



Winnersh Rangers FC Manager Liaison Officer

Overview

- To encourage a closer identity between Winnersh Rangers Committee and the club's managers
- To streamline communication between the club and its managers
- To ensure managers understand their role and responsibilities as a junior team manager
- To ensure all manager's have all the necessary coaching, child protection, First Aid and CRB checks at all times (liaison with Training Co-ordinator to arrange any necessary courses)
- To conduct initial meeting with prospective managers/coaches and provide all necessary paperwork for committee approval
- To welcome and induct new managers into the club
- To run Manager's meetings at least once a year to ensure managers are briefed on changes to the club's ways of working, league rules and FA regulations and requirements
- To encourage managers from same year group to work together, support and assist each other
- To act as the first point of escalation for any grievance issue within a team.
- To liaise with Subscription secretary to ensure club's database is accurate and up-to-date
- To advise Club Webmaster of all necessary updates on a timely basis.