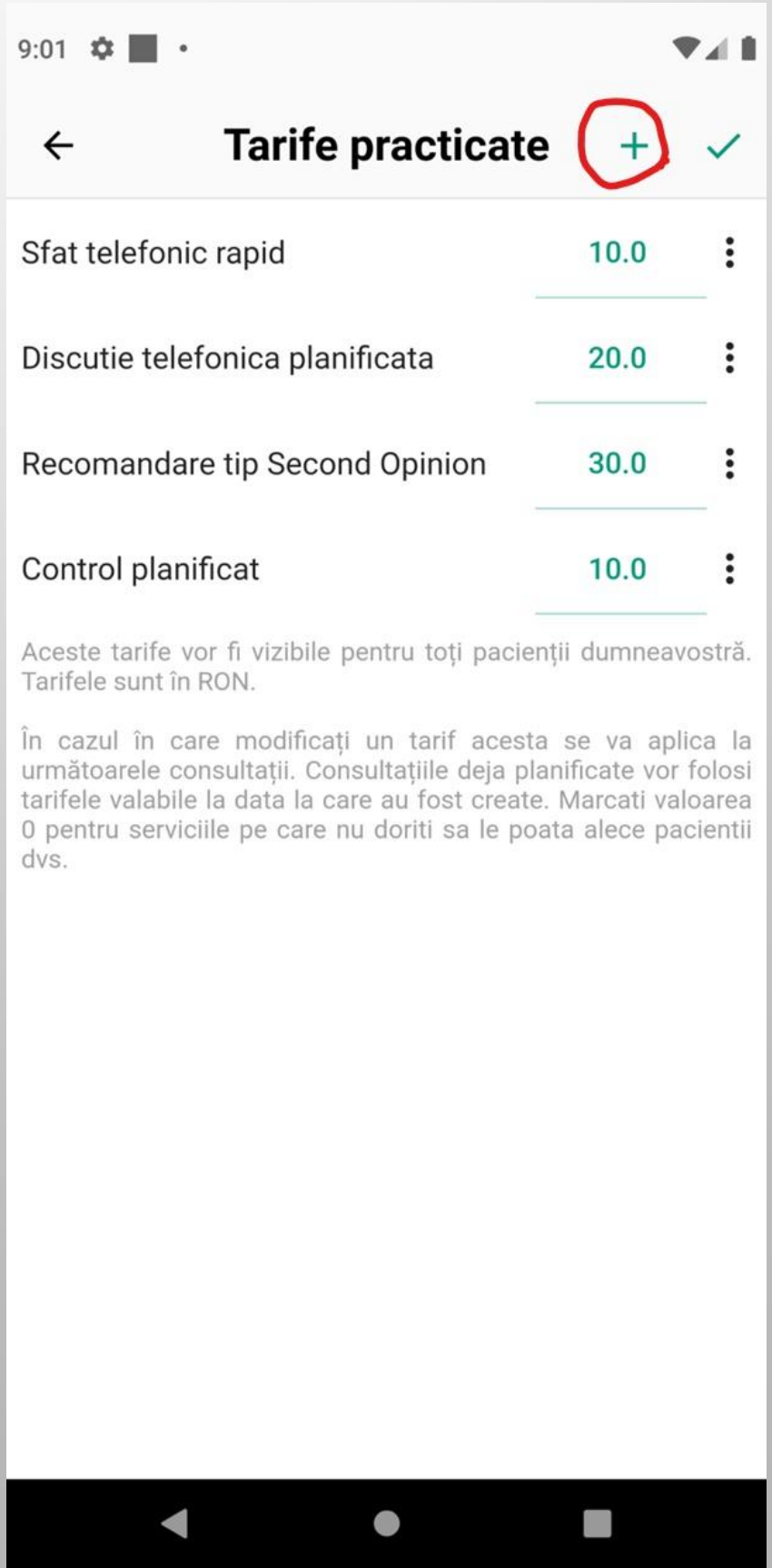


Pentru a seta tarifele, completati sumele dorite si confirmati cu bifa “**v**”.

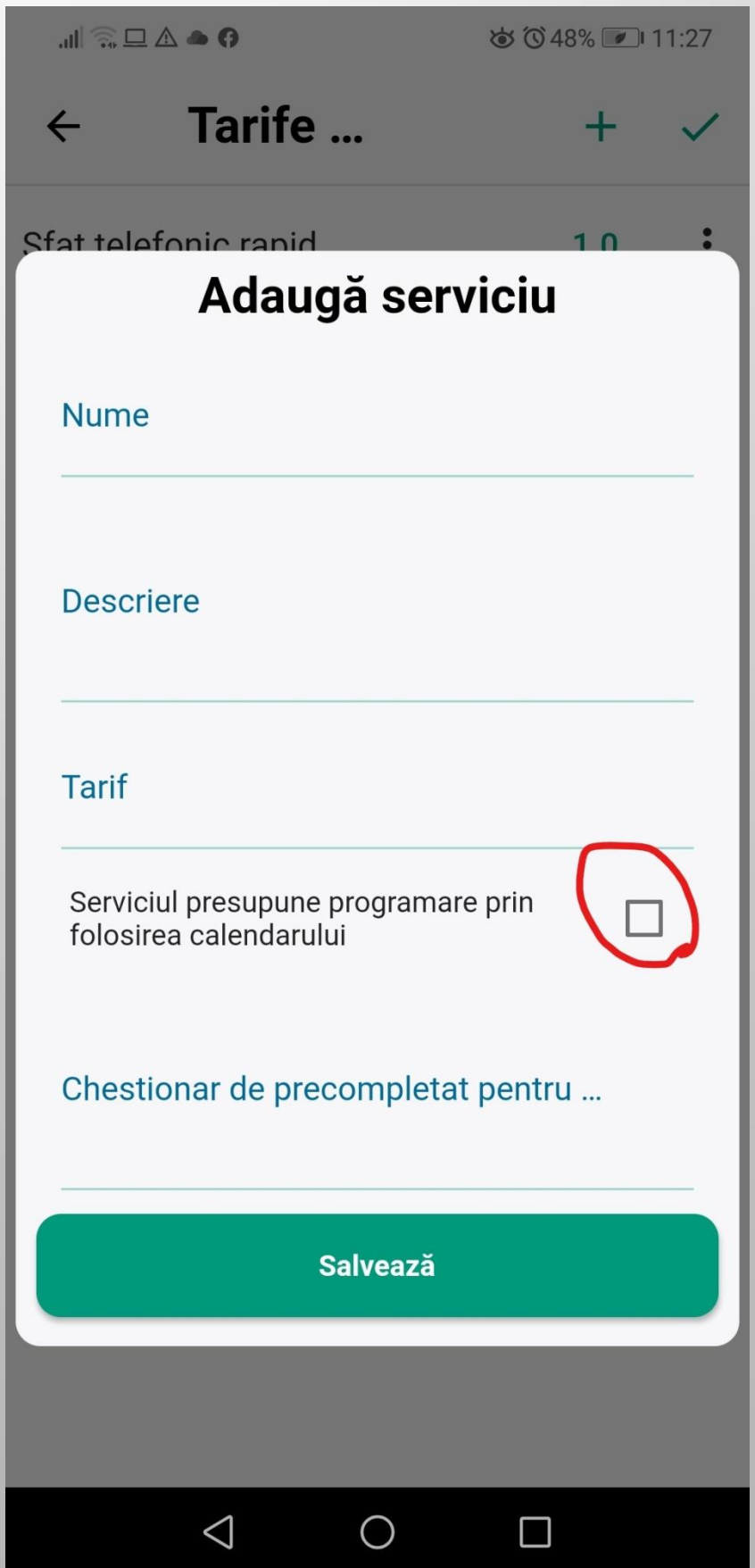
Recomandam sa pastrati serviciul **Sfat telefonic rapid** si sa ii setati un tarif mai mic.



