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| **OSSTF Limestone District 27**    **735C Arlington Park Place, Kingston, Ontario K7M 8M8**  **Tel: 613-546-6985 Fax: 613-545-1295 Web: osstf27.org** |  |

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| The Teachers’ Bargaining Unit (TBU) Executive  is requesting applications for the position of  ***TBU Executive Officer*** |

The Executive Officer is a voting member of the TBU Executive responsible for undertaking tasks as assigned by the Executive and to serve as liaison with Standing and Ad Hoc Committees as directed by the President. In an election year, the Executive Officer is also responsible for calling the first meeting of the Elections and Nominations Committee and facilitating the election of a Chair of the Nominations and Elections Committee. These duties are outlined in Bylaw 9, Section 1.10 of the TBU Constitution.

This appointment will be for a two-year term – from July 1, 2023 to June 30, 2025.

The selection will take place at the June meeting of the TBU Executive on **Thursday, June 22, 2023**.

To apply, please complete the attached one-page application form.

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| Please forward completed application forms to:  **Andrea Loken, TBU President**  by Tuesday, June 20, 2023 at 4:00 pm  email: [andrea.loken@d27.osstf.ca](mailto:andrea.loken@d27.osstf.ca) |

**OSSTF Limestone District 27**

**Application Form for TBU Executive Officer**

Please submit this completed application form to Andrea Loken, TBU President, by email or in person at the District Office by 4:00 pm on Tuesday, June 20, 2023. Late applications will not be considered.

The selection will take place at the TBU Executive meeting on **Thursday, June 22, 2023**.

The selection process will follow Bylaw 16, Section 6 of the TBU Constitution. Applicants will be welcome to speak to their nomination (up to two minutes) at the meeting. If there is only one applicant, they will be acclaimed.

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| **Name** | **School** |
| **Present Federation Involvement** | |
| **Past Federation Involvement** | |
| **Other Considerations or Information** | |