**HUNTWYCK VILLAGE HOMEOWNERS ASSOCIATION**

**MONTHLY BOARD MEETING AGENDA**

**9/18/2019**

**I.** **THE MEETING WAS CALLED TO ORDER AT** 7:04 **p.m.**

Present were:  Larry Mitchell  Charlene Popik

Louann Huffman  Mark Johnson

A quorum  Present  Not Present

**II. COMMENTS FROM MEMBERS IN GOOD STANDING:**

The board heard from homeowner for Lot # 623 related to areas that may need enhanced sheriff patrols.

**III. APPROVAL OF MEETING MINUTES:**

Approval of minutes of the Board Meeting held on **8/21/2019:**

**ON MOTION DULY MADE BY LOUANN HUFFMAN SECONDED BY MARK JOHNSON, AND** **CARRIED, IT WAS RESOLVED THAT** the minutes of the Board Meeting held on **8/21/2019** be approved.

Motion Carried 3 For 0 Against 0 Abstention

Approval of minutes of the Special Board Meeting held on **9/16/2019: Tabled**

**ON MOTION DULY MADE BY \_\_\_\_\_\_\_\_\_\_\_\_ SECONDED BY \_\_\_\_\_\_\_\_\_\_\_\_, AND CARRIED/FAILED, IT WAS RESOLVED THAT** the minutes of the Board Meeting held on **9/16/2019** be approved.

Motion Carried 0 For 0 Against 0 Abstention

**IV. TREASURER’S REPORT**

A. **Cash on Hand as of** **9/16/2019**:

* + - Checking **$ 7,821.53**
    - Savings **$ 44,251.29**
    - Office Petty Cash w/Receipts **$ 50.00**
    - Pool Petty Cash **$ 0.00**
    - **Total $ 52,122.82**

B. **August** **Profit and Loss** **8/31/2019**

* Total Income: **$ 3,260.13**  YTD **$ 90,378.80**
* Total Expense: **$ 14,143.33**  YTD **$ 86,630.38**
* Net Income: -**$ 10,883.20** YTD **$ 3748.42**

C. **August** **Financial Statement**

* Total Cash: **$ 52,122.82**
* Total Assets: **$551,493.96**
* **Total Liabilities and Equity:** **$551,493.96**

D. **Bank Statement Reconciliation of** **8/30/2019**

* Checking: **$ 8,322.86**
* Savings: **$ 44,251.29**
* Total Cash: **$ 52,574.15**

**ON MOTION DULY MADE BY LARRY MITCHELL, SECONDED BY** **MARK JOHNSON AND** **CARRIED, IT WAS RESOLVED THAT** the Treasurer’s Report be accepted.

Motion Carried 3 For 0 Against 0 Abstention

**V. DELINQUENT ASSESSMENTS**

1. Delinquent Members, current and previous, as of **9/16/2019**:

**Accounts 210** **Total Owed: $296,657.96**

B. Less Presently Uncollectable:

**Accounts 38** **Total Owed**: **$41,506.95**

C. Total Collectable Assessments:

**Accounts 172 Total Owed: $255,151.01**

NOTE: Not copying *Presently Uncollectable Report* until another change occurs.

**VI. COLLECTION EFFORTS TO DATE**

A.  **13** Liens cancelled since **8/21/2019** in the amount of **$4,017.20.**

Grand Total: **94** liens cancelled since **1/1/2019** totaling **$26,217.37.**

B. **9** accounts are on a Payment Plan Agreement with balances totaling **$3,605.62**

C. The Attorney continues to possess **2** accounts owing **$6,156.43**.

D. Delinquent Collection Efforts by year and to date:

**ON MOTION DULY MADE BY MARK JOHNSON , SECONDED BY LOUANN HUFFMAN , AND CARRIED, IT WAS RESOLVED TO** suspend, or to continue to suspend, the rights of any Member owing more than $50.00 from a prior year, to vote, OR to use any of the Facilities OR Amenities of the Association.