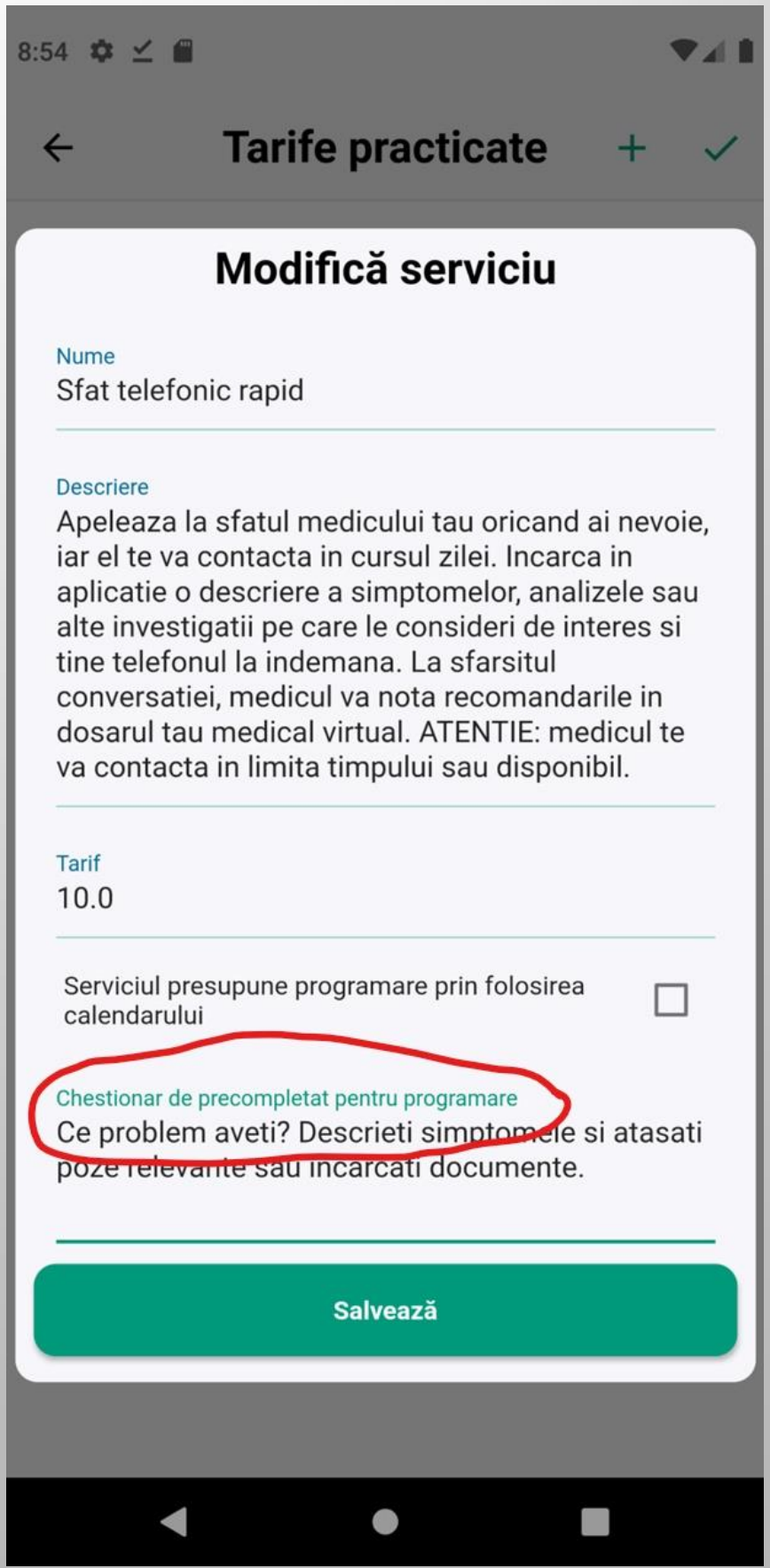
Sunt afisate 4 servicii standard, la care puteti adauga servicii noi, specifice activitatii dvs, folosind “**+**”.



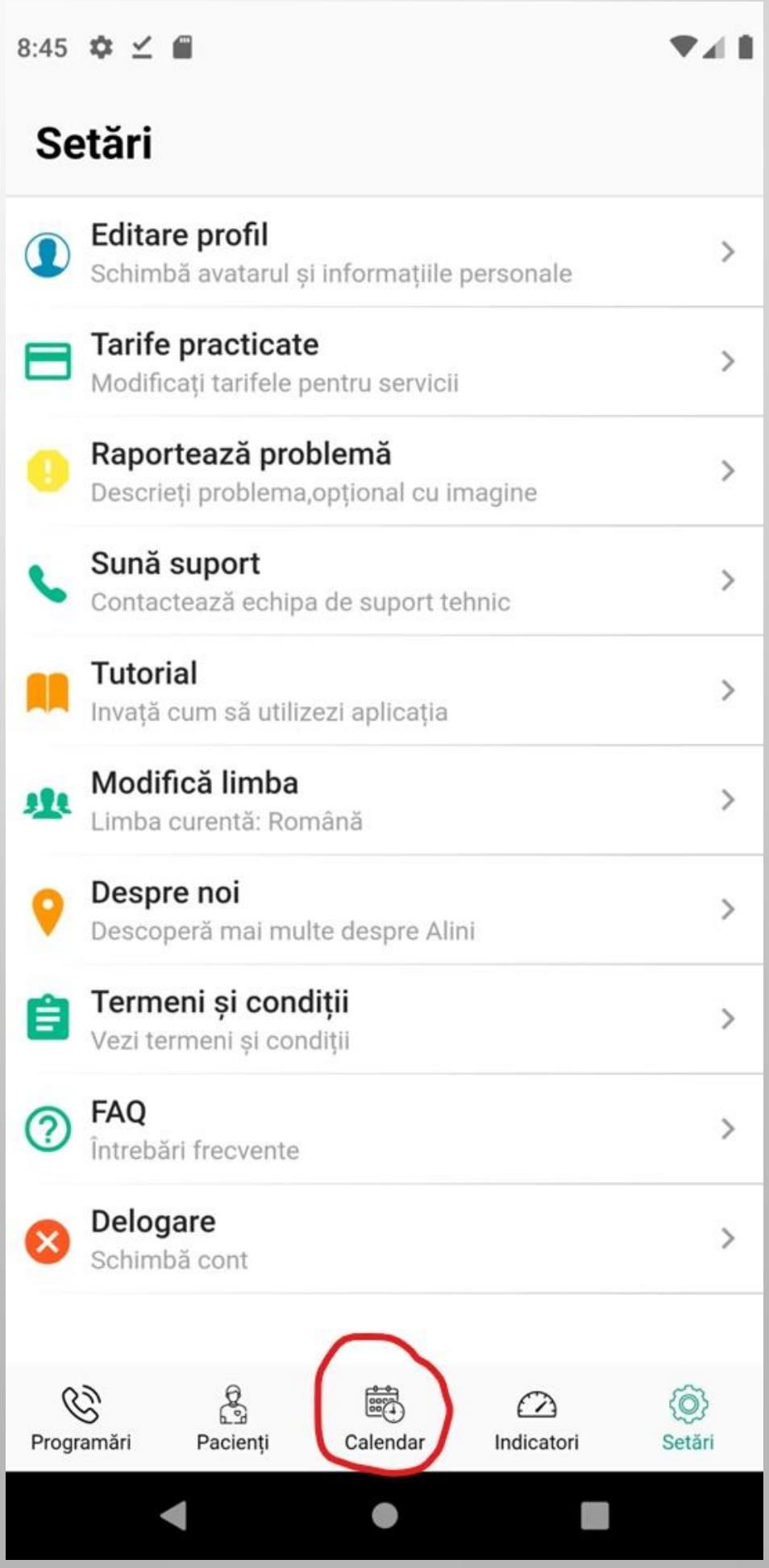
Serviciu personalizat:
- Bifa pentru calendar restrictioneaza acordarea serviciului: pacientul se poate programa doar in functie de ceea ce setati dvs. in calendarul de disponibilitati.
- Daca nu bifati, veti putea contacta pacientul oricand aveti timp.



