

WOLF TOWNSHIP  
ORGANIZATION MEETING  
January 3, 2017

The Organization Meeting for the Board of Supervisors of Wolf Township was held on January 3, 2017 per Article VI, Section 602. (a) of the Second Class Township Code. The meeting was called to order at 7:00PM by William DeWire and roll was taken. Supervisors attending were William DeWire, Charles Hall and Dean Barto. Melanie N. McCoy, Secretary/Treasurer also attended.

Visitors: Richard Marsh

MOTION by Dean Barto and seconded by Charlie Hall to appoint Melanie N. McCoy Temporary Secretary and Charlie Hall, Temporary Chairman. Motion carried.

MOTION by Dean Barto and seconded by Charlie Hall to appoint Bill DeWire Chairman for 2017. Motion carried.

*Mr. DeWire continued the meeting as Chairman.*

MOTION by Charlie Hall and seconded by Bill DeWire to appoint Dean L. Barto Vice-Chairman. Motion carried.

MOTION to appoint Melanie N. McCoy Secretary/Treasurer by Dean Barto and seconded by Charlie Hall. Motion carried.

MOTION by Charlie Hall to appoint J. Michael Wiley as solicitor at the current fee schedule, seconded by Dean Barto. Motion carried.

MOTION by Dean Barto and seconded by Charlie Hall to retain Vassallo Engineering as engineer for the Township and accept their current fee schedule. Motion carried.

MOTION by Charlie Hall and seconded by Dean Barto to retain Pysher and Associates, Inc. as alternate engineers for the Township. Motion carried.

MOTION to retain Larson, Kellett & Associates as Auditor for the Township was made by Charlie Hall, seconded by Dean Barto. Motion carried.

MOTION by Charlie Hall and seconded by Dean Barto to set the standard business mileage reimbursement rate as determined by the IRS. The 2017 rate is 53.5 cents per mile. Motion carried.

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MOTION to appoint Code Inspections Inc.; a third party agency as the Building, Zoning and Codes Enforcement Agency was made by Dean Barto, seconded by Bill DeWire. Motion carried.

MOTION to appoint Dean Barto Floodplain Administrator by Charlie Hall and seconded by Bill DeWire. Motion carried.

MOTION to appoint Jami Nolan Primary Sewage Enforcement Officer by Dean Barto and seconded by Charlie Hall. Motion carried.

MOTION to appoint Robert Bertin, Jed Nolan and Craig June - Alternate Sewage Enforcement Officer by Dean Barto and seconded by Charlie Hall. Motion carried.

MOTION to approve the SEO Fee Schedule by Dean Barto, seconded by Charlie Hall. Motion carried.

MOTION to appoint Charles Hall, Roadmaster by Dean Barto and seconded by Bill DeWire. Motion carried.

Charles Hall made a MOTION to affirm William A. DeWire and Dean L. Barto as Laborers for the Township. Dean L. Barto seconded the motion. Vote was unanimous.

MOTION to participate in the West Branch Council of Governments by Charlie Hall and seconded by Dean Barto. Motion carried.

Charles Hall made a MOTION to appoint Gregg Clayton West Branch COG Representative, Dean Barto seconded the motion. Vote was unanimous.

MOTION to appoint Charles Hall the West Branch COG Alternate Representative by Dean Barto and seconded by Bill DeWire. Motion carried.

MOTION by Charlie Hall and seconded by Dean Barto to retain Gregg Clayton, Road Worker at a rate of \$18.02 per hour. Present rate is \$17.50. Motion carried.

MOTION by Dean Barto to establish a per diem payment of \$15.00 per month to Gregg Clayton, reimbursement for personal cell phone use, seconded by Charlie Hall. Motion carried.

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Charlie Hall made a MOTION to retain Dennis Barto, Road Worker at a rate of \$16.48 per hour. Seconded by Bill DeWire. Present rate is \$16.00. Motion carried. Dean Barto abstained.

MOTION by Charlie Hall and seconded by Dean Barto to retain Kevin Clayton, Snow Removal at a rate of \$15.00 per hour. Motion carried.

MOTION to set Melanie N. McCoy' s wages at \$21.11 per hour by Dean Barto and seconded by Charlie Hall. Present rate is \$20.50 per hour. Motion carried.

Charlie Hall made the MOTION to set Jennifer Mausteller, Secretary, wage at \$15.96 per hour. Dean Barto seconded the action. Present rate is \$15.50 per hour. Motion carried.

Charlie Hall made a MOTION to approve Compensation Time, benefits and policy changes set forth in the Wolf Township Personnel Policy, seconded by Dean Barto. Motion carried.