Motion Carried 3 For 0 Against 0 Abstention

**VII. DEED RESTRICTIONS**

1. Total Deed Restriction Letters sent as of **9/16/2019**:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1st Letters** | **2nd Letters** | **3rd & Final** | **Sent to the Attorney** | **Sent to Court** |
| **126** | **39** | **11** | **6** | **1** |

1. Fines Levied this year **$1,850.00**

1. Fines Paid from this year, or from a previous year **$8,590.24**

1. Fines still owed from this or a previous year **$7,069.72**

**ON MOTION DULY MADE BY LARRY MITCHELL, SECONDED BY LOUANN HUFFMAN, AND CARRIED, IT WAS RESOLVED TO** continue to suspend the rights of any Member who has been sent a 2nd or subsequent Deed Restriction Letter and has failed to take corrective action within the time frame allotted, to vote or to access any of the facilities or amenities provided for by the Association.

Motion Carried 3 For 0 Against 0 Abstention

# VIII. OLD BUSINESS

1. Sheriff’s Patrol:

|  |  |  |
| --- | --- | --- |
| **8/19/2019 to 9/16/2019** | **STOPPED** | **CITED** |
| Traffic Stops: | **16** | **7** |
|  | **# of Calls** | **Reports** |
| Suspicious Persons/Vehicle: | **0** | **0** |
| 911 Calls: | **0** | **0** |
| Alarms: | **0** | **0** |
| Other Calls for Service/Flag Downs: | **2** | **0** |

1. Sheriff Sales – 1 scheduled for 10/2/19, and 1 for 10/23/19
2. Speed Limit Signs at Parks – 15 MPH signs have been posted at each park and at the pool complex. Thank you Gay for making this happen.

1. Notary Services – Test will be conducted October 19, 2019 in Baton Rouge. Draft MOU attached for review.
2. National Night Out – We are registered with the St. Tammany Parish Sheriff’s Office. Date/time is October 15, 2019 from 5:30 PM until 7:30 PM. See attachment for more details.

# IX. NEW BUSINESS

1. New Bankruptcy Filings/Discharges: None

1. New Bad Debt Write-offs/Recovery: None

1. New Global Credits: None - Not printing/copying report any longer

1. New Arbitration/Judgments requested/obtained: None

1. New Presently Uncollectable: None

F. New JD Rule, and or Garnishment Initiation – None

G. Board Member Mileage Reimbursement - None

# X. COMMITTEES

* **Architectural Control -** Continue to approve reports for solar panels, sheds, concrete work, composite fences, *etc.*

* **Parks and Safety** – Inspected

* **Pool and Facilities** – Baby pool needs a new cover.
* **Lawn and Garden** – Raleigh Park Project ongoing. Awaiting rain to plant shrubs and tree. There is erosion occurring along the Raleigh canal. The work order was submitted to the Parish Barn. We are looking at planting a line of trees to reduce future erosion.
* **Welcome** – Mailing “Welcome” packets to New Homeowners

* **Huntwyck Herald** – Now that Gay has resigned, we need someone to take over the Huntwyck Herald.

* **Recreation** – NNOAC – See attachment.

* **Website Coordinator** – No report.

* **Board Oversight** – No Committee – No Report

* **Deed Restriction** – See VII. A.

* **Budget** – 2020 budget planning will begin next week. Please take a look at your anticipated expenses for next year and submit

* **Nomination** – There are several board vacancies that need to be filled. We will continue to seek out qualified residents to fill these positions.

* **Neighborhood Watch** – No Committee – No Report

**XI. COMMENTS, CONCERNS, ETC., FROM MEMBERS IN GOOD STANDING:**

The board heard from Lot #623 related to neighborhood houses not covered by the HOA covenant.

The board heard from Lot # 180 related to overgrown grass encroaching on sidewalks.

# XII. NEXT MEETING

The next Board of Directors Meeting is currently scheduled for **10/16/2019**, at7:00 **p.m.** at the Association Office.

# XIII. ADJOURNMENT

There being no further business, **ON MOTION DULY MADE BY LARRY MITCHELL, SECONDED BY LOUANN HUFFMAN, AND CARRIED,** the meeting was adjourned at7:46 p.m.

Motion Carried 3 For 0 Against 0 Abstention

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**Secretary – Mark Johnson Date**

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**President – Larry Mitchell Date**