

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date: January 24, 2019

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

Meeting Date: January 24, 2019

Time: 7:09 PM

Location: 7 Henry Clay Drive, Merrimack, NH

Voting Board Members in Attendance:

Jack Balcom (Chairman)

Jenny Hitzeman (Vice Chair)

Danielle Charest (secretary)

Adam Fredrickson

Bill Spinelli

Sarah Thibeault

Felicia Doucette

Absent Board Members:

Non-Voting Members in Attendance:

Rebecca Fredrickson

Suzanne Wheeler

Betty Mulrey

Attending Public:

Eric Charest

Kyle Finnell

Dev Merchant

Cheri Gratton

Astrid Alvarado

Public Comments/Public Matters

Astrid Alvarado read a letter from Jenn Blanchette regarding contractual allowances. She has requested that the BOT review the number of sick/vacation days that are allotted to employees to be competitive with other Charter schools.

Astrid spoke about how the limited space within our current building is starting to become a hinderance to the art integrations. She is asking that the board consider a long term plan to have more adequate space. She regularly has to ask students that are engaged and excited to be quiet because there are no walls. Rebecca agreed that we need to have a capital campaign to work on a larger more permanent building.

Cheri Gratton added that there are times when the middle school team actively dismisses activities that could be engaging because it would be too loud without walls.

Approval of Minutes from December

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Pushed to the next meeting due to an issue getting the recording,

Finance Committee Meeting

Balloon Payment at FYE 2019 due to full-time Teachers and other full-time educational personnel. Bill is recommending that the "balloon payment" be made on the 23rd payperiod and not part of the 22nd pay period. (Note: Full-time Operational personnel are paid over 26 pay periods).

-State of NH Revenue for 1st quarter was \$8k under the budget estimate due to enrollment being less than the 170 students budgeted .

-Utilities for the first quarter were \$1k over the budget. Questions relative to additional possible energy saving techniques were raised. Discussion of existing practices and system capabilities.

-Substitute teachers were \$1,100 over budget for the first quarter.

-Office Supplies were already over the annual budget in the first quarter.

7:30 MOTION. (Fredrickson / Hitzeman) Motion to accept minutes of the Finance Committee dated January 17, 2019. Unanimously approved

7:32 MOTION (Fredrickson / Thibeault) Motion to accept 1st Quarter Budget vs Actual Financials. Unanimously approved.

Committee Reports

PTAC- Jenny Hitzeman

-Holiday extravaganza was a hit, Santa attended

-the next scholastic book fair is coming up in March

-The next Friends Meeting will be 1/31 @630 our first evening meeting to try draw in more parents and staff

-The spring will be a busy time, friends is working hard to plan all the activities.

Curriculum Committee- Jack Balcom and Betty Mulrey

Deferred to the directors report

H/R Policy Committee-

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No meeting was held

PR and Community Relations committee- Jenny Hitzeman

Rebecca had minutes for the committee

-The middle school student council is planning a community event and they are researching options on where/when.

-GCCSA was invited to host an event that is to review current art standards. This event will take place on 3/19

-Several GCCSA students will have their work on display at A&E Roasters in Amherst. Middle schoolers will also have the opportunity to participate in poetry readings.

- We have reached out to be involved in the Nashua Sculpture Symposium once again sponsoring an artist and bringing them a meal.

-Local Access is something we are looking into to get our name on their page.

-Summer Marketing is underway with our name on the summer mailing list for Parks and Rec for Merrimack and Nashua. Our school name will go into their email lists and be posted on their websites and social media

-Volunteer Recognition is a big focus. Trying to make sure that our volunteers are being spotlighted

Grants Committee- Jack Balcom

2nd Thursday at 10:30am will be the meetings.

Jack and Rebecca met with Marcia Bottino

They discussed developing a culture of philanthropy and perhaps using Raise Craze.

Facilities Committee- Adam Fredrickson

No meeting was held this month a lot of things were worked on in preparation for the charter renewal visit.

7:56 Motion (Hitzeman/Fredrickson) Motion to accept the committee meeting reports was accepted unanimously.

Old Business

-Charter Renewal Update.

-The health Insurance company that we are working with to get quotes has given us a list of required documents

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New Business

-Homeland Security has given us a list of recommendations. Rebecca is working on improving any of the things they have recommended. A safety committee will be started as one of those recommendations. More will be discussed in directors report

-Fundraisers... Rebecca would like permission from the board to have a GALA in the fall, perhaps late in October. The big challenge will be the cost of the deposit to rent a space. The last Gala we had was before the school opened and raised \$11,000. The money for the deposit was raised last time by the BOT purchasing their seats ahead of time.

-Another minor fundraiser was trash for cash it was for furniture upcycling. Teens would come in update furniture then be challenged to sell it.

-Auditors have requested some more information. Felicia has started working on assigning the list to the appropriate people.

