

Case History

Name: \_\_\_\_\_ Date: \_\_\_\_\_

1. What is your major symptom and its location? \_\_\_\_\_  
\_\_\_\_\_

No Symptoms

Extreme  
Symptoms



0

5

10

2. If this is a recurrence, when was the first time you noticed the problem? \_\_\_\_\_  
\_\_\_\_\_

3. How did it originally occur? \_\_\_\_\_ Date: \_\_\_\_\_

4. Has it become worse recently?    Yes    No    Same    Better    Gradually Worse

a. If yes, when and how? \_\_\_\_\_

b. Number of days lost from work \_\_\_\_\_

5. How frequent is the condition?

Constant    Frequent    Episodic    Occasional    Intermittent    Night Only    Infrequent

6. How long does it last?    All day    Few Hours    Minutes

7. Describe the pain (circle all that apply)

Dull    Sharp    Sharp w/movement    Throbbing    Burning    Deep    Aching  
Tingling    Stabbing    Cramping    Numb    Stiff    Sore

8. Does the pain radiate outward from a central location?    Yes    No

9. What makes the problem worse? (circle all that apply)

Sitting    Standing    Bending Over    Lying down    Lifting    Twisting  
Other \_\_\_\_\_

10. Is there anything you can do to relieve the pain?    Yes    No

If yes, describe \_\_\_\_\_

If no, what have you tried to do that has no helped? \_\_\_\_\_  
\_\_\_\_\_

11. Are there any other conditions or symptoms that may be related to you major symptom?

Yes No

If yes, describe \_\_\_\_\_

12. Are there other unrelated health problems? Yes No

If yes, describe \_\_\_\_\_  
\_\_\_\_\_

13. Date of last physical examination \_\_\_\_\_

14. Has a physician treated you for any health condition in the last year? Yes No

If yes, describe \_\_\_\_\_

15. Have you had any broken bones? Yes No

If yes, please list and give dates: \_\_\_\_\_

16. List any major accidents you have had other than those that might be mentioned above: \_\_\_\_\_  
\_\_\_\_\_

17. To your knowledge, have you had any disease, major illnesses, cancers, or injuries not indicated on this form either in the past or the present? Yes No

If yes, please explain and include dates \_\_\_\_\_  
\_\_\_\_\_

18. What surgeries have you had? (include dates) \_\_\_\_\_  
\_\_\_\_\_

19. How often and what form of exercise do you implement? (If none, indicate so) \_\_\_\_\_  
\_\_\_\_\_

20. Have you ever had chiropractic care before? Yes No

If yes, when approximately was the last time you were treated? \_\_\_\_\_

Previous Chiropractor \_\_\_\_\_

(continued)

21. WOMEN ONLY: Are you pregnant or is there any possibility you may be pregnant?

Yes

No

Uncertain

Weeks Gestation: \_\_\_\_\_

Patient Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Guardian's Signature Authorizing Care: \_\_\_\_\_ Date: \_\_\_\_\_

Doctor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Family History

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Please review the below-listed diseases and conditions and indicate those that are health problems of a family member. Leave blank those spaces that do not apply.

Condition	Grandparent	Parent	Sibling	Children	Spouse
Aneurysm					
Arthritis					
Asthma- Hay Fever					
Back Trouble					
Bursitis					
Cancer					
Constipation					
Diabetes					
Disc Disease					
Headaches					
Heart Disease					
High Blood Pressure					
Insomnia					
Kidney Disease					
Liver Disease					
Lung Disease					
Migraines					
Nervousness					
Neuropathy					
Pinched Nerve					
Scoliosis					
Seizure					
Sinus Trouble					
Stomach Trouble					
Stroke					
Other:					

If any of the above family members are deceased, please list their age at death and cause: \_\_\_\_\_

\_\_\_\_\_

**Patient Information**

Date: \_\_\_\_\_

First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Primary Phone Number: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Gender (circle one):    Male    Female

Marital Status:    Single    Married    Other    How many children? \_\_\_\_\_

Spouse's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Employer: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Employment Status (circle one):    Employed    Full-time Student    Part-time Student  
   Retired    Self-Employed    Other

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

How did you hear about our office? \_\_\_\_\_

Family Medical Doctor: \_\_\_\_\_ Phone Number: \_\_\_\_\_

May we contact regarding your current complaint and/or medical problem? (circle one)    Y    N

Do you currently smoke tobacco of any kind? (circle one)    Yes    Former Smoker    Never Smoked

If yes, how often do you smoke? (circle one)    Current every day smoker    Current sometimes smoker

If yes, what is your level of interest in quitting? (circle one)

(no interest) 0    1    2    3    4    5    6    7    8    9    10 (very interested)

**Current medications, including frequency and dosage if known. If there are no medication, write "None".**

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**List any known allergies. If there are none, write "None".**

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**Briefly list your main health problems: (i.e. high blood pressure, diabetes, high cholesterol, etc)**

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**Have you had an X-ray, CT scan, or MRI in the past 28 days? (circle one)**      Yes              No

**Please circle any and all insurance coverage that may be applicable in this case.**

Major Medical      Worker's Compensation      Medicaid      Medicare      Auto Accident      Other

**AUTHORIZATION AND RELEASE:** I authorize payment of insurance benefits directly to In-Line Chiropractic. I authorize the doctor to release all information necessary to communicate with personal physicians and other healthcare providers and payors and to secure the payment of benefits. I understand that I am responsible for all costs of chiropractic care, regardless of insurance coverage. I also understand that if I suspend or terminate my schedule of care as determined by my treating physician, any fees for professional services will be immediately due and payable.

