

## Eligibility Guidelines for Self-Directed PD Funding 2025-2026

1. Funding will be granted only to OSSTF District 27 members for activities which are related to professional development (eg. conferences, workshops). Support **will not** be granted for:
  - courses which could be considered as upgrading one's qualifications or salary (including ABQs)
  - field trips
  - retreats
  - first-aid training
  - driver training
  - clubs
  - membership fees / subscriptions
  - any other costs eligible for tax receipts
  - supply teachers
2. Please ensure that you speak with your principal to find out what funds are available for PD through your school or the Board.
3. All individual requests for funds shall be forwarded for consideration to the OSSTF Educational Services Committee through the workplace OSSTF Educational Services Committee representative in an email (pdf) after being signed by the representative. If there is no Ed. Services representative at your work site, please forward to the District President. [wendy.bonnell@d27.osstf](mailto:wendy.bonnell@d27.osstf) and to the Educational Services Chair, [demerlingcooley@proton.me](mailto:demerlingcooley@proton.me).
4. The Application for Self-Directed PD Funding forms are also available on the District 27 website: Application for Self-Directed PD Funding
5. The amount given to individual requests will be determined by the total funds allocated and the number of requests made by District 27 members. Requests may be submitted throughout the school year. The maximum amount of funding to members is \$500.00 inclusive of registration, travel, food, and accommodation.
6. **Please ensure that the application form is fully completed and submitted by the deadline, May 29, 2026**, including all receipts.
7. The Educational Service Committee will meet in early June to review and approve applications. Reimbursement will occur by the end of June. **Late applications will not be considered.**
8. For PD that occurs after May 29, applications for reimbursement may be submitted the following year.
9. There may be opportunities to access Provincial OSSTF funding. Please inquire at the District Office.

### Possible Sources of Funding

- A. Your bargaining unit (TBU/OT, PSSP, CEI)
- B. Teacher's professional associations such as STAO, OAGEE, OBEA
- C. Ministry of Education, e.g. Student Success, SHSM, Collaborative Inquiry projects.
- D. Principal/worksite supervisor of your workplace
- E. OSSTF Educational Services Committee
- F. OSSTF provincial funding accounts