Directors Report

Rebecca

- Our school was given a grant for security improvement.
- CRASE training was provided with the staff

Suzanne

- Lots of observations took place at the request of the staff.
- Nashua has taken over their case management for the special education cases.
- the bullying task force has set forth a bullying definition. Astrid and Suzanne are going to revise our bullying policies based on the RSA and what other schools are using
- The staff visited Plymouth State University for the Integrated Arts Conference.

Betty

- spoke about the Charter School Meeting on January 15th. She spoke about the NHDOE and ED updates
- Middle school went to MOFA in Boston on 1/23
- We are preparing for I-ready

8:50 MOTION (Fredrickson/Doucette) Motion to enter Non-Public session under RSA 91- A:3 II (c)

Personnel. Motion passed unanimously

9:19 MOTION (Fredrickson/Thibeault) Motion to Adjourn nonpublic unanimously accpeted

9:20 MOTION (Fredrickson/Thibeault) Motion to adjourn unanimously accepted

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Next public meeting February 21, 2019 at 7pm

Meeting adjourned 9:22 pm

01/24/19

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date: February 21, 2019

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

Meeting Date: February 21, 2019

Time: 7:07 PM

Location: 7 Henry Clay Drive, Merrimack, NH

Voting Board Members in Attendance:

Jack Balcom (Chairman)

Jenny Hitzeman (Vice Chair)

Danielle Charest (secretary)

Adam Fredrickson

Bill Spinelli

Sarah Thibeault

Absent Board Members:

FeliciacDoucette

Non-Voting Members in Attendance:

Rebecca Fredrickson

Suzanne Wheeler

Betty Mulrey

Attending Public:

Eric Charest

Astrid Alvarado

Jennifer Berube

Public Comments/Public Matters

Astrid Alvarado shared that the student council's ideas for raising some money

-Bake sale

-monthly raffle ticket

-craft sale

The student council is also requesting a meeting with the facilities committee.

Approval of Minutes from January

7:13 MOTION (Spinelli/Hitzeman) Motion to accept the minutes from the January meeting were unanimously approved.

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Finance Committee Meeting

There was no finance meeting so far this month.

Goals and objectives for next meeting

To have budget financials 7/1-12/31 budget vs actual

January 2019 financials to be voted on

Rebecca acknowledged the effort that has gone in from the finance committee. They have gone above and beyond coming in on extra days and emailing in between

7:30 MOTION (Fredrickson/Hitzeman) Motion to accept minutes of the Finance Committee dated January 17, 2019. Unanimously approved

7:32 MOTION (Fredrickson/Thibeault) Motion to accept 1st Quarter Budget vs Actual Financials. Unanimously approved.

Committee Reports

Friends- Jenny Hitzeman

-The last meeting was an evening meeting/potluck and was a success.

-Snowball on 2/8 was a hit

-Scholastic book fair is coming up

-Middle school is doing Trills and Thrills so Friends is working to help them fundraise for this event with a paint-bar night, a spaghetti dinner and a raffle calendar.

-semi-formal for 7/8

-field day in June

-talent show/BBQ in June

Curriculum Committee- Jack Balcom and Betty Mulrey

Deferred to the directors report

H/R Policy Committee-

No meeting was held

PR and Community Relations committee- Jenny Hitzeman

Rebecca had minutes for the committee

-Michealene has joined this meeting

-Art education event on 3/19 3:30-5:30

-This month we have art work up at A & E Roasters

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- Poetry reading was a success
- We are looking into having another at Barnes & Noble
- We are waiting for more info on the Nashua Sculpture Symposium
- Trying to get advertising on Merrimack Community access TV
- The school will be putting out a newsletter each month with the positive events within the school and teacher updates
- Website committee met and is working on making the webpage more accessible and easy to navigate

Grants Committee- Jack Balcom

- Looking at the Good Karma Family Trust for a grant for mental health
- We submitted a grant through Bar Harbor bank for our after school drama program
- Looked at the spending/reporting on previous grants

Facilities Committee- Adam Fredrickson

No meeting was held this month. Eric was in working on the network

7:48 Motion (Hitzeman/Spinelli) Motion to accept the committee meeting reports was accepted unanimously.

