

MINUTES OF HOA BOARD MEETING

Gardens at Rose Reserve

July 20, 2021

Due to out of town travel and other board member commitments, the meeting was conducted by video conference.

Called to Order: 7:01 p.m.

Board Quorum? Yes.

President	David Cox	Present
Vice President	Dan Poff	Present
Secretary	Catherine Jones Payne	Present
Member	John Bott	Present
Association Manager (CMP)	Simon Kaye	Present

I. Approval of Minutes:

The minutes of the previous BOD meeting on April 26, 2021 were approved by email on April 28, 2021. Dan agreed to post the approved minutes ASAP.

II. Financial report.

- a. June Summary: Simon reviewed the June Finance Reports with the board.
- b. Transition from PMI: The board will work with CMP to fill in gaps in the transition documentation from PMI.
- c. Recent Sales: Simon reported 4 new homeowners in June.

III. Survey.

The board discussed the results of the survey and a plan to publish the aggregate results for the homeowners.

IV. Annual meeting preparation.

Dave reminded the board that the Annual Membership Meeting is tentatively scheduled for September 20, but the TR Library Conference Room is not currently available. John volunteered to inquire about meeting spaces at local churches. The board needs to recruit nominees for 2 vacancies. Dave agreed to prepare a draft of an agenda, 2022 budget and Bylaws amendment to be distributed with the meeting notice by August 20.

V. Meeting Adjourned at 7:55 p.m.

The minutes were approved unanimously on August 7, 2021.