Patient's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Guardian's Signature Authorizing Care: \_\_\_\_\_ Date: \_\_\_\_\_

## Financial Policy

**Source of Payment:** The Financial Policy of In-Line Chiropractic, LLC requires payment in full for all services rendered at the time of your visit, unless other arrangements have been made. The company generally accepts payment from the sources identified below. Chiropractic care is covered under many insurance plans. Most of our patients that have health or accident insurance will fall under one of the plans discussed in this policy. We ask that you read and understand our policy as it applies to your particular situation. If you have questions related to your available sources of payment, please ask any staff member of In-Line Chiropractic.

**Private Pay (No Insurance):** If you do not have insurance or another party who may be responsible for paying for your health expenses, you are responsible for payment and must bring your account current at each visit. If you sign a credit guarantee form, payment may be made at the end of the week. We accept cash, check, or credit card.

**Time of Service Discount:** For patients wishing to pay for all chiropractic services received at the time of service, a 30% discount will be applied. If you choose to utilize this service and have insurance benefits, In-Line Chiropractic will not be filing your insurance for you.

**Group or Individual Insurance:** The doctor(s) of In-Line Chiropractic are preferred provider(s) with most HMO's and PPO's. Please contact your HMO or PPO directly to discuss your benefits available to you, your responsibility for paying cost-sharing amounts, and any referral requirements.

**Flex Plans/Medical Savings Accounts:** Please inform In-Line Chiropractic if you have a medical savings account, sometimes known as a "flex plan". In-Line Chiropractic will be happy to provide you with a statement of your charges for reimbursement.

**"On the Job" injury (Worker's Compensation):** If you are injured on the job, your care may be paid for under your employer's Worker's Compensation insurance. You will need to inform your employer of the accident. Please provide the contact information for your employer's Worker's Compensation insurance carrier, your claim number, and your health insurance information so that In-Line Chiropractic can promptly process your claims. If your employer does not provide In-Line Chiropractic with this information, if a settlement has not been made within 3 months, or if you suspend or terminate care, any fees and services are due, by you, immediately.

**Personal Injury or Automobile Accidents:** Please notify your auto insurance carrier of your visit to In-Line Chiropractic immediately. Notify In-Line Chiropractic's insurance department immediately if an attorney is representing you. Once your treatment plan is completed, In-Line Chiropractic expects that you will notify your insurance carrier and inform them of your release from care. In-Line Chiropractic will wait for settlement of your claim after your care is completed up to 90 days. After 90 days, your credit card will be charged and the insurance will pay you directly. You are required to have a credit card on file as a guarantee of payment. In-Line Chiropractic will charge your credit card if you are paid directly by the third-party payer and do not pay your bill by the statement date.

**Medicare:** In-Line Chiropractic accepts assignment from Medicare. Medicare ONLY covers medically necessary manual manipulation of the spine. Medicare pays 80% of the allowable fee once the deductible has been met. You are required to pay the deductible and the remaining 20%. All other services In-Line Chiropractic provides are NON-COVERED. These services include, but are not limited to,

examinations, therapies, and rehabilitation exercises. Medicare patients are fully responsible for charges of non-covered services. Secondary insurance may or may not pay for these non-covered services. In-Line Chiropractic completes and files the forms for Medicare at no charge.

Insurance: In-Line Chiropractic accepts assignment of insurance benefits in lieu of cash payments for certain services rendered to you. In-Line Chiropractic is willing to investigate the availability of insurance benefits, upon request. If so requested, you must provide accurate and up-to-date insurance information. Please be prepared to present your insurance identification card(s) at each visit. In-Line Chiropractic's communication with your insurance carrier is not a guarantee of payment. In-Line Chiropractic encourages you to contact your insurance carrier directly for detailed coverage information. In-Line Chiropractic will also assist you if you need help in filing claims with secondary insurance providers.

In-Line Chiropractic attempts to keep track of individual insurance plans and the amounts that they typically pay for procedures. However, plans routinely changes, thus the estimated insurance payment may vary from your insurance carrier's actual payment. When your insurance payment is received, any necessary adjustments (credits or debits) will be made to your account.

