

WOLF TOWNSHIP
ORGANIZATION MEETING
January 4, 2021

The Organization Meeting for the Board of Supervisors of Wolf Township was held on January 4, 2021 per Article VI, Section 602. (a) of the Second Class Township Code. The meeting was called to order at 7:05PM by Dean Barto and roll was taken. Supervisors attending were Dean Barto, Gregg Clayton and David Thomas. A quorum was declared. Jennifer Mausteller, Secretary/Treasurer also attended.

Visitors:

MOTION by David Thomas and seconded by Gregg Clayton to appoint Jennifer Mausteller Temporary Secretary and David Thomas, Temporary Chairman. Motion carried.

MOTION by Gregg Clayton and seconded by David Thomas to appoint Dean Barto, Chairman for 2020. Motion carried.

Dean Barto continued the meeting as Chairman.

MOTION by Gregg Clayton and seconded by Dean Barto to appoint David Thomas Vice-Chairman. Motion carried.

MOTION to appoint Jennifer Mausteller Secretary/Treasurer by Dean Barto and seconded by David Thomas. Motion carried.

MOTION by Dean Barto to appoint McCormick Law Firm as solicitor at the current fee schedule of \$115.00, seconded by David Thomas. Motion carried.

MOTION by Dean Barto and seconded by Gregg Clayton to retain Vassallo Engineering as engineer for the Township and accept their current fee schedule. Motion carried.

MOTION by Dean Barto and seconded by Gregg Clayton to retain Todd Pysher as alternate engineer for the Township. Motion carried.

MOTION to retain Larson, Kellett & Associates as Auditor for the Township was made by Dean Barto, seconded by David Thomas. Motion carried.

MOTION by Dean Barto and seconded by Gregg Clayton to set the standard business mileage reimbursement rate as determined by the IRS. The 2021 rate is 56 cents per mile. Motion carried.

MOTION to appoint Code Inspections Inc.; a third-party agency as the Building, Zoning and Codes Enforcement Agency and to assist the Floodplain Administrator was made by Dean Barto, seconded by Dave Thomas. Motion carried.

MOTION to appoint Dean Barto Floodplain Administrator by Dean Barto and seconded by Gregg Clayton. Motion carried.

MOTION to appoint Jami Nolan Primary Sewage Enforcement Officer by Dean Barto and seconded by Dave Thomas. Motion carried.

MOTION to appoint Robert Bertin, Jed Nolan and Craig June - Alternate Sewage Enforcement Officer by Dean Barto and seconded by Gregg Clayton. Motion carried.

MOTION to approve the SEO Fee Schedule by Dean Barto, seconded by David Thomas. Motion carried.

MOTION to approve the GeoDecisions Fee Schedule by Dean Barto, seconded by Gregg Clayton. Motion carried.

MOTION to appoint Gregg Clayton, Roadmaster by Dean Barto and seconded by David Thomas. Motion carried.

Dean Barto made a **MOTION** to affirm David Thomas and Dean L. Barto as Laborers for the Township. Gregg Clayton seconded the motion. Vote was unanimous.

MOTION to participate in the West Branch Council of Governments by Dean Barto and seconded by David Thomas. Motion carried.

David Thomas made a **MOTION** to appoint Gregg Clayton West Branch COG Representative, David Thomas seconded the motion. Vote was unanimous.

MOTION to appoint Rusty Corson the West Branch COG Alternate Representative by Dean Barto and seconded by Gregg Clayton. Motion carried.

David Thomas made a **MOTION** to retain James Koons, Jr., Road Worker at a rate of \$18.00 per hour. Seconded by Gregg Clayton. Present rate is \$15.50. The vote was unanimous.

David Thomas made a **MOTION** to retain Rusty Corson, Road Worker at a rate of \$18.00 per hour. Seconded by Gregg Clayton. Present rate is \$16.00. The vote was unanimous.

MOTION by Gregg Clayton and seconded by David Thomas to retain Kevin Clayton, Snow Removal at a rate of \$16.00 per hour. Motion carried.

MOTION to set Jennifer Mausteller's wages at \$20.80 per hour by Dean Barto and seconded by David Thomas. Present rate is \$20.00 per hour. Motion carried.

