

**HUNTWYCK VILLAGE HOMEOWNERS ASSOCIATION**

**MONTHLY BOARD MEETING MINUTES**

4/17/2019

**I. THE MEETING WAS CALLED TO ORDER AT 7:11 p.m.**

Present were:  Dave Simko       Gay Huff       Charlene Popik       Debbie Lang  
 Louann Huffman       Mark Johnson       Larry Mitchell

A Quorum was       Present       Not Present

**II. COMMENTS FROM MEMBERS IN GOOD STANDING**

The Board heard from homeowner for Lot # \_\_\_\_\_ related to:

**III. APPROVAL MEETING MINUTES**

1. Approval of Minutes of the Board Meeting held on **3/20/2019**:  
**ON MOTION DULY MADE BY DAVE SIMKO, SECONDED BY DEBBIE LANG, IT WAS RESOLVED THAT** the Minutes of the Board Meeting, as amended, held on **3/20/2019** be approved.

Motion Carried 4 For 0 Against 2 Abstention

2. Approval of Minutes of the Town Hall Meeting held on **3/23/2019**, as amended:  
**ON MOTION DULY MADE BY DAVE SIMKO, SECONDED BY DEBBIE LANG, IT WAS RESOLVED THAT** the Minutes of the Town Hall Meeting held on **3/23/2019** be approved.

Motion Carried 6 For 0 Against 0 Abstention

3. Approval of Minutes of the Annual Meeting of the Board held on **3/23/2019**:  
**ON MOTION DULY MADE BY DAVE SIMKO, SECONDED BY DEBBIE LANG, IT WAS RESOLVED THAT** the Minutes of the Annual Meeting of the Board held on **3/23/2019** be approved. *This Motion was circulated prior to this meeting via email on April 11, 2019. All Board Members voted on this item via email.*

Motion Carried 7 For 0 Against 0 Abstention

**IV. TREASURER'S REPORT**

**A. Cash on Hand as of 4/16/2019:**

• Checking:			<b>\$ 35,137.59</b>
• Savings:			<b>\$ 44,242.01</b>
• Office Petty Cash:			<b>\$ 50.00</b>
• <b>Total:</b>			<b>\$ 79,429.60</b>

**B. March Profit and Loss 3/31/2019:**

• Total Income:	<b>\$ 6,621.64</b>	YTD	<b>\$ 41,416.35</b>
• Total Expense:	<b>\$ 8,088.53</b>	YTD	<b>\$ 24,033.92</b>
• <b>Net Income:</b>	<b>- \$ 1,466.89</b>	YTD	<b>\$ 17,382.43</b>

**C. March Financial Statement**

- Total Cash: \$ 75,608.52
- Total Assets: \$ 559,670.01
- **Total Liabilities and Equity:** **\$ 559,670.01**

**D. Bank Statement Reconciliation of 3/31/2019:**

- Checking: \$ 31,607.79
- Savings: \$ 44,242.01
- **Total Cash:** **\$ 75,849.80**

**ON MOTION DULY MADE BY DAVE SIMKO, SECONDED BY GAY HUFF, IT WAS RESOLVED THAT** the Treasurer’s Report be accepted. **NOTE:** One check (See IV. D.) issued on January 21, 2019, had not been deposited as of the date of this meeting.

Motion Carried   6   For   0   Against   0   Abstention

**V. DELINQUENT ASSESSMENTS**

A. Total Delinquent Members, current and previous, as of 4/15/2019:

Accounts   254   Total Owed: \$ 291,599.17

B. Less Presently Uncollectable:

Accounts   38   Total Owed: \$ 41,506.95

NOTE: Not copying *Presently Uncollectable Report* until another change occurs.

C. Total Collectable Assessments:

Accounts   216   Total Owed: \$ 250,092.22

**VI. COLLECTION EFFORTS TO DATE**

A.   8   Liens cancelled since 3/20/2019 in the amount of \$2,083.99  
Grand Total:   36   liens cancelled since 1/1/2019 totaling \$9,510.27

**Note:** Also cancelled one judgement for \$2,415.28 that was finally paid off via lien cancellations.

B.   15   accounts are on a Payment Plan Agreement with balances totaling \$12,121.61

C. The Attorney continues the process of obtaining a Judgment, Judgment Debtor Rule, Garnishment or an Active Bench Warrant for   2   accounts, owing \$6,156.43, and Dave disagrees that the attorney is working on these two accounts. Our attorney is not answering our emails. As such, she has two remaining accounts and the Board will not be sending her any other accounts for collection.

