

**ROCKING RC
TRUCKING SCHOOL**

STUDENT GUIDE

Rock the Road. Train Safe. Drive Professional.

Rocking RC Trucking LLC
1107 Ave T • Snyder, Texas 79549
(325) 207-3618
rockingrc trucking.com

STUDENT REFERENCE GUIDE

Prepared from the school catalog provided by Rocking RC Trucking School. The current signed enrollment agreement and official school catalog control if any details differ.

Welcome to Rocking RC

Welcome to Rocking RC Trucking School. Our mission is to provide personalized, one-on-one instruction that helps students build the skills, confidence, and safety habits needed for a professional driving career. Commercial driving is a responsibility: safety, preparation, professionalism, and consistent practice come first.

School Contact Information

Office hours listed in the catalog: Monday–Saturday, 8:00 a.m.–5:00 p.m. Training hours are scheduled by appointment and may be arranged between 7:00 a.m. and 9:00 p.m., Monday–Sunday. Confirm your specific training schedule with your instructor.

1. Programs at a Glance

Professional Truck Driver I — CDL Class A

Catalog program length: 80 contact hours, described in the catalog as a four-week course. The curriculum includes 40 theory hours, 25 basic-control lab hours, and 15 over-the-road driving hours, plus required human-trafficking awareness training as shown in the catalog's curriculum breakdown.

- Topics include CDL theory, federal motor-carrier safety regulations, pre-trip inspections, basic control skills, backing, coupling and uncoupling, and safe road driving.
- Students must complete the required online theory work and demonstrate proficiency in behind-the-wheel skills.
- The school catalog lists a certificate of completion for students who meet graduation requirements.

Class B Driving Skills for Transporting Passengers

Catalog program length: 70 contact hours, described in the catalog as a two-week course. The curriculum lists 50 theory hours, 10 basic-control lab hours, and 10 over-the-road driving hours, plus required human-trafficking awareness training as shown in the catalog's curriculum breakdown.

- Training emphasizes safe operation of passenger-carrying commercial vehicles, vehicle control, defensive driving, passenger management, and preparation for applicable Passenger (P) and/or School Bus (S) endorsement requirements.
- Confirm the exact license, permit, and endorsement requirements that apply to your situation with the school and Texas DPS.

ELDT Hazardous Materials Endorsement Seminar

The catalog describes a self-paced online theory course of approximately seven hours, with a three-day completion window. The listed prerequisite is a valid commercial driver's license. Completion results in a certificate of completion.

Important: Program descriptions and hours above summarize the provided Volume 2 catalog. Confirm current tuition, course availability, eligibility requirements, and scheduling with the school before enrolling.

2. Before Training Begins

- Complete the admissions interview and submit the documents requested by the school.
- Maintain a valid Texas driver's license and meet applicable driver qualification requirements.
- Provide a current DOT medical examiner's certificate and complete the required drug screen, as applicable to your program.
- Meet the school's education/English requirements. The catalog describes a high school diploma, GED, or qualifying Ability-to-Benefit pathway and states that instruction is provided in English.
- For Class A training, obtain and maintain the required Commercial Learner's Permit before participating in public-road training. The catalog specifically states that a Class A Instructional Permit is required to be on public streets and highways.
- For hazardous-materials ELDT, have a valid CDL.
- Tell the school about any issue that may affect eligibility to train or obtain a CDL. Admissions decisions depend on school requirements and applicable licensing rules.

Do not assume admission to the school guarantees CDL eligibility, a passing test, a license, an endorsement, or employment.

3. Scheduling, Attendance & Punctuality

- Your instructor assigns your training schedule. Attend every scheduled session and arrive prepared.
- The catalog's general behind-the-wheel schedule describes two-hour sessions and attendance five times per week; your assigned schedule is the one to follow.
- Arrive at least 15 minutes before class to get ready.
- If you need to cancel a scheduled class, notify the school at least 24 hours in advance.
- If you will be absent or late, contact school administration as soon as possible. Emergencies and documented circumstances are handled at the school's discretion.
- Under the catalog's tardy policy, arriving within 15 minutes after the start time is recorded as tardy. Arriving more than 15 minutes late may result in the class being canceled and recorded as an absence.
- Missing more than 10% of scheduled class hours can result in attendance probation. Missing more than 20% can result in termination of enrollment under the catalog policy.
- The catalog limits make-up time to no more than 5% of total course hours and states that skills/driving make-up time must be arranged with the Director and is limited to two hours.
- A leave of absence must be approved by the Director. The catalog allows no more than two leaves in a 12-month period, totaling no more than 30 calendar days.