Chestionarul este util pentru a pune intrebari pacientului inainte de momentul discutiei telefonice.

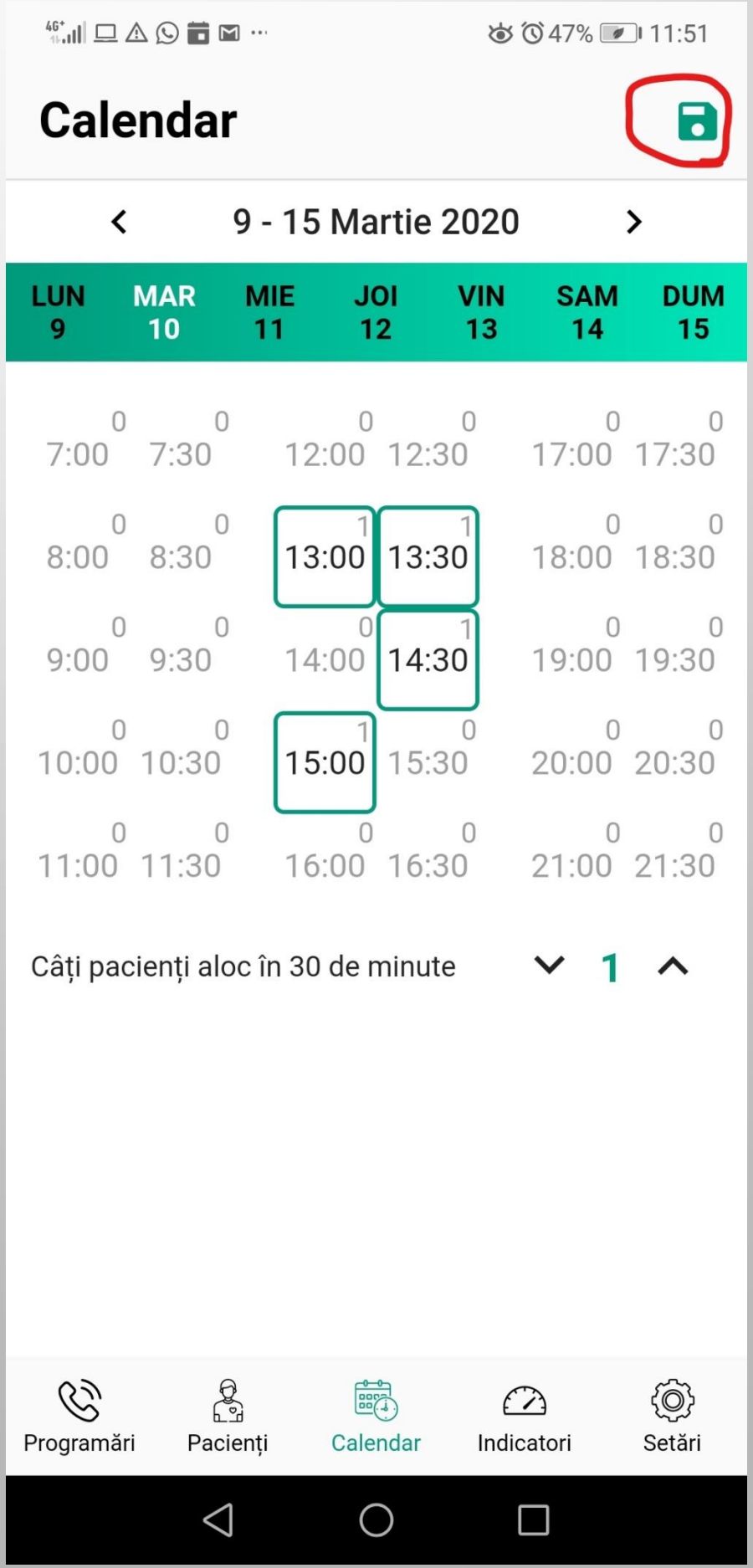


Sectiunea **Calendar:**
Puteti seta intervalele in care sunteti disponibil pentru a discuta la telefon. Pacientul se va programa in functie de calendarul dvs.



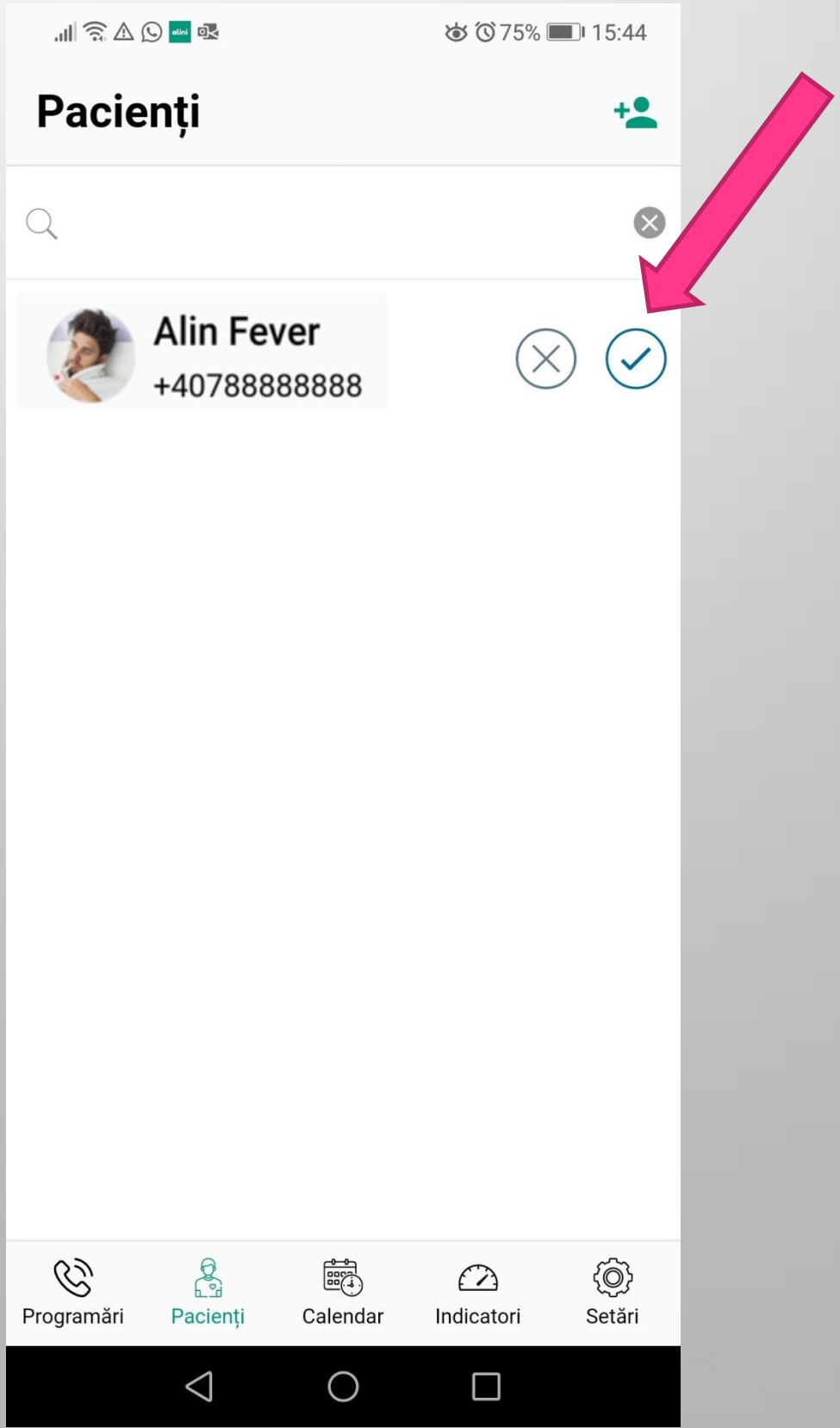
Sectiunea **Calendar:**
Pentru a seta disponibilitatile dvs, bifati datele, intervalele orale si numarul de pacienti cu care puteti discuta in 30 minute.

