

WOLF TOWNSHIP
ORGANIZATION MEETING
January 3, 2023

The Organization Meeting for the Board of Supervisors of Wolf Township was held on January 3, 2023, per Article VI, Section 602. (a) of the Second-Class Township Code. The meeting was called to order at 7:00PM by Dean Barto and roll was taken. Supervisors attending were Dean Barto, Gregg Clayton and David Thomas. A quorum was declared. Jennifer Mausteller, Secretary/Treasurer also attended.

Visitors: None

MOTION by Gregg Clayton and seconded by David Thomas to appoint Jennifer Mausteller Temporary Secretary and David Thomas, Temporary Chairman. Motion carried.

MOTION by Gregg Clayton and seconded by David Thomas to appoint Dean Barto, Chairman for 2023. Motion carried.

Dean Barto continued the meeting as Chairman.

MOTION by Gregg Clayton and seconded by Dean Barto to appoint David Thomas Vice-Chairman. Motion carried.

MOTION to appoint Jennifer Mausteller Secretary/Treasurer by David Thomas and seconded by Gregg Clayton. Motion carried.

MOTION by Gregg Clayton to appoint McCormick Law Firm as solicitor at the current fee schedule of \$120.00, seconded by David Thomas. Motion carried.

MOTION by David Thomas and seconded by Gregg Clayton to retain Vassallo Engineering as engineer for the Township and accept their current fee schedule. Motion carried.

MOTION by Gregg Clayton and seconded by David Thomas to retain Todd Pysher as alternate engineer for the Township. Motion carried.

MOTION to retain Larson, Kellett & Associates as Auditor for the Township was made by David Thomas, seconded by Gregg Clayton. Motion carried.

MOTION by Gregg Clayton and seconded by David Thomas to set the standard business mileage reimbursement rate as determined by the IRS. The 2022 rate is 65.5 cents per mile. Motion carried.

MOTION to appoint Code Inspections Inc.; a third-party agency as the Building, Zoning and Codes Enforcement Agency and to assist the Floodplain Administrator was made by David Thomas, seconded by Gregg Clayton. Motion carried.

MOTION to appoint Dean Barto Floodplain Administrator by Gregg Clayton and seconded by David Thomas. Motion carried.

MOTION to appoint Jami Nolan Primary Sewage Enforcement Officer by David Thomas and seconded by Gregg Clayton. Motion carried.

MOTION to appoint Robert Bertin, Jed Nolan, and Craig June - Alternate Sewage Enforcement Officer by Gregg Clayton and seconded by David Thomas. Motion carried.

MOTION to approve the SEO Fee Schedule by David Thomas, seconded by Gregg Clayton. Motion carried.

MOTION to approve the GeoDecisions Fee Schedule by Gregg Clayton, seconded by David Thomas. Motion carried.

MOTION to appoint Gregg Clayton, Roadmaster by David Thomas and seconded by Dean Barto. Motion carried.

MOTION to affirm David Thomas and Dean L. Barto as Laborers by Gregg Clayton for the Township. David Thomas seconded the motion. Motion Carried.

MOTION to participate in the West Branch Council of Governments by David Thomas and seconded by Gregg Clayton. Motion carried.

MOTION to appoint Gregg Clayton West Branch COG Representative by David Thomas, Gregg Clayton seconded the motion. Motion carried.

MOTION to appoint Rusty Corson the West Branch COG Alternate Representative by Gregg Clayton and seconded by David Thomas. Motion carried.

MOTION to retain James Koons, Jr., Road Worker at a rate of \$21.30 per hour by David Thomas, Seconded by Gregg Clayton. The present rate was \$19.80. The vote was unanimous.

MOTION to retain Rusty Corson, Road Worker at a rate of \$21.30 per hour by Gregg Clayton, Seconded by David Thomas. The present rate was \$19.80. The vote was unanimous.

MOTION to retain Patrick Simcox, Part-Time Road Worker at a rate of \$15.00 per hour by David Thomas, seconded by Gregg Clayton. The present rate was \$15.00. Motion carried.

MOTION by Gregg Clayton and seconded by David Thomas to retain Kevin Clayton, Snow Removal at a rate of \$19.00 per hour. The present rate was \$18.00. Motion carried.