Charlie Hall made a MOTION to approve Holidays, seconded by Dean Barto. Motion carried.

Dean Barto made a MOTION to appoint the East Lycoming Recreation Authority Board as law enforcement officers to enforce the Rules and Regulations for the Lime Bluff Park, seconded by Charlie Hall. Motion carried.

MOTION by Dean Barto and seconded by Charlie Hall to reappoint Larry Michael to the Zoning Hearing Board. Motion carried.

MOTION by Dean Barto, seconded by Charlie Hall to appoint Rick Marsh to the Hughesville Wolf Sewer Authority Board. Motion carried.

MOTION by Dean Barto, seconded by Charlie Hall to appoint Pat Fortin to the Property Maintenance Appeal Board. Motion carried.

Charlie Hall made a MOTION, seconded by Dean Barto to set compensation for the Planning Commission, Property Maintenance Appeal Board and Zoning Hearing Board at \$75.00 per meeting. Motion carried.

MOTION by Dean Barto to appoint Charlie Lockard to the Vacancy Board, seconded Charlie Hall. Motion carried.

MOTION to appoint Bryan Boyer Emergency Coordinator by Dean Barto and seconded by Charlie Hall. Motion carried.

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MOTION to designate First National Bank, Muncy Bank & Trust Co., Citizens Northern Bank, Branch Banking and Trust Company and Janney Montgomery Scott as depositors for Township funds by Dean Barto and seconded by Charlie Hall. Motion carried.

MOTION by Dean Barto and seconded by Charlie Hall to set meeting date for Supervisor' s Meetings to Second Monday of the month at 7:00PM. Motion carried.

MOTION by Dean Barto and seconded by Charlie Hall to approve Supervisor' s and Full-time Employees benefits. Motion carried.

MOTION by Dean Barto and seconded by Charlie Hall to approve Supervisor' s and Secretary to attend the annual convention at Hershey and to have their expenses reimbursed by the township. Motion carried.

MOTION by Charlie Hall to appoint William A. DeWire voting delegate and Dean Barto, alternate at the annual convention, seconded by Dean Barto. Motion carried.

MOTION by Charlie Hall and seconded by Dean Barto to order PSATS Township News for the Chairman of the Zoning Hearing Board, Planning Commission, the Township Office and Bill DeWire. Motion carried.

MOTION to require prior permission for any expenditure, school or meeting expense above \$1000.00 by Dean Barto and seconded by Charlie Hall. Motion carried.

*With all organizational matters addressed, the regular meeting began.*

Visitors: Richard Marsh

Chairman Statement: "An executive session was held immediately following the regular meeting held December 12, 2016, to update the Board of Supervisors on pending litigation."

Minutes: A MOTION was made by Dean Barto, seconded by Charlie Hall to approve the minutes from the Conditional Use Hearing and Regular Meeting held 12/12/2016. Motion carried.

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Code Enforcement: Monthly report distributed to the Board of Supervisors.

Planning Commission: The Planning Commission will meet on January 9, 2017.

Solicitor: A MOTION to approve the written Conditional Use Hearing decision for Sterlyn May was made by Dean Barto, seconded by Charlie Hall. Motion carried.

Roadmaster: Everything is running smoothly with plowing. The first bill has been sent to MIRA Point, LLC for snow removal thus far.

Secretary/Treasurer: No report.

Sewer Authority: The Sewer Authority has received a request for information from Sterlyn May and requirements have been forwarded to the engineer.

Old Business:

New Business: A MOTION was made by Dean Barto, seconded by Charlie Hall to approve the annual Agreements for Fire Protection and Emergency Medical Services with the Picture Rocks Volunteer Fire Department and Hughesville Volunteer Fire Department. Motion carried.

*Bill will attend the Auditor's Meeting, 7pm on Wednesday.*

Dean Barto made a MOTION, seconded by Bill DeWire to approve the Health Reimbursement Arrangement Plan Renewal. There are no changes. Motion carried.

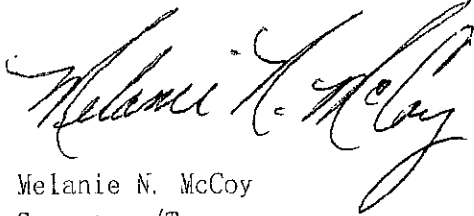
Financial Report: Charlie Hall made a MOTION to approve the Treasurer's Report and Payment of Bills. Dean Barto seconded the motion and it was unanimously approved.

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A MOTION to adjourn was made at 7:26pm by Charlie Hall, seconded by Dean Barto. Motion carried.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Melanie N. McCoy". The signature is written in dark ink and is positioned above the typed name.

Melanie N. McCoy  
Secretary/Treasurer