Nu uitati sa salvati setarile – bifati discheta!



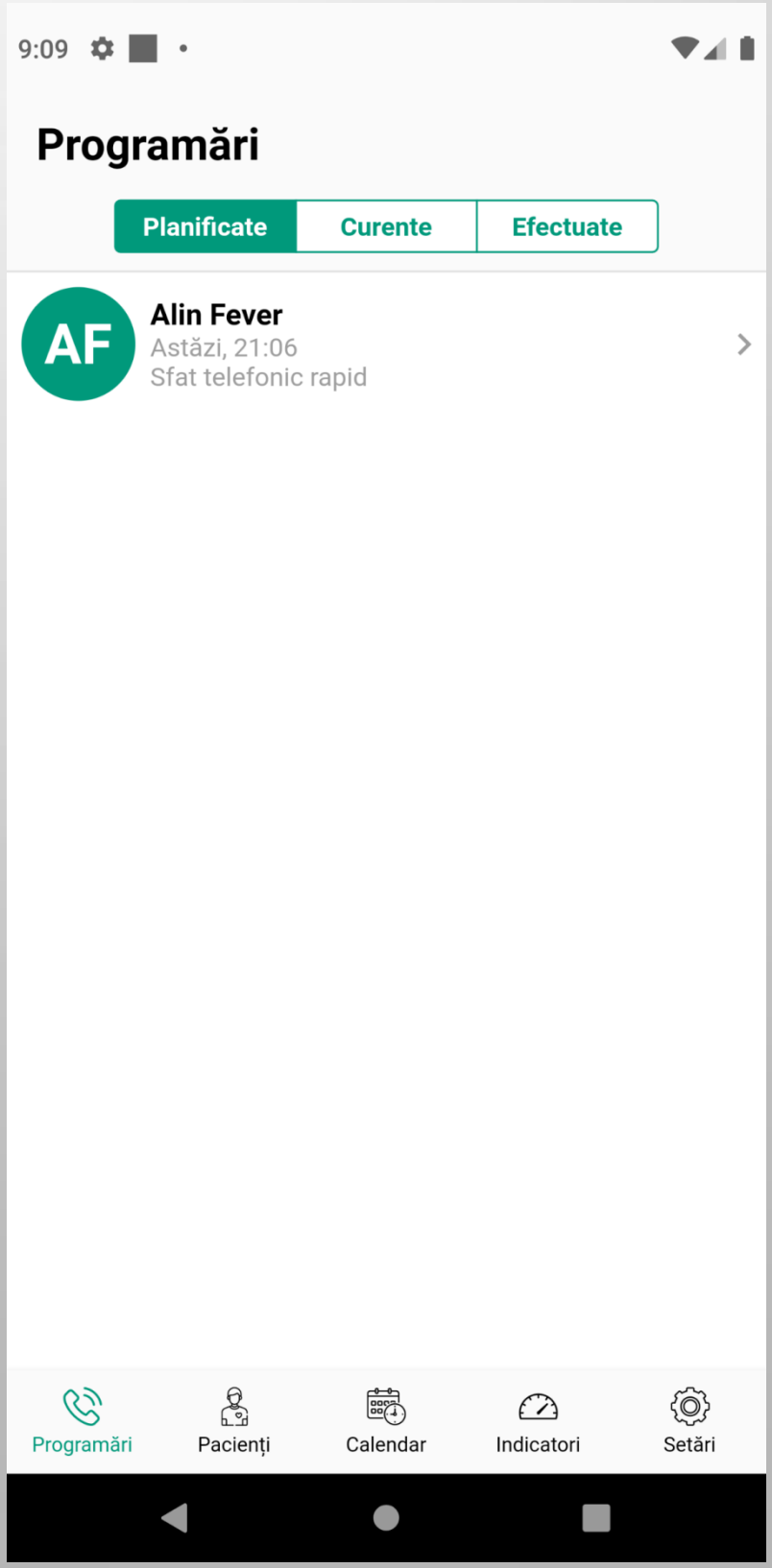
Sectiunea **Pacienti**: vor fi listati toti pacientii cu care sunteti conectat prin ALINI

Pentru a accepta un pacient ce v-a trimis o cerere de conectare, bifati “v” in dreptul numelui sau. Doar dupa ce il acceptati ca pacient, acesta se va putea programa la dvs.



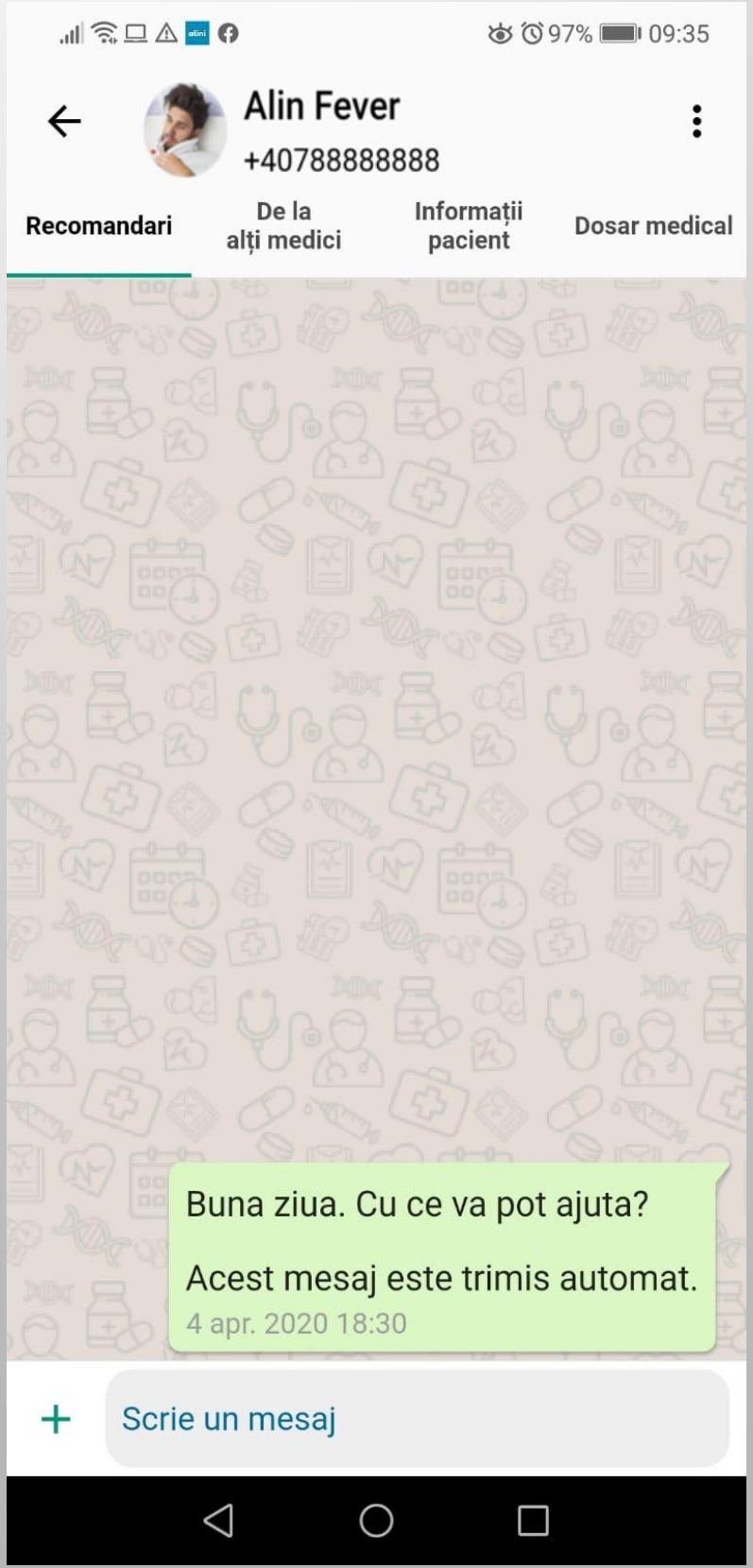
Sectiunea **Programari**: se vor afisa discutiile solicitate de catre pacienti.