Repeated absences can delay completion or lead to probation or dismissal. Communicate early—do not simply stop attending.

4. Online Theory & Academic Progress

- Complete assigned online theory lessons, quizzes, examinations, and homework by the deadlines provided.
- The catalog requires a minimum cumulative score of 80% in online self-paced theory training.
- The catalog states that Class A ELDT online coursework must be completed with a minimum score of 80% before the beginning of the sixth day of training.
- Behind-the-wheel Class A training uses a pass/fail approach. Students must demonstrate proficiency in all required skill areas.
- Instructors may counsel or provide tutoring/remedial practice when progress is unsatisfactory. Follow the instructor's directions and practice safely.
- The catalog describes academic progress reviews at the midpoint and end of each two-week evaluation period. Students not making satisfactory progress may be placed on academic probation.

- If circumstances outside your control prevent completion of coursework, contact the school promptly about an incomplete, make-up work, or withdrawal options. Approval and deadlines apply.

5. Behind-the-Wheel Safety Expectations

- Follow instructor directions immediately. Do not move or operate a vehicle until the instructor authorizes you to do so.
- Perform pre-trip and post-trip inspections as taught. Report defects, damage, warning lights, or unsafe conditions immediately.
- Use seat belts and follow all applicable traffic laws, school procedures, and vehicle-specific safety instructions.
- Never operate a training vehicle while impaired by alcohol, illegal drugs, or any medication or condition that makes driving unsafe.
- Do not engage in reckless driving, horseplay, distractions, or unauthorized use of school equipment.
- Ask questions when unsure. Do not guess when safety is involved.
- Treat fellow students, instructors, staff, and members of the public with respect.
- A safety violation or reckless driving during training may lead to probation, termination, or dismissal.

Core skills students may practice

- Pre-trip inspection and identifying vehicle components
- Starting, operating, parking, securing, and shutting down the vehicle
- Straight-line backing, measured turns and stops, offset parking, alley docking, and parallel parking
- Coupling and uncoupling, when applicable to the program
- Defensive driving, traffic awareness, safe following distance, and road positioning
- Professional communication and compliance with applicable transportation regulations

6. Student Conduct & Respectful Learning Environment

Students are expected to support a safe, orderly, professional learning environment. The school catalog identifies conduct that may result in disciplinary action, including written warning, suspension, dismissal, or referral to law enforcement.

- Cheating, plagiarism, falsifying records, or academic dishonesty
- Disrupting instruction or refusing reasonable staff directions
- Theft, unauthorized use of property, or property damage
- Creating unsafe conditions, threats, violence, or conduct that may harm others
- Possessing or using alcohol or illegal drugs on school property
- Possessing firearms or other dangerous weapons on school property
- Sexual harassment or other unwelcome sexual conduct

Sexual harassment is prohibited. Report concerns to the Director or school administration. Students may raise concerns without being required to first attempt an informal conference.

7. Tuition, Payments & Refunds

The supplied Volume 2 catalog lists the following total program costs. These figures are reproduced from that catalog and may not reflect current prices; ask the school for the current written price and enrollment agreement.

The catalog lists in-person payment by cash, money order, cashier's check, or credit/debit card. It states a 4% fee for credit-card charges and says a credit card must be in the student's name.

Cancellation and refund basics

- The catalog describes a cancellation window within 72 hours (excluding Saturdays, Sundays, and legal holidays) or within the student's first three scheduled class days, with a full refund subject to the stated administrative/registration-fee exception.
- After the cancellation window, refunds are generally calculated using the remaining eligible course hours and the catalog's refund policy. The catalog states that no refund is due after 75% or more of the applicable program hours have been completed.
- Different rules apply to seminars and students called to active military service; see the official catalog and enrollment agreement.
- Submit withdrawal notice in writing to the Director. Keep a copy and ask the school to explain any refund calculation in writing.

This section is a plain-language summary, not a replacement for the full refund policy or your signed enrollment agreement. Ask the school for a copy before signing.

