

**WOLF TOWNSHIP**  
**ORGANIZATION MEETING**  
**January 2, 2018**

The Organization Meeting for the Board of Supervisors of Wolf Township was held on January 2, 2018 per Article VI, Section 602. (a) of the Second Class Township Code. The meeting was called to order at 7:00PM by William DeWire and roll was taken. Supervisors attending were William DeWire and Dean Barto. A quorum was declared. J. Michael Wiley, Solicitor and Melanie N. McCoy, Secretary/Treasurer also attended.

**Visitors:** Richard Marsh, Ashok Patel, Naymash Patel and Edward Kaushas

**MOTION** by Bill DeWire and seconded by Dean Barto to appoint Melanie N. McCoy Temporary Secretary and Dean Barto, Temporary Chairman. Motion carried.

**MOTION** by Dean Barto and seconded by Bill DeWire to appoint Bill DeWire Chairman for 2018. Motion carried.

*Mr. DeWire continued the meeting as Chairman.*

**MOTION** by Bill DeWire and seconded by Dean Barto to appoint Dean L. Barto Vice-Chairman. Motion carried.

**MOTION** to appoint Melanie N. McCoy Secretary/Treasurer by Dean Barto and seconded by Bill DeWire. Motion carried.

**MOTION** by Dean Barto to appoint J. Michael Wiley as solicitor at the current fee schedule, seconded by Bill DeWire. Motion carried.

**MOTION** by Dean Barto and seconded by Bill DeWire to retain Vassallo Engineering as engineer for the Township and accept their current fee schedule. Motion carried.

**MOTION** by Dean Barto and seconded by Bill DeWire to retain Pysner and Associates, Inc. as alternate engineers for the Township. Motion carried.

**MOTION** to retain Larson, Kellett & Associates as Auditor for the Township was made by Dean Barto, seconded by Bill DeWire. Motion carried.

**MOTION** by Dean Barto and seconded by Bill DeWire to set the standard business mileage reimbursement rate as determined by the IRS. The 2018 rate is 54.5 cents per mile. Motion carried.

**MOTION** to appoint Code Inspections Inc.; a third party agency as the Building, Zoning and Codes Enforcement Agency was made by Dean Barto, seconded by Bill DeWire. Motion carried.

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**MOTION** to appoint Code Inspections Inc.; a third party agency to assist the Flood Plain Administrator was made by Dean Barto, seconded by Bill DeWire. Motion carried.

**MOTION** to appoint Dean Barto Floodplain Administrator by Dean Barto and seconded by Bill DeWire. Motion carried.

**MOTION** to appoint Jami Nolan Primary Sewage Enforcement Officer by Dean Barto and seconded by Bill DeWire. Motion carried.

**MOTION** to appoint Robert Bertin, Jed Nolan and Craig June - Alternate Sewage Enforcement Officer by Dean Barto and seconded by Bill DeWire. Motion carried.

**MOTION** to approve the SEO Fee Schedule by Dean Barto, seconded by Bill DeWire. Motion carried.

**MOTION** to appoint Gregg Clayton, Roadmaster by Dean Barto and seconded by Bill DeWire. Motion carried.

Dean Barto made a **MOTION** to affirm William A. DeWire and Dean L. Barto as Laborers for the Township. Bill DeWire seconded the motion. Vote was unanimous.

**MOTION** to participate in the West Branch Council of Governments by Dean Barto and seconded by Bill DeWire. Motion carried.

Dean Barto made a **MOTION** to appoint Gregg Clayton West Branch COG Representative, Bill DeWire seconded the motion. Vote was unanimous.

**MOTION** to appoint Dennis Barto the West Branch COG Alternate Representative by Bill DeWire and seconded by Dean Barto. Motion carried.

Bill DeWire made a **MOTION** to retain Dennis Barto, Road Worker at a rate of \$17.00 per hour. Seconded by Dean Barto. Present rate is \$16.48. Motion carried.

**MOTION** by Dean Barto and seconded by Bill DeWire to retain Kevin Clayton, Snow Removal at a rate of \$15.50 per hour. Motion carried.

**MOTION** to set Melanie N. McCoy's wages at \$21.65 per hour by Dean Barto and seconded by Bill DeWire. Present rate is \$21.11 per hour. Motion carried.

Dean Barto made the **MOTION** to set Jennifer Mausteller, Secretary, wage at \$16.36 per hour. Bill DeWire seconded the action. Present rate is \$15.96 per hour. Motion carried.

Dean Barto made a **MOTION** to approve Compensation Time, benefits and policy changes set forth in the Wolf Township Personnel Policy, seconded by Bill DeWire. Motion carried.

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Dean Barto made a **MOTION** to approve Holidays, seconded by Bill DeWire. Motion carried.

Dean Barto made a **MOTION** to appoint Constance Foresman to the East Lycoming Recreation Authority Board for a one year term, replacing Ron Robenolt. The motion was seconded by Bill DeWire. Motion carried.

Dean Barto made a **MOTION** to appoint the East Lycoming Recreation Authority Board as law enforcement officers to enforce the Rules and Regulations for the Lime Bluff Park, seconded by Bill DeWire. Motion carried.

