To: Cynthia Byrd-Johnson, Chief of Accountability and Administration

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# PLEASE PRINT

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| **Title of Presentation** | | | |  | | | | | | | |
| **Lead Presenter \*** | | | |  | | | | | | | |
| **Co-Presenter(s)** | | | |  | | | | | | | |
| **Position** | | |  | | | | | | | | |
| **Organization/School** | | | |  | | | | | | | |
| **Address (home)** | | | |  | | | | | | | |
| **Address (work)** | | | |  | | | | | | | |
| **City** | |  | | | | | | **South Carolina** | | Zip |  |
| **Home Telephone** | | | |  | | | Work Telephone | |  | | |
| **Fax** |  | | | | **Email (home/work)** | HOME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  WORK | | | | | |

**\* *Only* the lead presenter registration will be at the $40.00 rate\***

**Description of Presentation:**

Please write below or attach a two to three sentence summary (abstract) of your presentation as you would like it to appear in the program. **Indicate what South Carolina content standard(s) is being addressed.** Presentations should be 50 minutes in length.

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**Recommended by**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Contact number**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Audience:** (Check each that apply

\_\_Elementary \_\_\_ Middle \_\_\_ Secondary \_\_\_ Adult

\_\_\_Career/Technology \_\_\_ Parents \_\_\_ Administrators \_\_\_ All

**Check Conference Strand:**

\_\_\_\_\_\_\_\_Deeper Learning \_\_\_\_\_\_\_\_SC Programs & Initiatives \_\_\_\_\_\_\_\_ Special Education

\_\_\_\_\_\_\_\_ Next Generation of Leaders \_\_\_\_\_\_\_\_ Mental Health/Trauma

\_\_\_\_\_\_\_\_ Retirees \_\_\_\_\_\_\_\_ Parent Education

**Proposals Submission:**

Proposals will be judged on five criteria: 1) relevance to the strands, 2) content quality, 3) clarity, 4) audience engagement, and 5) usefulness and application.

**Selection Criteria: The proposal submission should address the following criteria:**

• Identify the appropriate audience(s) suited for the session (i.e., superintendents, central office, teachers,

principals, curriculum leaders, parents, higher education, high school, middle school, elementary, K-12.)

• State in a concise sentence(s) how the workshop supports the strand; avoid rambling, editorializing, or

discussing the issue or topic.

• Denote, where appropriate, how the session’s content is based on external evaluation or documented

success. • State clearly the 2-3 specific goals to be achieved in the session for the participants.

• Describe how the audience engagement or interactive participation will occur within the session.

• State the specific resources, materials, and/or tools that will be shared with the participants and that can be

used immediately as take-aways.

**Important Dates**

* **October 1, 2019**-All proposals must be submitted by 11:59 p.m.
* **November 15, 2019**-Proposal Acceptance Letters will be sent out
* **December 1, 2019-**All Lead Presenters must have paid registration