8. Withdrawal, Incompletes & Readmission

- To withdraw, provide written notice to the Director explaining the reason. You may request a meeting to discuss possible solutions.
- The catalog describes an incomplete option in certain circumstances unrelated to academic status, with completion or re-enrollment deadlines. Eligibility must be confirmed with the school.
- Students terminated for unsatisfactory academic progress may be eligible to re-enroll after the stated evaluation period, subject to probation and school requirements.
- Readmission after a conduct-related termination is limited under the catalog and depends on the reason for termination and applicable conditions.
- Contact the Director before assuming that missed training can be resumed without additional cost or paperwork.

9. Graduation & Certificates

- Complete the minimum requirements for your program.
- Earn at least 80% in online training and pass all required behind-the-wheel training areas.
- Complete the program within the applicable time frame, subject to school-approved arrangements.
- Pay all amounts owed or make satisfactory payment arrangements.
- Students who meet the requirements receive the applicable certificate of completion. A certificate does not itself guarantee a CDL, endorsement, or job.

10. Employment & Placement Assistance

The catalog describes placement assistance that may include resume help, connections to industry contacts, referrals to openings, coordination with employers, interview support, and continued assistance after employment. Placement assistance is not a guarantee of a job, wage, or hiring outcome.

Students are encouraged to keep copies of their training records and certificates, maintain a professional driving record, and verify employer requirements before applying.

11. Student Complaints & Grievances

Students are encouraged to raise concerns promptly. You may request a conference with the Director, but the catalog says a conference is not required before submitting a formal written complaint.

- Submit a written complaint to the school Director. Describe the concern, relevant dates, people involved, and the resolution you are requesting.

- The catalog states the school will investigate and provide a written response by the 10th business day after a formal complaint is received.
- If dissatisfied with the school Director's response, the catalog lists the following Texas Workforce Commission contact:

Texas Workforce Commission
 Career Schools and Colleges, Room 226T
 101 East 15th Street
 Austin, Texas 78778-0001
 Phone: (512) 936-3100
 Website: texasworkforce.org/career-schools

The supplied catalog also lists a written complaint option through the American Association for the Accreditation of Small Technical Schools (AASTS): Attention: Director, 1791 Constitution Avenue, Oak Grove, Louisiana 71263; phone (318) 413-7035. Confirm current contact information before sending documents.

12. Student Quick Checklist

- ■ I have confirmed my program, current tuition, and schedule in writing.
- ■ I have provided the required identification, driver's license, medical certificate, drug-screen documentation, and other admissions items requested.
- ■ I have obtained the required learner's permit before public-road training.
- ■ I know how to contact my instructor and the school if I am absent or delayed.
- ■ I understand the attendance, tardiness, make-up work, and leave-of-absence policies.
- ■ I know the online theory completion deadline and minimum score requirement for my program.
- ■ I understand that safety violations can result in discipline or dismissal.
- ■ I have read the cancellation, refund, withdrawal, and complaint policies.
- ■ I understand that course completion does not guarantee a CDL, endorsement, or job.

Student Acknowledgment

I acknowledge that I received this Student Guide and understand that it summarizes selected policies from the Rocking RC Trucking School catalog. I understand that the official catalog, applicable law, and my signed enrollment agreement control if there is a conflict. I have had the opportunity to ask questions and request copies of applicable policies.

Student name (print): _____

Student signature: _____ Date: _____

School representative: _____ Date: _____

Document note: Prepared from the user-provided "Catalog 2024 / 2025, Volume 2," published 6/12/2025. Before distributing as an official student handbook, review it against the current approved catalog, current prices, current Texas Workforce Commission requirements, FMCSA/DPS requirements, and the school's current enrollment agreement.

School	Rocking RC Trucking LLC
Address	1107 Ave T, Snyder, Texas 79549
Phone	(325) 207-3618
Website	rockingrc trucking.com
Director	Robert McCann
Regulatory notice	Approved and Regulated by the Texas Workforce Commission, Career Schools and Colleges, Austin, Texas

Program	Total listed in Volume 2
Professional Truck Driver I — Class A	\$4,500.00
Class B Driving Skills for Transporting Passengers	\$1,625.00
ELDT Hazardous Materials Endorsement Seminar	\$100.00