**ON MOTION DULY MADE BY GAY HUFF, SECONDED BY LARRY MITCHELL, IT WAS RESOLVED TO** suspend, or to continue to suspend, the rights of any Member owing more than \$50.00 from a prior year, to vote, OR to use any of the Facilities OR Amenities of the Association.

Motion Carried   6   For   0   Against   0   Abstention

**VII. DEED RESTRICTIONS**

A. Total Deed Restriction Letters sent as of 4/16/2019:

1 <sup>st</sup> Letters	2 <sup>nd</sup> Letters	3 <sup>rd</sup> & Final	Sent to the Attorney	Sent to Court
<u>40</u>	<u>9</u>	<u>1</u>	<u>4</u>	<u>1</u>

B. Fines Levied this year \$350.00

C. Fines Paid from this year, or from a previous year \$712.03

D. Fines still owed from this or a previous year \$5,905.67

**ON MOTION DULY MADE BY MARK JOHNSON, SECONDED BY \_\_\_\_\_, IT WAS RESOLVED TO SEND (Lot #\_\_ ) Long Term Deed Restriction Violators to the attorney for legal action. *i.e.*, a Demand Letter, the cost of which, to include postage, will be duly levied against the Member’s account.**

Motion Carried \_\_\_\_\_ For \_\_\_\_\_ Against \_\_\_\_\_ Abstention

**ON MOTION DULY MADE BY \_\_\_\_\_, SECONDED BY \_\_\_\_\_, IT WAS RESOLVED TO SEND (Lot #\_\_ ) Long Term Deed Restriction Violators to Court, the cost of which to include Court Fees, Attorney Fees, and/or any other related charges, will be duly levied against the Members’ accounts.**

Motion Carried \_\_\_\_\_ For \_\_\_\_\_ Against \_\_\_\_\_ Abstention

**ON MOTION DULY MADE BY DAVE SIMKO, SECONDED BY MARK JOHNSON, IT WAS RESOLVED TO** continue to suspend the rights of any Member who has been sent a 2<sup>nd</sup> or subsequent Deed Restriction Letter and has failed to take corrective action within the time frame allotted, to vote or to access any of the facilities or amenities provided for by the Association.

Motion Carried 6 For 0 Against 0 Abstention

**Note:** Court date for Lot #414 is May 28<sup>th</sup>, 2019, in Covington at the 22<sup>nd</sup> JDC. If possible, all Board Members should attend.

**VIII. OLD BUSINESS**

A. Sheriff’s Patrol:

03/21/19 to 04/17/19	STOPPED	CITED
Traffic Stops:	<b>14</b>	<b>10</b>
	<u># of Calls</u>	<u>Reports</u>
Suspicious Persons/Vehicle:	<u>0</u>	<u>0</u>
911 Calls:	<u>0</u>	<u>0</u>
Alarms:	<b>0</b>	<b>0</b>
Other Calls for Service/Flag Downs:	<u>1</u>	<b>0</b>

**NOTE:** One truck and one lawn trailer was seized. There was one arrest for an outstanding warrant.

**NOTE:** Larry Mitchell will be taking over scheduling the Sheriff's Patrol. Dave and Larry will be the only points of contacts for the Sheriff's Patrol.

- B. Sheriff Sales - None scheduled through 05/22/19
- C. DRO Court Date – Update – Discussed in Executive Session
- D. Quickbooks Sunsetting/Replacement Tabled – (Gay) – Our 2016 version of the Quickbooks Sunsetting program must and will be upgraded prior to May of 2019. The cost is under \$200.00.
- E. Lawn Contract (Dave) – Sealed bids will be opened and voted upon at the next meeting.
- F. Pool Badge Instructions (Dave) – Gay is handling this issue. All old data needs to be purged from the system.
- G. 2018 Liens (Dave) – See Motion below.

**ON MOTION DULY MADE BY DAVE SIMKO, SECONDED BY GAY HUFF, IT WAS RESOLVED TO** file a lien against any Homeowner who owes the Association \$80.00 or more from either 2018, or a previous year or years, not counting or including finance charges. This is with the exception of those Homeowners who have executed a Payment Plan, and are making their regular monthly payments as required.