MOTION to set Jennifer Mausteller's wages at \$23.75 per hour by David Thomas and seconded by Gregg Clayton. The Present rate was \$22.25 per hour. Motion carried.

MOTION by Gregg Clayton to approve Compensation Time, benefits and policy changes set forth in the Wolf Township Personnel Policy, seconded by David Thomas. Motion carried.

MOTION by David Thomas to approve Holidays, seconded by Gregg Clayton. Motion carried.

MOTION by Gregg Clayton and seconded by David Thomas to appoint Fritz Newhart to the Zoning Hearing Board (three-year term). Motion carried.

MOTION by David Thomas, seconded by Gregg Clayton to reappoint Joshua Hackenberg to a four-year term on the Planning Commission. Motion carried.

MOTION by Gregg Clayton, seconded by David Thomas to set compensation for the Planning Commission, Property Maintenance Appeal Board and Zoning Hearing Board at \$75.00 per meeting. Motion carried.

MOTION by David Thomas, seconded by Gregg Clayton to set Planning Commission meeting dates to the FIRST TUESDAY of the Month. Motion carried.

MOTION by David Thomas to appoint Charlie Lockard to the Vacancy Board, seconded by Gregg Clayton. Motion carried.

MOTION to appoint Bryan Boyer Emergency Coordinator by Gregg Clayton and seconded by David Thomas. Motion carried.

MOTION to designate, Muncy Bank & Trust Co., Citizens Northern Bank, TRUIST (Previously BB&T), Jersey Shore State Bank and Janney Montgomery Scott as depositors for Township funds by David Thomas and seconded by Gregg Clayton. Motion carried.

MOTION by Gregg Clayton and seconded by David Thomas to set meeting date for Supervisor's Meetings to Second Monday of the month at 7:00PM. Motion carried.

MOTION by David Thomas and seconded by Gregg Clayton to approve Supervisor's and Full-time Employees benefits. Motion carried.

MOTION by Gregg Clayton and Seconded by David Thomas to approve the Health Reimbursement Arrangement plan. Motion carried.

MOTION by David Thomas and seconded by Gregg Clayton to approve Supervisor's and Secretary to attend the annual convention at Hershey and to have their expenses reimbursed by the Township. Motion carried.

MOTION by Gregg Clayton to appoint Dean Barto voting delegate, seconded by David Thomas. Motion carried.

MOTION by David Thomas seconded by Gregg Clayton to order PSATS Township News for the Chairman of the Zoning Hearing Board, Planning Commission, the Township Office, David Thomas, and Dean Barto. Motion carried.

MOTION to require prior permission for any expenditure, school, or meeting expense above \$1000.00 by Gregg Clayton and seconded by David Thomas. Motion carried.

With all organizational matters addressed, the Regular Meeting of the Board of Supervisors began.

Visitors: None

Minutes: A **MOTION** was made by David Thomas, seconded by Gregg Clayton to approve the minutes from the Regular Meeting held December 12, 2022. Motion carried.

REPORTS OF OFFICIALS AND COMMITTEES

Code Enforcement: Monthly report distributed to the Board.

Planning Commission: Meeting is on January 10, 2023

Solicitor

Roadmaster:

1. Gregg spoke with HRI and the parking lot is being monitored. Will follow up at next meeting.
2. Gregg spoke with Mr. Tate regarding water running over Chel Drive. Gregg addressed the issue with David Thomas.

Sewer Authority Report:

Water Authority Report:

OLD BUSINESS:

NEW BUSINESS:

1. A **MOTION** was made by Gregg Clayton, seconded by David Thomas to approve the change of checking accounts at Muncy Bank & Trust Company due to Fraudulent charges. Motion carried.

FINANCIAL REPORT

A **MOTION** was made by David Thomas, seconded by Gregg Clayton to approve the Treasurer's Report and Payment of Bills. Motion carried.

A **MOTION** was made by Gregg Clayton, seconded by David Thomas to adjourn at 7:58PM. The vote was unanimous.

Respectfully submitted,

Jennifer Mausteller
Secretary/Treasurer