

SUPERVISOR'S REPORT

NAME OF VOLUNTEER _____ DATE _____

NAME OF AGENCY _____

NAME OF SUPERVISOR _____

1. What duties were assigned to the volunteer?
2. What skills were utilized to perform necessary duties?
3. Has the volunteer been on time?
4. Did the volunteer abide by agency rules and requirements?

GENERAL APPRAISAL

Please evaluate the student volunteer in the areas listed below, using the ratings immediately below:

S = Superior

AA = Above average

A = Average

BA = Below average

U = Unsure

_____ Ability to work with other volunteers

_____ Ability to work with staff and supervisors

_____ Rapport with clients

_____ Attendance

_____ Overall Effectiveness

Please make additional comments and suggestions on back.

Hours Completed: _____ Supervisor's Signature: _____