ALINI va va notifica orice interactiune din partea unui pacient (programari, note), prin afisarea unei buline albastre pe iconita aplicatiei.



Ecranul programarii pacientului are 4 sectiuni:

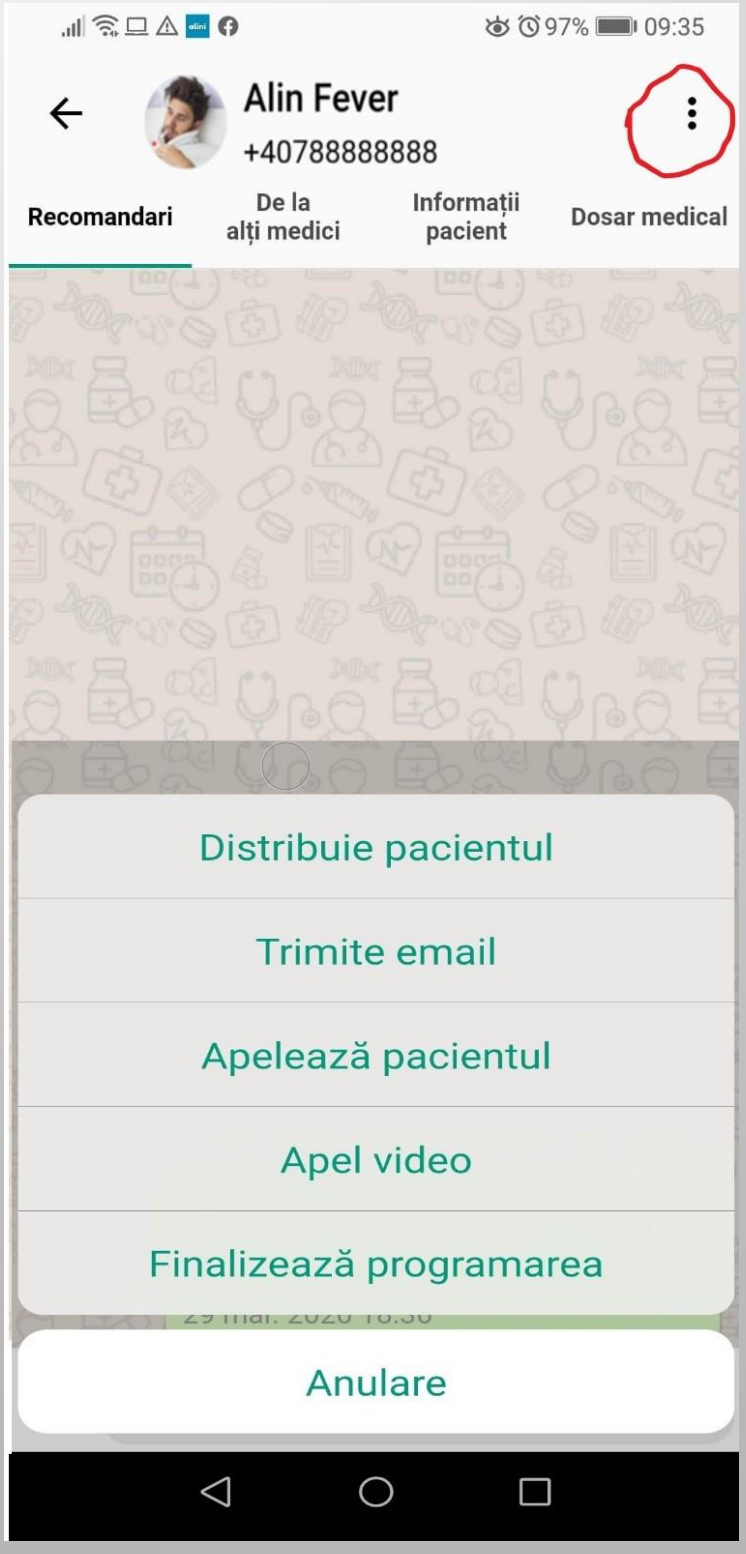
1. Recomandari: aici adaugati recomandarile dvs, folosind campul din josul paginii
2. De la alti medici: puteti citi recomandarile altor medici
3. Informatii pacient: consultati notitele pacientului
4. Dosar medical: consultati documente incarcate de pacient



Apelarea pacientului la momentul programarii:

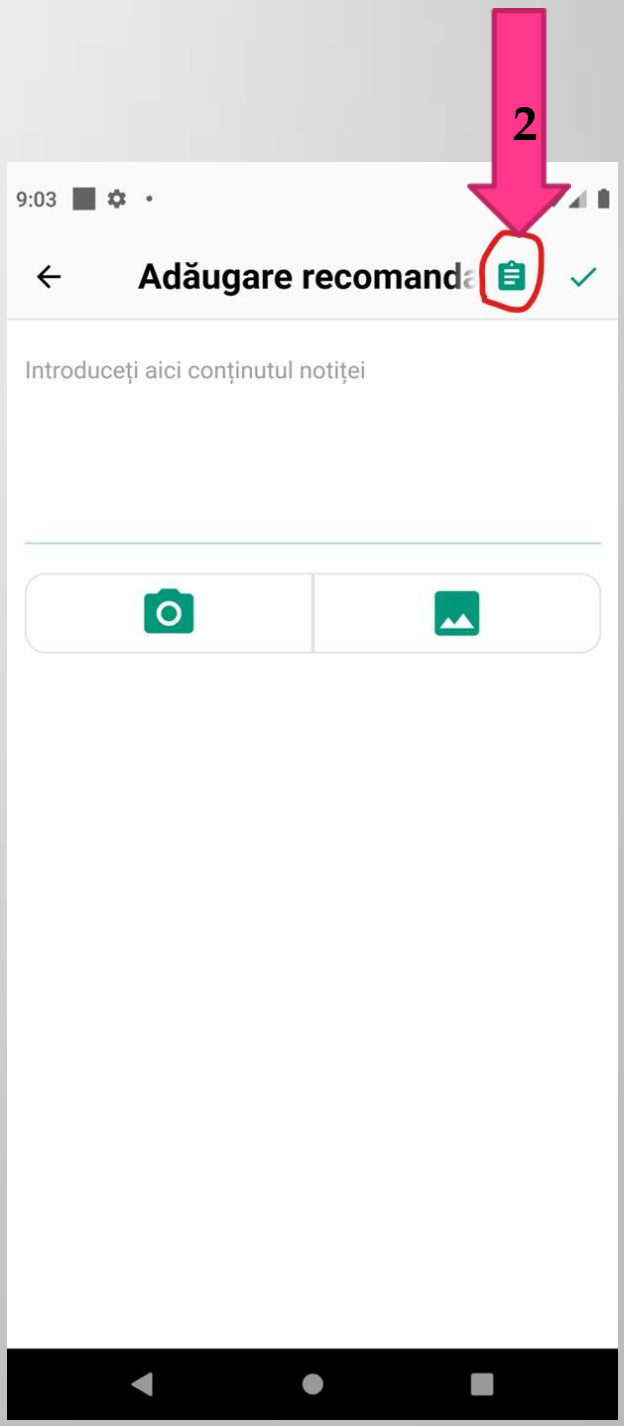
In coltul din dreapta sus se va deschide meniul de apelare.

