

WOLF TOWNSHIP
ORGANIZATION MEETING
January 2, 2024

The Organization Meeting for the Board of Supervisors of Wolf Township was held on January 2, 2024, per Article VI, Section 602. (a) of the Second-Class Township Code. The meeting was called to order at 7:00PM by Dean Barto and roll was taken. Supervisors attending were Dean Barto, Gregg Clayton and David Thomas. A quorum was declared. Jennifer Mausteller, Secretary/Treasurer also attended.

Visitors: None

MOTION by Gregg Clayton and seconded by David Thomas to appoint Jennifer Mausteller Temporary Secretary and David Thomas, Temporary Chairman. Motion carried.

MOTION by Gregg Clayton and seconded by David Thomas to appoint Dean Barto, Chairman for 2024. Motion carried.

Dean Barto continued the meeting as Chairman.

MOTION by Gregg Clayton and seconded by Dean Barto to appoint David Thomas Vice-Chairman. Motion carried.

MOTION to appoint Jennifer Mausteller Secretary/Treasurer by David Thomas and seconded by Gregg Clayton. Motion carried.

MOTION by Gregg Clayton to appoint McCormick Law Firm as solicitor at the current fee schedule of \$120.00 same as 2023, seconded by David Thomas. Motion carried.

MOTION by Gregg Clayton and seconded by Dean Barto to retain Vassallo Engineering as engineer for the Township and accept their current fee schedule. Motion carried. David Thomas was opposed.

MOTION by Gregg Clayton and seconded by David Thomas to retain CDR Maguire as alternate engineer for the Township. Motion carried.

MOTION to retain Larson, Kellett & Associates as Auditor for the Township was made by David Thomas, seconded by Gregg Clayton. Motion carried.

MOTION by Gregg Clayton and seconded by David Thomas to set the standard business mileage reimbursement rate as determined by the IRS. The 2024 rate is .67 cents per mile. Motion carried.

MOTION to appoint Code Inspections Inc.; a third-party agency as the Building, Zoning and Codes Enforcement Agency and to assist the Floodplain Administrator was made by David Thomas, seconded by Gregg Clayton. Motion carried.

MOTION to appoint Dean Barto Floodplain Administrator by Gregg Clayton and seconded by David Thomas. Motion carried.

MOTION to appoint Lonnie F. Ohnmeiss Primary Sewage Enforcement Officer by David Thomas and seconded by Gregg Clayton. Motion carried.

MOTION to appoint Gene C. Powlus - Alternate Sewage Enforcement Officer by Gregg Clayton and seconded by David Thomas. Motion carried.

MOTION to approve the SEO Fee Schedule by David Thomas, seconded by Gregg Clayton. Motion carried.

MOTION to appoint Gregg Clayton, Roadmaster by David Thomas and seconded by Dean Barto. Motion carried.

MOTION to affirm David Thomas and Dean L. Barto as Laborers by Gregg Clayton for the Township. David Thomas seconded the motion. Motion Carried.

MOTION to participate in the West Branch Council of Governments by David Thomas and seconded by Gregg Clayton. Motion carried.

MOTION to appoint Gregg Clayton West Branch COG Representative by David Thomas, Gregg Clayton seconded the motion. Motion carried.

MOTION to appoint Rusty Corson the West Branch COG Alternate Representative by Gregg Clayton and seconded by David Thomas. Motion carried.

MOTION to retain James Koons, Jr., Road Worker at a rate of \$22.25 per hour by David Thomas, Seconded by Gregg Clayton. The present rate was \$21.30. The vote was unanimous.

MOTION to retain Rusty Corson, Road Worker at a rate of \$22.25 per hour by Gregg Clayton, Seconded by David Thomas. The present rate was \$21.30. The vote was unanimous.

MOTION by Gregg Clayton and seconded by David Thomas to retain Kevin Clayton, Snow Removal at a rate of \$19.00 per hour. The present rate was \$19.00. Motion carried.

MOTION to set Jennifer Mausteller's wages at \$25.00 per hour by Gregg Clayton and seconded by David Thomas. The Present rate was \$23.75 per hour. Motion carried.

MOTION by David Thomas to approve Compensation Time, benefits and policy changes set forth in the Wolf Township Personnel Policy, seconded by Gregg Clayton. Motion carried.

