To: Cynthia Byrd-Johnson, Chief of Accountability and Administration

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# PLEASE PRINT

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| **Title of Presentation** |  |
| **Lead Presenter \*** |  |
| **Co-Presenter(s)** |  |
| **Position** |  |
| **Organization/School** |   |
| **Address (home)** |  |
| **Address (work)** |  |
| **City** |   | **South Carolina** | Zip |  |
| **Home Telephone** |   | Work Telephone |  |
| **Fax** |   | **Email (home/work)** | HOME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ WORK  |

**\* *Only* the lead presenter registration will be at the $40.00 rate\***

**Description of Presentation:**

Please write below or attach a two to three sentence summary (abstract) of your presentation as you would like it to appear in the program. **Indicate what South Carolina content standard(s) is being addressed.** Presentations should be 50 minutes in length.

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**Recommended by**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Contact number**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Audience:** (Check each that apply

\_\_Elementary \_\_\_ Middle \_\_\_ Secondary \_\_\_ Adult

\_\_\_Career/Technology \_\_\_ Parents \_\_\_ Administrators \_\_\_ All

**Check Conference Strand:**

\_\_\_\_\_\_\_\_ Deeper Learning \_\_\_\_\_\_\_\_ SC Programs & Initiatives

\_\_\_\_\_\_\_\_ Next Generation of Leaders \_\_\_\_\_\_\_\_ Renewing, Reflecting, and Redefining Our Purpose

**Audio-Visual Needs: *Multimedia resources are the responsibility of the presenter.***

**Proposal acceptance letters will be sent out by November 15, 2018. All lead presenters must have paid registration by December 1, 2018 to avoid session cancellation.**

**Proposals Submission:**

Proposals will be judged on five criteria: 1) relevance to the strands, 2) content quality, 3) clarity, 4) audience engagement, and 5) usefulness and application.

**Selection Criteria: The proposal submission should address the following criteria:**

• Identify the appropriate audience(s) suited for the session (i.e., superintendents, central office, teachers,

 principals, curriculum leaders, parents, higher education, high school, middle school, elementary, K-12.)

 • State in a concise sentence(s) how the workshop supports the strand; avoid rambling, editorializing, or

 discussing the issue or topic.

• Denote, where appropriate, how the session’s content is based on external evaluation or documented

 success. • State clearly the 2-3 specific goals to be achieved in the session for the participants.

• Describe how the audience engagement or interactive participation will occur within the session.

• State the specific resources, materials, and/or tools that will be shared with the participants and that can be

 used immediately as take-aways.

**Important Dates**

* **October 1, 2018**-All proposals must be submitted by 11:59 p.m.
* **November 15, 2018**-Proposal Acceptance Letters will be sent out
* **December 1, 2018-**All Lead Presenters must have paid registration