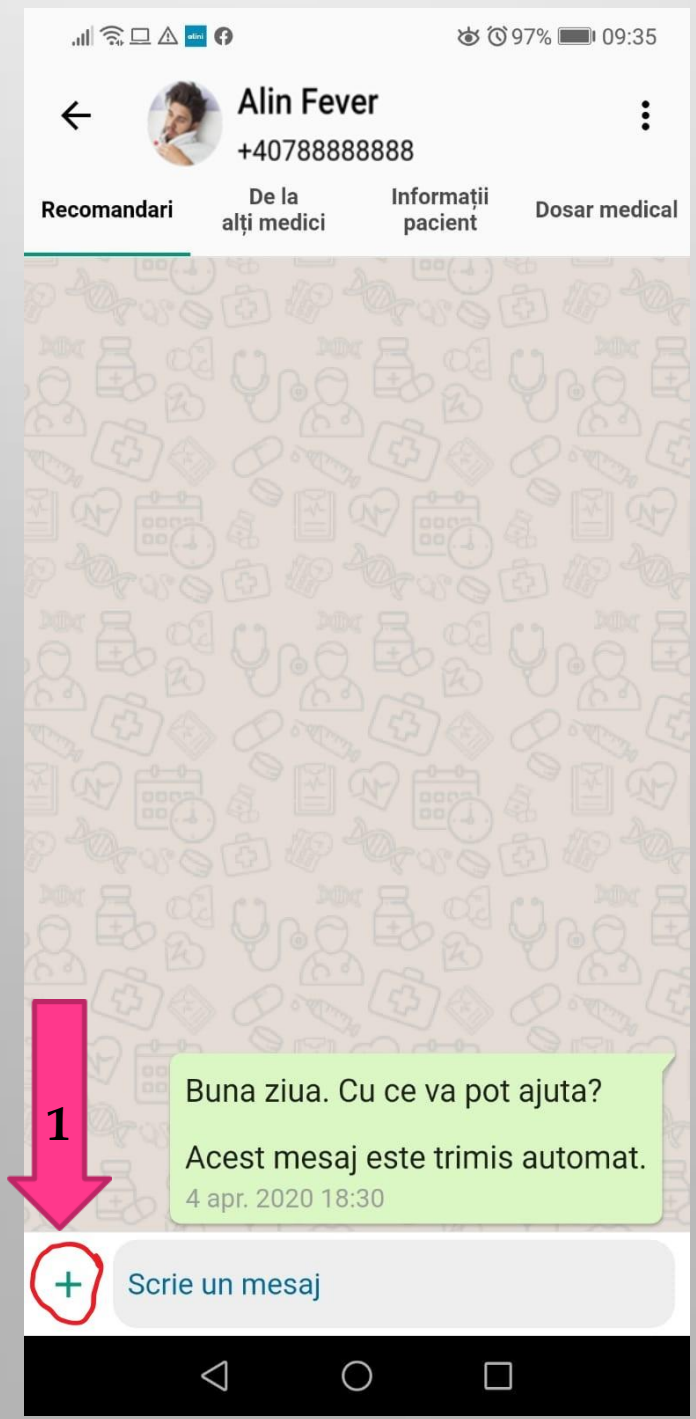
- Puteti suna pacientul folosind apelul voce sau video
- Puteti trimite email sau puteti distribui pacientul catre un coleg medic.
- Tot aici veti finaliza programarea, dupa terminarea discutiei cu pacientul.



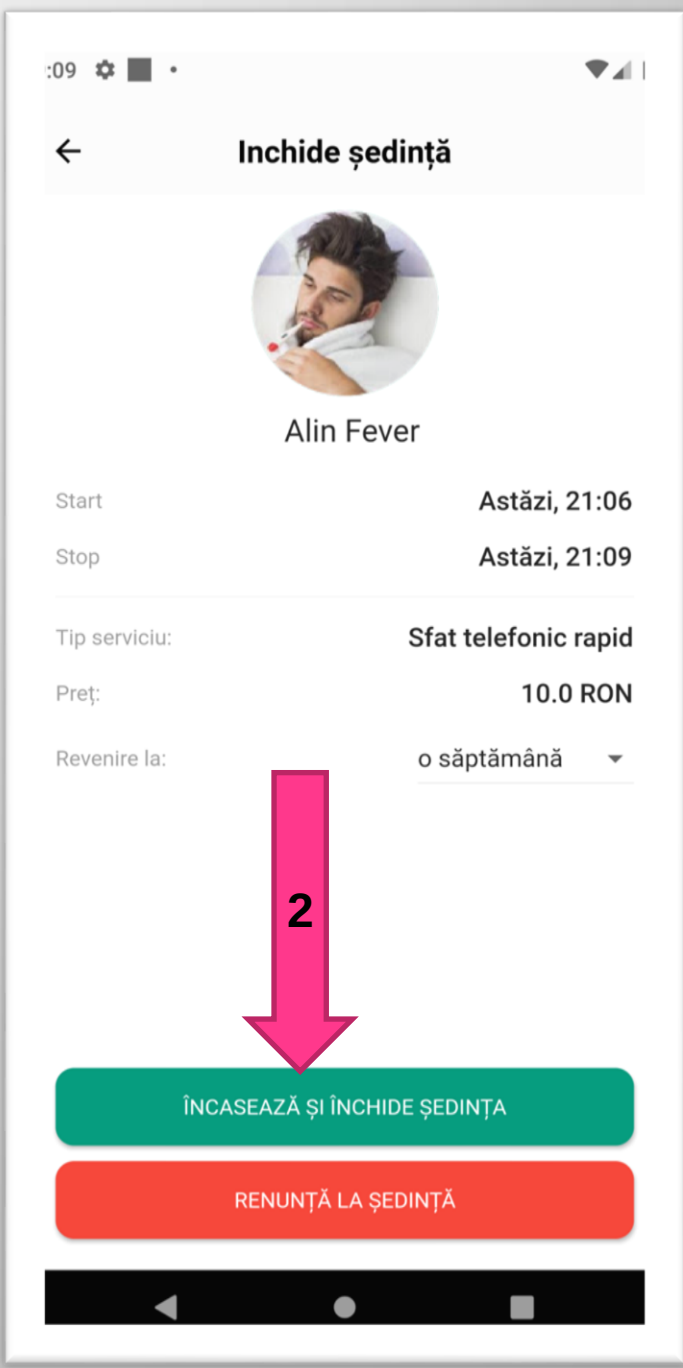
1. Puteti trimite o recomandare inainte sau dupa discutia telefonica, incarcand documente, poze sau notand text. Folositi “+”-ul din josul paginii.