Motion Carried   6   For   0   Against   0   Abstention

**IX. NEW BUSINESS**

- A. New Bankruptcy Filings/Discharges: One new – in processing
- B. New Bad Debt Write-offs/Recovery: None

**ON MOTION DULY MADE BY \_\_\_\_\_, SECONDED BY \_\_\_\_\_, IT WAS RESOLVED TO** write off    account to Bad Debt Write-offs for **\$0.00**

Motion Carried    For    Against    Abstention

- C. New Global Credits: None - Not printing/copying report any longer
- D. New Arbitration/Judgments requested/obtained: None
- E. New Presently Uncollectable: None

**ON MOTION DULY MADE BY \_\_\_\_\_, SECONDED BY \_\_\_\_\_, IT WAS RESOLVED TO** move    additional account with balance totaling **\$0.00** to the Presently Uncollectable account due to the status of the account.

Motion Carried    For    Against    Abstention

- F. New JD Rule, and or Garnishment Initiation (Dave) – None
- G. Board Member Mileage Reimbursement (Dave) – None
- H. General Liability and Director and Officer Insurance Coverages (Dave) – To be discussed in Executive Session
- I. Bank Business (Dave) – Larry Mitchell and Debbie Lang went to the bank together and Mr. Mitchell is now officially on the checking and savings accounts as Treasurer for the Association. This matter has been concluded.
- J. Vacation/ Holiday Pay (Dave) – To be discussed in Executive Session
- K. Gay and Louann will meet to discuss obtaining steps from Slidell City Court in order to begin secure our own arbitration awards and judgments.
- L. Debbie made formatting changes to the Agenda. Going forward, Debbie will send all draft and final Minutes in .pdf format to all Board Members. If any changes, deletions or corrections are warranted, those changes are to be sent to Debbie via email directly for her to make.
- M. Homeowner complaints regarding pit bulls, or any other dog or animal, should be made to St. Tammany Parish Animal Control **UNLESS a person or a child is being mauled.** If a person or child is seen being mauled by a pit bull or any other dog or animal, the person witnessing the event should call 9-1-1. The Homeowners Office **cannot** assist Homeowners with this type of situation, other than to advise the Homeowner to contact St. Tammany Parish Animal Control or call 9-1-1.

**X. COMMITTEES**

- **Architectural Control** - Continue to approve reports for solar panels, sheds, concrete work, Composite fences, *etc.*
- **Parks and Safety** – Inspected. Swing chains still need to be replaced. More fence boards are needed to replaced what has been knocked out.
- **Parks and Safety** – (Continued) Mark submitted a Playground Report on the current status of each park. This report will be presented to the Board monthly. Mark will report issues to Dave and Dave will work with our landscaper to keep maintenance costs within Budget limits.
- **Pool and Facilities** – Inspected. Josh will be requested to clean the gutters at the office and Kevin will be requested to seal the gutters where they are leaking.
- **Pool and Facilities** – (Continued) Saturday, May 4, 2019 at 9 a.m., the pool covers will be removed and put away for the Summer. Volunteers are needed for this event.
- **Lawn and Garden** – Louann is now Chair for this Committee. Plants will be installed at the front entrance this week, along with new soil and rubber mulch.

- **Welcome** – Mailing “Welcome” packets to New Homeowners. Going door-to-door with these packets was not well-received by the new Homeowners, therefore going forward Felicia will mail them from the office.
- **Huntwyck Herald** – March/April to be a combo issue – Gay will update and produce the next issue by the end of the month.
- **Recreation** – No committee – No report.
- **Website Coordinator** –
- **Board Oversight** – No Committee – No Report
- **Deed Restriction** – See VII. A.
- **Budget** – 2019 Budget approved in November 2018, and posted to our Web Site
- **Nomination** – Appointed for 2018-2019
- **Neighborhood Watch** – No Committee – No Report

**I. COMMENTS, CONCERNS, ETC., FROM MEMBERS IN GOOD STANDING**

The board heard from \_\_\_\_\_ related to:  
 The board heard from \_\_\_\_\_ related to:  
 The board heard from \_\_\_\_\_ related to:

**XII. NEXT MEETING**

The next Board of Directors Meeting is currently scheduled for **5/15/2019**, at **7:00 p.m.** at the Association Office.

At this time, the Board of Directors went into Executive Session.

**XII. ADJOURNMENT**

There being no further business, **ON MOTION DULY MADE BY DAVE SIMKO, SECONDED BY GAY HUFF**, the meeting was adjourned at 9:18 p.m.

Motion Carried 6 For 0 Against 0 Abstention

\_\_\_\_\_  
 Secretary - Debbie Lang

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 President - Dave Simko

\_\_\_\_\_  
 Date