A HEART FOR SERVICE

Sacred Heart of Jesus Catholic School
Service Learning Packet
Sacred Heart of Jesus
Community Service Project

PHILOSOPHY
Sacred Heart is a Catholic school that strongly believes in the education of the total person. It is our goal that each student grows physically, emotionally, mentally and spiritually during his or her school career.

The service project requirement is almost always a vehicle for spiritual growth. In Sacred Scripture it is clear that Jesus’ mission included service to others. In the Gospel of St. Matthew when the people ask, “Lord, when did we see you hungry... when did we see you thirsty,” Jesus responds “I assure you, as often as you did it for one of my least brothers, you did it for me.” He not only helped others, but expected his followers to help them. In the Gospel of St. John, when Jesus washed the feet of his disciples, he said, “As I have done, so you must do.” As Christians, our faith in God is manifested through our love and concern for, and service to others. By reaching out, we learn more about the needs of other people. Our talents, that we so often take for granted, are more greatly appreciated and developed. With Jesus as our model, we give back to our communities through the gifts that God has given us.

REQUIREMENTS
The Sacred Heart High School service program is a 3-year program that strives to integrate into the lives of students the call to discipleship from the scriptures and expose them to the reality of Christian service.

**Freshman Year**

- Receive and review community service packet. This will be handed out at the end of the year scheduling night.
- Choose a service agency.
  - A list of approved agencies and agency contact information is included in this packet. Other agencies may be used, but first must be approved by the Community Service Coordinator or the Sacred Heart Administration.
- Work at a single agency in direct service to a disadvantaged population for a minimum of 10 hours over the summer.
- Document your hours on the Service Hours Report form and have your supervisor fill out the Supervisor’s Report.
- Turn in both reports to the Community Service Coordinator on the first day of school your sophomore year.
- Write a reflection paper following the attached guidelines and turn in on the 1st day of school your sophomore year.

*Last Updated on February 24, 2014.*
**Sophomore Year**
- Choose a single agency that is different from the one chosen your freshman year.
- Complete a minimum of 20 hours of **direct service to a disadvantaged population** over the summer.
- Turn in paperwork as described above and reflection paper on the 1st day of school your junior year.

**Junior Year**
- Choose a single agency that is different from the one chosen your freshman and sophomore years.
- Complete a minimum of 20 hours of **direct service to a disadvantaged population** over the summer.
- Turn in paperwork as described above and reflection paper on the 1st day of school your senior year.

**Senior Year**
- You will write a major cumulative paper and make a presentation to your senior religion class based on your service experience due by the end of the 1st semester.

**EXPECTATIONS**
- Students are expected to act responsibly while fulfilling the service hour requirements. Be on time, appropriately dressed, and have a positive attitude.
- Contact your agency ahead of time to develop a work schedule. Some agencies will require preliminary paperwork and or background checks prior to volunteering.
- It is the responsibility of the student to keep up with hours and to have their hours signed by the agency supervisor.
- All students must have their project approved by the Community Service Project Coordinator.
- All rules outlines in the Parent/Student Handbook will apply and are grounds for disciplinary action if broken.
- Keep in mind that the people you work with at your agency have a wealth of contacts in most areas of interest. If you make a good impression they can be helpful references for job interviews or college applications.
Sacred Heart Catholic School Service Agreement Form

Students must complete this form and return it to the Academic Advisor.

I, ________________________________, plan to begin my service hours as of ______________________________ with ______________________________.

(Date, e.g., Summer 2014) (Name of Agency)

• I understand that I must complete 10/20 hours of service each year (as outlined in the Service Hours Packet) for a total of 50 hours. These are to be completed and turned into the Academic Advisor by the 1st day of school each year, beginning in their sophomore year.

• I understand that this project requires a particular type of service: service to disadvantaged people.

• I understand that the required hours for each year must be completed with a single agency. Each “set” of hours must be completed with a different agency.

• I understand that, if an agency is not listed in the Service Project Booklet, I must have the Academic Advisor approve the agency.

• I understand that in order to receive credit for having completed my hours each year, I must turn in my SERVICE HOURS REPORT FORM and my completed SUPERVISOR EVALUATION FORM.

• I also understand that in addition to completing my hours that I will have a written report due on the 1st day of school each year beginning in the sophomore year. A major paper with presentation will be required in the senior year. Requirements for the paper are included in the Service Hours Packet.

Print Name:_________________________________________________________

Signature:________________________________________ Date:_______________

(Student)

Signature:________________________________________ Date:_______________

(Parent/Guardian)

Last updated on February 20, 2014
**Sacred Heart School**  
16 Morton Road, Anniston, Alabama 36205  
Telephone (256) 237-4231

**SERVICE HOURS REPORT**

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TOTAL HOURS: 

***** This form is to be filled out by the supervisor, NOT the student. *****
Community Service Agency List

A League of Our Own
A baseball organization for children with physical and mental disabilities. Volunteers buddy with children to assist them with hitting the ball and running the bases.
Phone: 256-591-1498 Contact: Ginger Munroe

Agency for Substance Abuse Prevention – www.asaprev.com
Students are needed mainly in the summer. This agency goes into community centers and the Boys and Girls club and does educational programs. A background check is required.
Phone: 237-8131 Contact: Kelley Price - lcprice@asaprev.com

