

WOLF TOWNSHIP
ORGANIZATION MEETING
January 6, 2025

The Organization Meeting for the Board of Supervisors of Wolf Township was held on January 6, 2025, per Article VI, Section 602. (a) of the Second-Class Township Code. The meeting was called to order after the pledge of allegiance at 5:00PM by Dean Barto and roll was taken. Supervisors attending was Dean Barto, Gregg Clayton and David Thomas. A quorum was declared. Jennifer Mausteller, Secretary/Treasurer also attended.

Visitors: None

MOTION by Dean Barto and seconded by Gregg Clayton to appoint Jennifer Mausteller Temporary Secretary and David Thomas, Temporary Chairman. Motion carried.

MOTION by Gregg Clayton and seconded by David Thomas to appoint Dean Barto, Chairman for 2025. Motion carried.

Dean Barto continued the meeting as Chairman.

MOTION by Dean Barto and seconded by Gregg Claton to appoint David Thomas Vice-Chairman. Motion carried.

MOTION to appoint Jennifer Mausteller Secretary/Treasurer by David Thomas and seconded by Gregg Clayton. Motion carried.

MOTION by Gregg Clayton to appoint Scott T Williams as solicitor at the current fee schedule of \$140.00 same as 2024, seconded by David Thomas. Motion carried.

MOTION by Gregg Clayton and seconded by David Thomas to retain Vassallo Engineering as engineer for the Township and accept their current fee schedule. Motion carried. David Thomas was opposed.

MOTION by David Thomas and seconded by Gregg Clayton to retain CDR Maguire as alternate engineer for the Township. Motion carried.

MOTION to retain Larson, Kellett & Associates as Auditor for the Township was made by Gregg Clayton, seconded by David Thomas. Motion carried.

MOTION by David Thomas and seconded by Gregg Clayton to set the standard business mileage reimbursement rate as determined by the IRS. The 2025 rate is .70 cents per mile. Motion carried.

MOTION to appoint Code Inspections Inc.; a third-party agency as the Building, Zoning and Codes Enforcement Agency and to assist the Floodplain Administrator was made by Gregg Clayton, seconded by David Thomas. Motion carried.

MOTION to appoint Dean Barto Floodplain Administrator by David Thomas and seconded by Gregg Clayton. Motion carried.

MOTION to appoint Lonnie F. Ohnmeiss Primary Sewage Enforcement Officer by Gregg Clayton and seconded by David Thomas. Motion carried.

MOTION to appoint Gene C. Powlus - Alternate Sewage Enforcement Officer by David Thomas and seconded by Gregg Clayton. Motion carried.

MOTION to approve the SEO Fee Schedule by Gregg Clayton, seconded by David Thomas. Motion carried.

MOTION to appoint Gregg Clayton, Roadmaster by David Thomas and seconded by Dean Barto. Motion carried.

MOTION to affirm David Thomas and Dean L. Barto as Laborers by Gregg Clayton for the Township. David Thomas seconded the motion. Motion Carried.

MOTION to participate in the West Branch Council of Governments by David Thomas and seconded by Gregg Clayton. Motion carried.

MOTION to appoint Gregg Clayton West Branch COG Representative by David Thomas, Dean Barto seconded the motion. Motion carried.

MOTION to appoint Rusty Corson the West Branch COG Alternate Representative by Gregg Clayton and seconded by David Thomas. Motion carried.

MOTION to retain James Koons, Jr., Road Worker at a rate of \$23.50 per hour by Gregg Clayton, Seconded by David Thomas. The present rate was \$22.25. The vote was unanimous.

MOTION to retain Rusty Corson, Road Worker at a rate of \$23.50 per hour by Gregg Clayton, Seconded by David Thomas. The present rate was \$22.25. The vote was unanimous.

MOTION by Gregg Clayton and seconded by David Thomas to retain Kevin Clayton, Snow Removal at a rate of \$20.00 per hour. The present rate was \$19.00. Motion carried.