MOTION by Gregg Clayton to approve Holidays, seconded by David Thomas. Motion carried.

MOTION by David Thomas and seconded by Gregg Clayton to re-appoint Rikki Reigner to the Zoning Hearing Board (three-year term). Motion carried.

MOTION by Gregg Clayton and seconded by David Thomes to re-appoint Thomas Best & Reade Holzbaur as alternates to the Zoning Hearing Board (three-year term). Motion carried.

MOTION by David Thomas, seconded by Gregg Clayton to reappoint Jeron Kennedy & Joshua Gardner to a four-year term on the Planning Commission. Motion carried.

MOTION by Gregg Clayton, seconded by David Thomas to set compensation for the Planning Commission, Property Maintenance Appeal Board and Zoning Hearing Board at \$75.00 per meeting. Motion carried.

MOTION by David Thomas, seconded by Gregg Clayton to set Planning Commission meeting dates to the FIRST TUESDAY of the Month. Motion carried.

MOTION by Gregg Clayton to appoint Charlie Lockard to the Vacancy Board, seconded by David Thomas. Motion carried.

MOTION to appoint Bryan Boyer Emergency Coordinator by David Thomas and seconded by Gregg Clayton. Motion carried.

MOTION to re-appoint Mike Clementoni to the ELRA Board by Gregg Clayton and seconded by David Thomas (5 year term). Motion carried.

MOTION to appoint Michael J. Mostowy to the Hughesville-Wolf Municipal Sewer Authority Board by David Thomas and seconded by Gregg Clayton (5 year term). Motion carried.

MOTION to designate, Journey Bank (Previously MB&T, Citizens Northern Bank, TRUIST (Previously BB&T), Jersey Shore State Bank and Janney Montgomery Scott as depositors for Township funds by David Thomas and seconded by Gregg Clayton. Motion carried.

MOTION by David Thomas and seconded by Gregg Clayton to set meeting date for Supervisor's Meetings to Second Monday of the month at 7:00PM. Motion carried.

MOTION by Gregg Clayton and seconded by David Thomas to approve Supervisor's and Full-time Employees benefits. Motion carried.

MOTION by David Thomas and Seconded by Gregg Clayton to approve the Health Reimbursement Arrangement plan. Motion carried.

MOTION by Gregg Clayton and seconded by David Thomas to approve Supervisor's and Secretary to attend the annual convention at Hershey and to have their expenses reimbursed by the Township. Motion carried.

MOTION by David Thomas to appoint Dean Barto voting delegate, seconded by Gregg Clayton. Motion carried.

MOTION by Gregg Clayton seconded by David Thomas to order PSATS Township News for the Chairman of the Zoning Hearing Board, Planning Commission, the Township Office, David Thomas, and Dean Barto. Motion carried.

MOTION to require prior permission for any expenditure, school, or meeting expense above \$1000.00 by David Thomas and seconded by Gregg Clayton. Motion carried.

With all organizational matters addressed, the Regular Meeting of the Board of Supervisors began.

Visitors: None

Minutes: A **MOTION** was made by David Thomas, seconded by Gregg Clayton to approve the minutes from the Public & Regular Meeting held December 11, 2023. Motion carried.

REPORTS OF OFFICIALS AND COMMITTEES

Code Enforcement: Monthly report distributed to the Board.

Planning Commission: Meeting is on January 9, 2024

Solicitor

Roadmaster:

1. A few neighboring municipalities asked that we adopt an ATV/UTV ordinance.

Sewer Authority Report:

Water Authority Report:

OLD BUSINESS:

1. MIRA Point updated that engineer is on leave and when they return will follow up on as-built plans.

NEW BUSINESS:

1. A **MOTION** was made by David Thomas, seconded by Gregg Clayton to approve Resolution 2024-01 Wolf Townships defined contribution rate. Motion carried.
2. Gregg & Jenn met with Comp-U-gen and contacted Clear View Assets and Select Securities for quotes on Township Security measures.

FINANCIAL REPORT

A **MOTION** was made by Gregg Clayton, seconded by David Thomas to approve the Treasurer's Report and Payment of Bills. Motion carried.

A **MOTION** was made by David Thomas, seconded by Gregg Clayton to adjourn at 7:46PM. The vote was unanimous.

Respectfully submitted,

Jennifer Mausteller
Secretary/Treasurer