2. Folosind sabloanele de recomandari editate de dvs. va fi usor sa va organizati lucrul pe telefon (utilizand iconita din titlu).

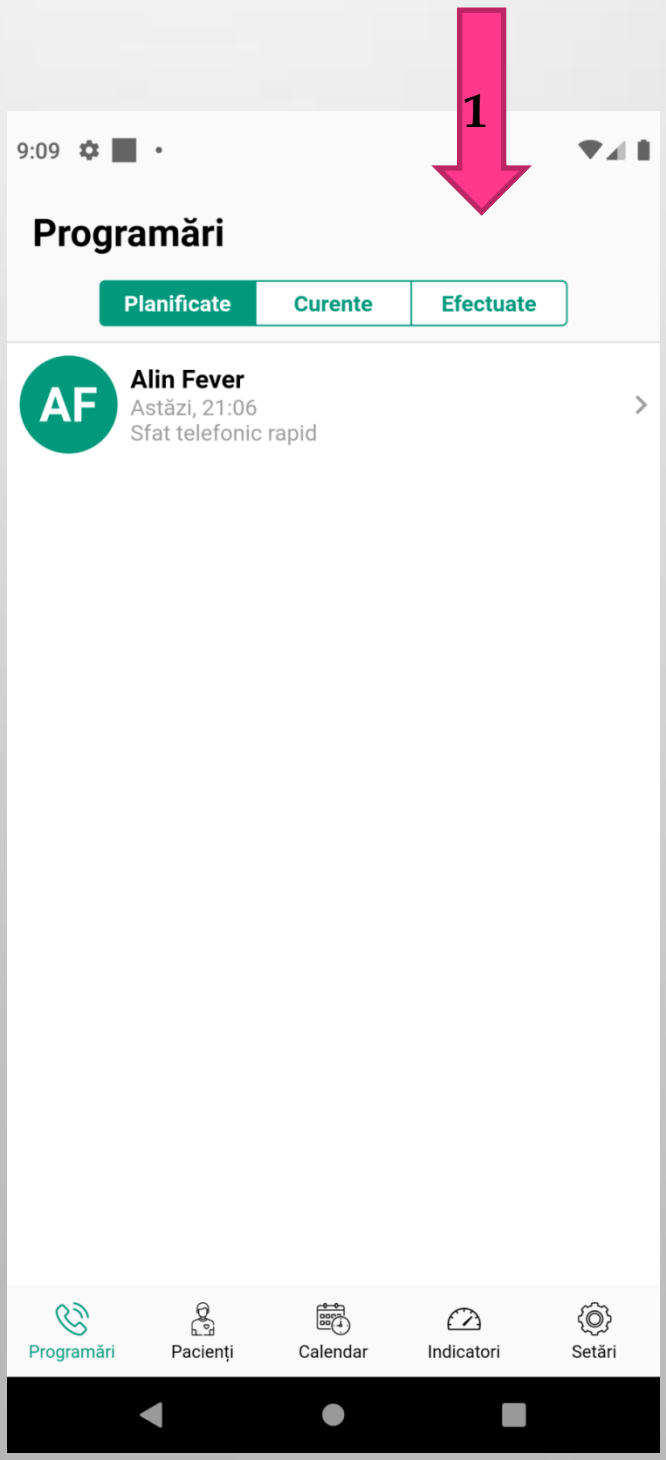


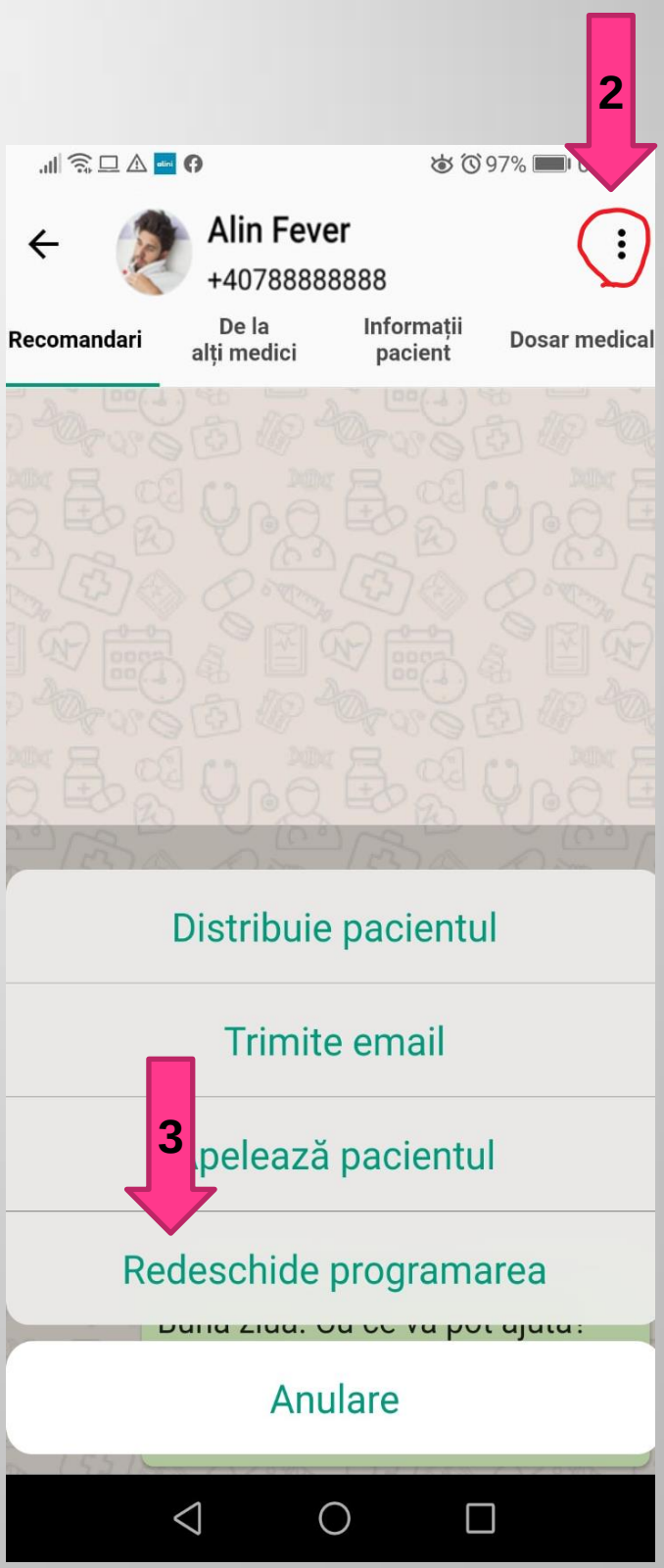


Dupa ce ati terminat discutia asigurati-va ca pacientul nu mai are intrebari si inchideti sesiunea.



O sedinta terminata poate fi oricand redeschisa la nevoie.