MOTION to set Jennifer Mausteller's wages at \$26.40 per hour by Gregg Clayton and seconded by David Thomas. The Present rate was \$25.00 per hour. Motion carried.

MOTION by David Thomas to approve Compensation Time, benefits and policy changes set forth in the Wolf Township Personnel Policy, seconded by Gregg Clayton. Motion carried.

MOTION by Gregg Clayton to approve Holidays, seconded by David Thomas. Motion carried.

MOTION by David Thomas and seconded by Gregg Clayton to appoint Debbie Brown as the Zoning Hearing Board Alternate (three-year term). Motion carried.

MOTION by Gregg Clayton, seconded by David Thomas to reappoint Matthew Gordner to a four-year term on the Planning Commission. Motion carried.

MOTION by David Thomas, seconded by Gregg Clayton to set compensation for the Planning Commission, Property Maintenance Appeal Board and Zoning Hearing Board at \$75.00 per meeting. Motion carried.

MOTION by Gregg Clayton, seconded by David Thomas to set Planning Commission meeting dates to the FIRST TUESDAY of the Month. Motion carried.

MOTION by David Thomas to appoint Charlie Lockard to the Vacancy Board, seconded by Gregg Clayton. Motion carried.

MOTION to appoint Bryan Boyer Emergency Coordinator by Gregg Clayton and seconded by David Thomas. Motion carried.

MOTION to designate, Journey Bank, Citizens Northern Bank, Jersey Shore State Bank, First Commonwealth Bank, and Janney Montgomery Scott as depositors for Township funds by David Thomas and seconded by Gregg Clayton. Motion carried.

MOTION by Gregg Clayton and seconded by David Thomas to set the meeting date for Supervisor's Meetings to Second Monday of the month at 7:00PM. Motion carried.

MOTION by David Thomas and seconded by Gregg Clayton to approve Supervisor's and Full-time Employees benefits. Motion carried.

MOTION by Gregg Clayton and Seconded by David Thomas to approve the Health Reimbursement Arrangement plan. Motion carried.

MOTION by David Thomas and seconded by Gregg Clayton to approve Supervisor's and Secretary to attend the annual convention at Hershey and to have their expenses reimbursed by the Township. Motion carried.

MOTION by Gregg Clayton to appoint Dean Barto voting delegate, seconded by David Thomas. Motion carried.

MOTION by David Thomas seconded by Gregg Clayton to order PSATS Township News for the Chairman of the Zoning Hearing Board, Planning Commission, the Township Office, David Thomas, and Dean Barto. Motion carried.

MOTION to require prior permission for any expenditure, school, or meeting expense above \$1000.00 by Gregg Clayton and seconded by David Thomas. Motion carried.

With all organizational matters addressed, the Regular Meeting of the Board of Supervisors began.

Visitors: None

Minutes: A MOTION was made by David Thomas, seconded by Gregg Clayton to approve the minutes from the Regular Meeting held December 9, 2024. Motion carried.

REPORTS OF OFFICIALS AND COMMITTEES

Code Enforcement: Monthly report distributed to the Board.

Planning Commission: Meeting is on January 7, 2025

1. A MOTION was made by Gregg Clayton, seconded by David Thomas to approve the McClosky/Shipman Subdivision. Motion carried.

Solicitor

Roadmaster:

Sewer Authority Report:

Water Authority Report:

OLD BUSINESS:

1. MIRA Point – Nothing to update at this time.

NEW BUSINESS:

1. A MOTION was made by David Thomas, seconded by Gregg Clayton to approve Resolution 2025-01 PA One Call- April 2025 Safe Digging Month. Motion carried.
2. CDR Maguire Invoice- Tabled

FINANCIAL REPORT

A **MOTION** was made by David Thomas, seconded by Gregg Clayton to approve the Treasurer's Report and Payment of Bills. Motion carried.

A **MOTION** was made by Gregg Clayton, seconded by David Thomas to adjourn at 5:43PM. The vote was unanimous.

Respectfully submitted,

Jennifer Mausteller
Secretary/Treasurer