All Saints Interfaith Center of Concern – www.centerofconcernanniston.org
A non-profit direct relief agency where persons in need are served.
Phone: 256-236-7793 Contact: Kim Johnson –
kimjohnson@centerofconcernanniston

American Red Cross
Students may serve on committees, participate in disaster relief teams, assist with paperwork and records work with elderly, assist with fundraisers, and with blood drives.
Phone: 256-236-0391 Contact: Joseph Jankoski –joc.jankoski@redcross.org

Anniston Soup Bowl
Serves meals to hungry
Phone: 256-236-6794 Contact: Kim Johnson –
kimjohnson@centerofconcernanniston.org

Association for Retarded Citizens (ARC)
Student volunteers are needed for events such as the annual Tootsie Roll Drive, Special Olympics, puppet programs, summer camps and art institute.
Phone: 256-236-2857 Contact: Karen Davis

Boys and Girls Club – bgcecal.org
Students may work after school and assist other students in tutoring, computer lab arts, games, etc. Summer programs are also available.
Phone: 256-236-7050 Contact: Tiffany

Community Enabler – unityenabler.org
Student volunteers will be needed mostly in summers. Projects include yard work, assistance elderly, assistance with cleaning homes, etc.
Phone: 256-237-6144 Contact: Maudine Hollaway or Audrie Knewel

Last Modified on May 5, 2014.
Concern for Children
Student volunteers are needed mostly during the summer months. Please call 1 month in advance.
Phone: 256-236-4242     Contact: Laura McCullars

Family Service Center – familyservices.homestead.com
Volunteers are needed in areas such as assistance with files, supervised playroom, painting, etc. Please call 1 month in advance.
Phone: 256-231-2240      Contact: Kathleen Waelti

Habitat for Humanity - habitatanniston.org
Phone – 256-237-3700      Contact: Amanda Parris – aparris@habitatanniston.org

Hope Harbor
Phone: 256-231-0084       Contact: Ms. Bren Pettis

Interfaith Ministries – interfaithcalhoun.org
Delivers meals to homebound. *Must be done with an adult.
Phone: 256-237-1472       Contact: Martha Vandervoort

Jacksonville Christian Outreach Center
Phone: 256-435-1891       Contact: Mary Agnes

Little River Canyon Field School
This agency puts on a summer camp for inner-city students. Assistance may be needed preparing for camps and with the camps themselves.
Phone: 256-782-5681       Contact: Renee Morrison – Morrison@jsu.edu

Marianna Greene Henry Special Equestrians Program – mgharena.com
This agency is located in Talladega, AL and provides for the well-being of children with disabilities through equine facilitated activities in the areas of therapy, education, sport and recreation. Volunteers help lead, sidewalk and spot during classes and help in the barn, classroom, office and special events on the weekends.
Phone: 256-761-3364       Contact: Courtney Carbone –
carbone.courtney@aidb.state.al.us

NHC Place (Assisted Living)
Assistance with activities and games with the elderly population. Assisting residence with daily tasks may also be needed.
Phone: 256-835-3959       Contact: Rita Mink

Last Modified on May 5, 2014.
Rainbow Omega – rainbowomega.org
Assistance needed with yard work, maintaining and building trails, painting, filing, computer lab, etc. Located in Eastabooga.
Phone: 256-831-0919 ext. 227  Contact: Dianne Carpenter – Dianne@rainbowomega.org

RMC Volunteers – rmccares.org
This summer program offers the chance to learn about fast-growing fields like physical therapy, imaging, patient care, laboratory, and nutrition services. Volunteers are required to work a minimum of one shift (3-4 hrs.) per week throughout the summer.
Phone: 256-235-5147  Contact: Vickie Simmons – vsimmons@rmccares.org

Salvation Army
Students work in food pantry and on the Christmas booklet.
Phone: 256-236-5643  Contact: Major Debbie Kingsbury

Tops Soccer
Volunteers buddy with physically and mentally challenged children to help them on the field and cheer them on.
Phone: 256-236-8221  Contact: Darren Spruill

2nd Chance – 2ndchanceinc.org
Phone: 256-236-7381  Contact: 2ndchance@cableone.net

Last Modified on May 5, 2014.
SUPERVISOR’S REPORT

NAME OF VOLUNTEER _______________________________ DATE ________________________

NAME OF AGENCY ________________________________________________________________

NAME OF SUPERVISOR ____________________________________________________________

1. What duties were assigned to the volunteer?

2. What skills were utilized to perform necessary duties?

3. Has the volunteer been on time?

4. Did the volunteer abide by agency rules and requirements?

GENERAL APPRAISAL

Please evaluate the student volunteer in the areas listed below, using the ratings immediately below:

S = Superior
AA = Above average
A = Average
BA = Below average
U = Unsure

_____ Ability to work with other volunteers
_____ Ability to work with staff and supervisors
_____ Rapport with clients
_____ Attendance
_____ Overall Effectiveness

Please make additional comments and suggestions on back.

Hours Completed: _______ Supervisor’s Signature: ________________________________

Last updated on February 20, 2014.