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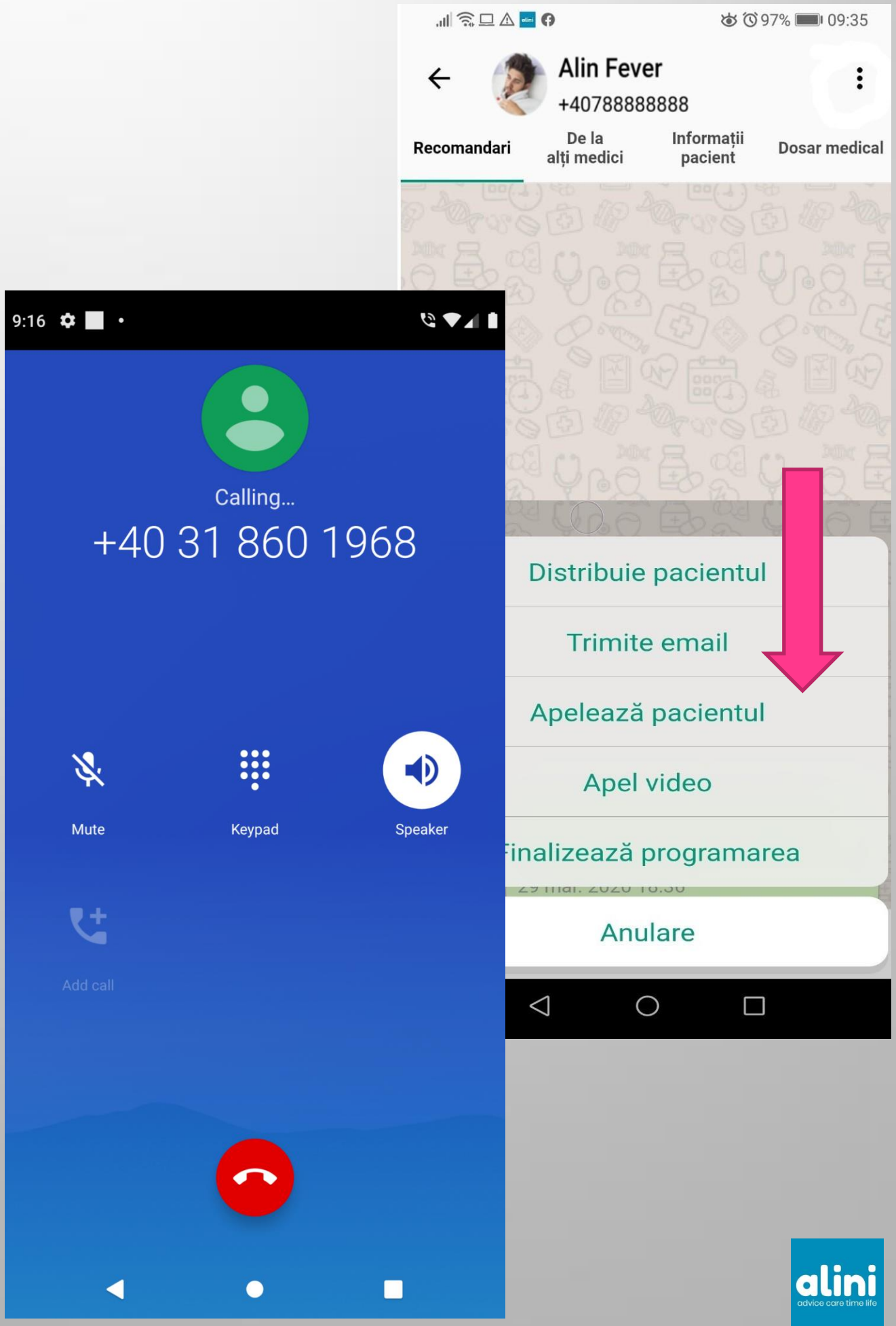
Medicul este cel ce apeleaza pacientul. Apelul telefonic se face prin centrala ALINI.

Pacientul nu vede numarul dvs. de telefon, ci numarul de centrala. Nu va putea suna inapoi, doar pe chat va poate contacta.



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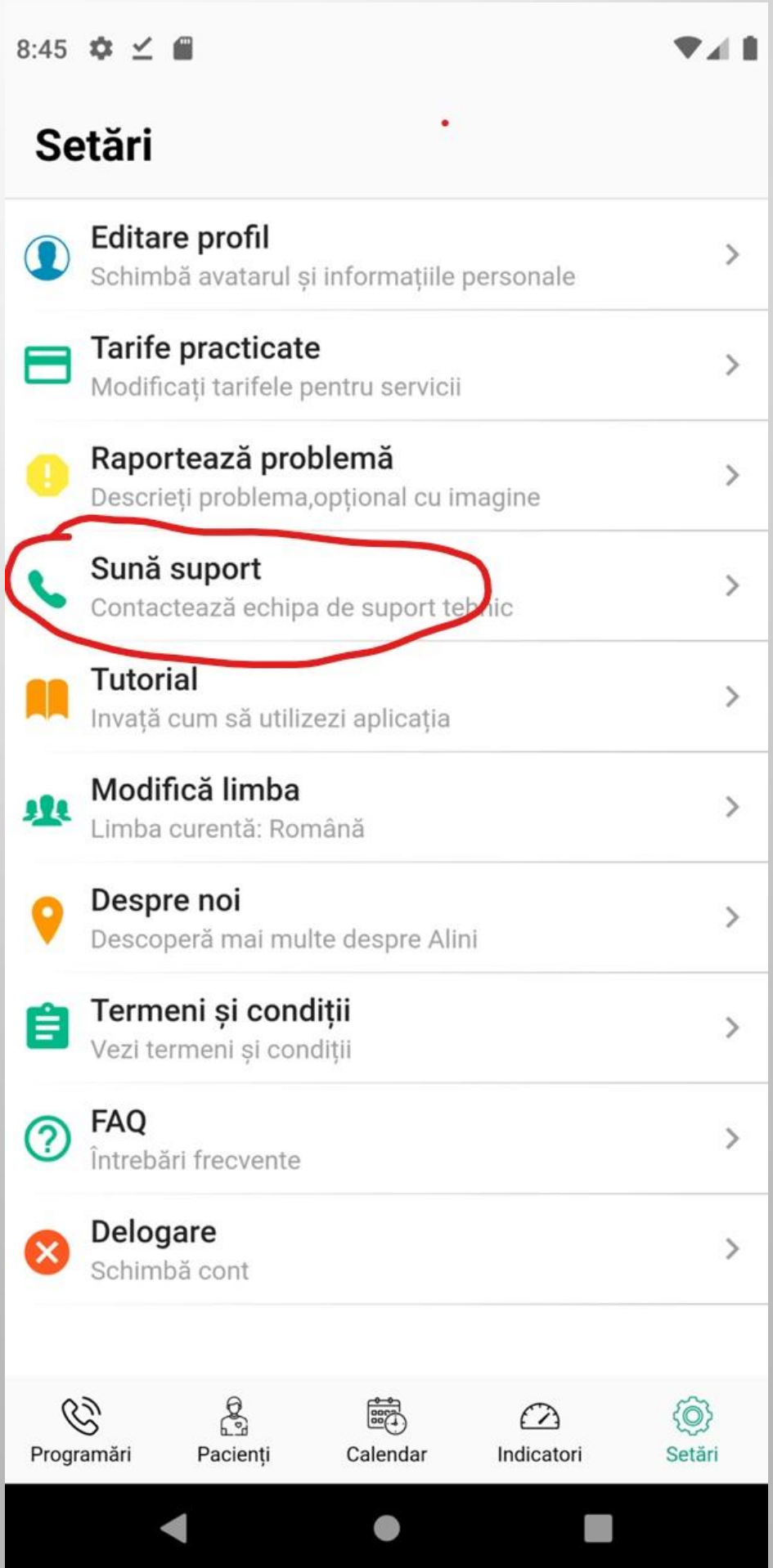
Sectiunea **Indicatori**: puteti vedea in orice moment numarul de discutii purtate cu pacientii si sumele incasate.

Ne poti suna pentru suport utilizand sectiunea dedicata din **Setari:**



Mult succes!

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