It is important to remember that your insurance coverage is a contract between you, your employer (if applicable), and your insurance carrier. While In-Line Chiropractic will seek payment from your insurance provider before looking to you for payment, you are responsible for certain upfront fees. These may include, among other fees, co-payments, deductibles, and co-insurance amounts, as applicable. You will also be responsible for any amount that is not covered by insurance.

#### Payment Policy:

1. Payment is due at the time of service, unless other arrangements have been made.
2. For your convenience, In-Line Chiropractic accepts cash, checks, Visa, MasterCard, Discover and American Express.
3. An insurance contract is between you, your employer, and your insurance carrier; therefore, it is your responsibility to keep the account current.
4. After 90 days, you will be billed and expected to make payment in full.
5. Patients involved in litigation (lawsuits) are responsible for payment of their services, as outlined above. In its discretion, In-Line Chiropractic may agree to wait for payment until the final disposition of your claims is reached, so long as you are an active patient. After 90 days, your credit card will be charged and the insurance will pay you directly. You are required to have a credit card on file as a guarantee of payment.
6. Any fees for services rendered will be immediately due and payable if you suspend or terminated care.
7. Any amount paid to In-Line Chiropractic relates to services only; x-rays, medical records, and other physical property will remain the permanent property of In-Line Chiropractic.
8. 24 hours' notice is required when cancelling or rescheduling appointments.
9. In the event that your check is returned due to insufficient funds, you will be assessed an insufficient fund fee.

Assignment and Authorization: I hereby assign to In-Line Chiropractic all medical and other benefits, including major medical benefits, related to the services provided to me by In-Line Chiropractic. I further



authorize and direct my insurance carriers (including Medicare, private insurance, and any other health or medical plan) to issue payment directly to In-Line Chiropractic for services rendered to me and/or my dependents. I understand that I am responsible for any amount not covered by insurance. I also agree to pay In-Line Chiropractic any money that I receive from my insurance carrier for services provided to me for which I have not paid to In-Line Chiropractic.

I hereby authorize In-Line Chiropractic to release all information necessary to secure the payment of benefits. I authorize the use of my signature on all my insurance submissions whether manual or electronic. Furthermore, I authorize the release of my medical records, including protected health information, to secure payment and/or to receive medical information pertaining to my case in In-Line Chiropractic's office.

If my account is delinquent, I agree to pay all expenses incurred by this office to collect the amount. This includes, but is not limited to, items such as 33% collection agency fees, court costs, and attorney fees.

My signature indicates my understanding and agreement to the policies stated above.

X \_\_\_\_\_  
Signature of Patient or Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Patient

\_\_\_\_\_  
Printed Name of Parent/Guardian (if minor patient)

### Chiropractic Informed Consent

**SCOPE OF TREATMENT:** Your treatment will primarily involve chiropractic procedures performed by Kelsie E. Hogenmiller, DC. Such chiropractic procedures may involve manual or mechanical manipulation of your joints and spine. The movement may cause an audible “popping” noise, similar to the sound made when you crack your knuckles. As part of your treatment, Kelsie E. Hogenmiller, DC or staff member may also conduct spinal manipulative therapy, massage therapy, electrical stimulations, etc. You must inform the doctor prior to treatment if you are pregnant as such modalities may be hazardous to an unborn child.

**RISKS:** Chiropractic treatment does not guarantee certain results or promise to cure any ailments. Additionally, as with any health care treatment, chiropractic treatment involves certain complications or risks. These may include, but are not limited to; stiffness or soreness, muscle strain or spasms, aggravation or increase in symptoms; dislocations, fractures, and stroke. Please note that remaining untreated may also involve certain risks and may hinder the success of any future treatment.

Is it very common for patients to experience slight stiffness after a treatment. More serious complications, such as fractures, are rare and generally result from an underlying bone weakness. The incidences of stroke are also exceedingly rare and have been estimated to occur between one in one million and one in five million adjustments.

Kelsie E. Hogenmiller, DC will may every reasonable effort to lessen any risk of treatment, but she may not be able to anticipate all complications. You are responsible for informing her if you have any condition or experience any symptoms that may not otherwise come to her attention.

**CONSENT:** I have read, or have had read to me, this informed consent. I have discussed it with Kelsie E Hogenmiller, DC and have had the opportunity to ask questions about it. By signing below, I acknowledge that I agree to receive treatment, understand the risks involved, and consent to that treatment. I intend for this informed consent to cover the entire course of my treatment with In-Line Chiropractic, LLC including any future conditions for which I may seek treatment. I wish to rely on Kelsie E. Hogenmiller, DC to exercise her best judgement during the course of my treatment to accomplish what she feels to be in my best interests.

**DO NOT SIGN UNTIL YOU HAVE READ AND UNDERSTAND THE ABOVE INFORMED CONSENT**

_____	_____
Signature of Patient or Parent/Guardian	Date
_____	_____
Printed name of patient	Printed name of parent/guardian
_____	_____
Signature of doctor of chiropractic	Date