Dean Barto made a **MOTION** to approve Compensation Time, benefits and policy changes set forth in the Wolf Township Personnel Policy, seconded by Gregg Clayton. Motion carried.

Dean Barto made a **MOTION** to approve Holidays, seconded by David Thomas. Motion carried.

MOTION by Dean Barto and seconded by Gregg Clayton to reappoint Rikki Reigner to the Zoning Hearing Board (three-year term). Motion carried.

MOTION by Dean Barto and seconded by David Thomas to reappoint Tom Best & Reade Holzbaur as Alternates to the Zoning Hearing Board. Motion carried.

MOTION by Dean Barto, seconded by David Thomas to appoint Jeron Kennedy to serve out the remainder of David Gardner's term (3 years remain) And reappoint Garry Burgard to a four-year term on the Planning Commission. Motion carried.

Dean Barto made a **MOTION**, seconded by Gregg Clayton to set compensation for the Planning Commission, Property Maintenance Appeal Board and Zoning Hearing Board at \$75.00 per meeting. Motion carried.

MOTION by Dean Barto to appoint Charlie Lockard to the Vacancy Board, seconded by David Thomas. Motion carried.

MOTION to appoint Bryan Boyer Emergency Coordinator by Dean Barto and seconded by Gregg Clayton. Motion carried.

MOTION to designate First National Bank, Muncy Bank & Trust Co., Citizens Northern Bank, Branch Banking and Trust Company, Jersey Shore State Bank and Janney Montgomery Scott as depositories for Township funds by Dean Barto and seconded by Dave Thomas. Motion carried.

MOTION by Dean Barto and seconded by Gregg Clayton to set meeting date for Supervisor's Meetings to Second Monday of the month at 7:00PM. Motion carried.

MOTION by Dean Barto and seconded by David Thomas to approve Supervisor's and Full-time Employees benefits. Motion carried.

MOTION by Dean Barto and Seconded by Gregg Clayton to approve the Health Reimbursement Arrangement plan. Motion carried.

MOTION by Dean Barto and seconded by David Thomas to approve Supervisor's and Secretary to attend the annual convention at Hershey and to have their expenses reimbursed by the Township. Motion carried.

MOTION by Dean Barto to appoint Dean Barto voting delegate, seconded by Gregg Clayton. Motion carried.

MOTION by Dean Barto seconded by David Thomas to order PSATS Township News for the Chairman of the Zoning Hearing Board, Planning Commission, the Township Office, David Thomas and Dean Barto. Motion carried.

MOTION to require prior permission for any expenditure, school or meeting expense above \$1000.00 by Dean Barto and seconded by Gregg Clayton. Motion carried.

With all organizational matters addressed, the Regular Meeting of the Board of Supervisors began.

Visitors:

Minutes: A **MOTION** was made by David Thomas, seconded by Gregg Clayton to approve the minutes from the Regular Meeting held December 14, 2020. Motion carried.

Code Enforcement:

Umpstead was issued a Notice of Violation for installing Propane tank without proper permitting.

Planning Commission: The Lycoming County Department of Public Safety submitted plans for a new communications tower to be located on Reservoir Rd. Variance is required.

Solicitor: No report.

Roadmaster: Gregg reported that the Bridge Bunding feasibility study was completed, and they modified repairing the Penn Dr Bridge to replacing it completely.

A **MOTION** was made by Gregg Clayton and seconded by David Thomas to approve the feasibility study for full replacement of Penn Dr Bridge. Motion carried.

Gregg also reported that after the last major rain/flood event more of creek bank along Penn Dr has washed away. He is working on getting an Emergency permit to make repairs.

Sewer Authority:

Water Authority:

Old Business:

New Business:

Financial Report: David Thomas made a **MOTION** to approve the Treasurer's Report and Payment of Bills. Gregg Clayton seconded the motion, and it was unanimously approved.

A **MOTION** to adjourn was made at 8:14pm by Gregg Clayton, seconded by David Thomas. Motion carried.

Respectfully submitted,

Jennifer Mausteller
Secretary/Treasurer