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**MOTION** by Dean Barto and seconded by Bill DeWire to appoint Rikki Riegner to the Zoning Hearing Board (three year term). Motion carried.

**MOTION** by Dean Barto and seconded by Bill DeWire to appoint Tom Best and Reade Holzbaur as alternates to the Zoning Hearing Board (three year term). Motion carried.

**MOTION** by Dean Barto and seconded by Bill DeWire to appoint Matthew Scheid as alternate to the Zoning Hearing Board (one year term). Motion carried.

**MOTION** by Dean Barto, seconded by Bill DeWire to appoint Michael J. Mostowy to the Hughesville Wolf Sewer Authority Board. Motion carried.

**MOTION** by Dean Barto, seconded by Bill DeWire to approve Resolution#2018-01 establishing members and terms of appointment of the Planning Commission Board per the Municipal Planning Code. Motion carried.

**MOTION** by Dean Barto, seconded by Bill DeWire to appoint Lorne Rhodes to the Property Maintenance Appeal Board. Motion carried.

Dean Barto made a **MOTION**, seconded by Bill DeWire to set compensation for the Planning Commission, Property Maintenance Appeal Board and Zoning Hearing Board at \$75.00 per meeting. Motion carried.

**MOTION** by Dean Barto to appoint Charlie Lockard to the Vacancy Board, seconded Bill DeWire. Motion carried.

**MOTION** to appoint Bryan Boyer Emergency Coordinator by Dean Barto and seconded by Bill DeWire. Motion carried.

**MOTION** to designate First National Bank, Muncy Bank & Trust Co., Citizens Northern Bank, Branch Banking and Trust Company and Janney Montgomery Scott as depositors for Township funds by Dean Barto and seconded by Bill DeWire. Motion carried.

**MOTION** by Dean Barto and seconded by Bill DeWire to set meeting date for Supervisor's Meetings to Second Monday of the month at 7:00PM. Motion carried.

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**MOTION** by Dean Barto and seconded by Bill DeWire to approve Supervisor's and Full-time Employees benefits. Motion carried.

**MOTION** by Dean Barto and seconded by Bill DeWire to approve Supervisor's and Secretary to attend the annual convention at Hershey and to have their expenses reimbursed by the township. Motion carried.

**MOTION** by Bill DeWire to appoint Dean Barto voting delegate, seconded by Dean Barto. Motion carried.

**MOTION** by Dean Barto and seconded by Bill DeWire to order PSATS Township News for the Chairman of the Zoning Hearing Board, Planning Commission, the Township Office and Dean Barto. Motion carried.

**MOTION** to require prior permission for any expenditure, school or meeting expense above \$1000.00 by Dean Barto and seconded by William DeWire. Motion carried.

*At 7:15 with all organizational matters addressed, the public hearing for Sai Hughesville, LLC. began.*

**Visitors:** All visitors stayed for the hearing and the regular meeting that began at 7:31pm.

**Minutes:** A **MOTION** was made by Dean Barto, seconded by Bill DeWire to approve the minutes from the Conditional Use Hearing and Regular Meeting held 12/11/2017. Motion carried.

**Code Enforcement:** Monthly report distributed to the Board of Supervisors.

**Planning Commission:** The Planning Commission will meet on January 8, 2018.

**Solicitor:** A **MOTION** to approve the written Conditional Use Hearing decision for Harry White was made by Dean Barto, seconded by Bill DeWire. Motion carried.

A **MOTION** to approve Resolution #2018-03, Liquor License Transfer was made by Dean Barto, seconded by Bill DeWire. Motion carried.

**Roadmaster:** No report.

**Secretary/Treasurer:** **MOTION** to approve Resolution #2018-04, Opposition to the Wireless Infrastructure Deployment Bill was made by Dean Barto, seconded by Bill DeWire. Motion carried.

**Sewer Authority:** The Sewer Authority will meet on Wednesday, nothing to report.

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**Old Business:**

**New Business:** A **MOTION** was made by Dean Barto, seconded by Bill DeWire to approve the annual Agreements for Fire Protection and Emergency Medical Services with the Picture Rocks Volunteer Fire Department and Hughesville Volunteer Fire Department. Motion carried.

*Mel will attend the Auditor's Meeting, 7pm on Wednesday, to give the Oath of Office to Dave Figlo.*

Dean Barto made a **MOTION**, seconded by Bill DeWire to approve the Health Reimbursement Arrangement Plan Renewal. There are no changes. Motion carried.

**MOTION** to approve Resolution #2018-02, Traffic Signal application was made by Dean Barto, seconded by Bill DeWire. Motion carried.

**MOTION** to pass a letter of intent to stabilize the banks of Muncy Creek was made by Dean Barto, seconded by Bill DeWire. Motion carried.

**Financial Report:** Dean Barto made a **MOTION** to approve the Treasurer's Report and Payment of Bills. Bill DeWire seconded the motion and it was unanimously approved.

A **MOTION** to adjourn was made at 7:45pm by Dean Barto, seconded by Bill DeWire. Motion carried.

Respectfully submitted,

Melanie N. McCoy  
Secretary/Treasurer