Old Business

- Board Nominees
 - Rebecca signed us up for volunteer NH
- Department of Homeland Security Grant
 - We have until April 1st to request reimbursement for this
 - Eric Charest spoke about the plan for the grant

New Business

- 2019/2020 Calendar
- Bullying Policy

815 Motion (hitzeman/Spinelli) motion to accept bullying policy accepted unanimously.

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Directors Report

Rebecca

- Nashua dentistry and Orthodontics visited Kindergarten
- Merrimack Library visited on February 7th
- YMCA and Saint Patrick's Church have donated some furniture.
- A safety committee is being formed at the recommendation of the security assessment team that came through
- Summer camp brochures are nearly complete
- Some of our students will have work on display at the NH Philharmonic Performance "Drawn to the Music"
- The "Trash to Cash" furniture transformation challenge is currently underway.
- Gala planning is underway

Suzanne

- Bullying task force met on 2/5
- 3/13 Jane Hoover will be coming to a staff development to work on Climate

Betty

- 2nd round of i-Ready assessments is almost finished
- 4th grade visited the State House in Concord
- Kindergarten is visiting the aviation support facility in concord
- 6th presentation of the arts integrated solar system project will be on 2/22 then again at the celebration of learning
- TIGER(Theater Integrating Guidance, Education and Responsibility) will be presenting
- Middle school will be visiting the bostom Museum of Science
- March 15th is a professional development will be a visit to Founders Academy in Manchester.
- Process is underway to hire a 4th grade teacher
- Jen Berube continues with her administrative internship this spring
- Jen Berube and Kyle Finnell are in the process of reviewing our science grant.

8:45 MOTION (Fredrickson/Hitzeman) Motion to enter Non-Public session under RSA 91- A:3 II (c) Personnel. Motion passed unanimously

9:49 MOTION (Hitzeman/Fredrickson) Motion to Adjourn nonpublic unanimously accepted

9:49 MOTION (Fredrickson/Hitzeman) Motion to adjourn unanimously accepted

Next public meeting March 21, 2019 at 7pm

Meeting adjourned 9:49 pm

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date: March 20, 2019

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

Meeting Date: March 20, 2019

Time: 7:04 PM

Location: 7 Henry Clay Drive, Merrimack, NH

Voting Board Members in Attendance:

Jack Balcom (Chairman)

Jenny Hitzeman (Vice Chair) until 7:32

Danielle Charest (secretary)

Adam Fredrickson

Bill Spinelli

Sarah Thibeault

Absent Board Members:

Felicia Doucette

Non-Voting Members in Attendance:

Rebecca Fredrickson

Suzanne Wheeler

Betty Mulrey

Attending Public:

Jennifer Berube

Kyle Finnell

Devereaux Merchant

Gene Kuczewski

Public Comments/Public Matters

Approval of Minutes from February

7:10 MOTION (Hitzeman/Balcom) A motion to approve February's minutes was unanimously accepted.

Finance Committee Report

Health insurance for full time staff was discussed.

Full time teacher paid time-off request will be evaluated during the next budget

Budget planning will begin in the next few weeks.

7:20 MOTION (Fredrickson/Hitzeman) Motion to accept minutes of the Finance Committee was unanimously approved

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date: March 20 , 2019

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

Committee Reports

Friends- Jenny Hitzeman

- Upcoming Scholastic Book Fair. Teachers will have the opportunity to make wishlists and shop from them.
- Paint nights are organized to support middle school attending Chills and Thrills.
- Spaghetti dinner will be April 13 and families will have a suggested entry fee for revenue.
- The school will again host an end of the year BBQ
- Field day is being planned

Curriculum Committee- Jack Balcom and Betty Mulrey

Deferred to the directors report

H/R Policy Committee-

No meeting was held

PR and Community Relations committee- Jenny Hitzeman

Rebecca had minutes for the committee meeting

Grants Committee- Jack Balcom

No meeting this month

Facilities Committee- Adam Fredrickson

No meeting was held this month.

7:30 MOTION (Balcom/Hitzeman) Motion to accept the committee meeting reports was accepted unanimously.

Old Business

-Board Nominees

-New nominee Gene Kuczewski is a retired teacher with a career dedicated to youth. He has enjoyed a career of working with kids as a Merrimack Rescue EMT and a youth coach. He served on the Ways and Means Committee of the Souhegan School District and the NH Behavioral Response team. Jack nominated Gene for a board position to be voted on at the April meeting.

-2019/2020 Calendar

7:45 MOTION (Balcom/Fredrickson) A motion to approve the 2019-2020 calendar was unanimously approved.

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Board of Trustees Meeting

Meeting Minutes

Meeting Date: March 20 , 2019

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

-Health Insurance

Rebecca shared health trust plan and costs as an option for health care.

Jack discussed what another charter school does in terms of health care. Other school provides a debit card for 2000.

Danielle, Rebecca, and Bill will work to together as a team to gather information and develop a recommendation to the board regarding insurance.

New Business

Directors Report

Suzanne discussed the school response to the loss of a child. She listed all of the supports that were put into place to support the community. She recounted the details of the vigil and how the community came together.

The morning after the vigil TIGER performance came to the school to perform an act about resilience called a new day.

We have hired a new fourth grade teacher, a returning teacher, Amanda Tanguay and an EA Crystal Sirois.

Betty shared that we have performed our second round of Iready assessment. We are preparing for the New Hampshire state assessment. Report cards will be coming tomorrow .

Amanda Tanguay has started and Hannah Schell did a lovely job covering until Ms. Schell, The middle school worked hard to implement a successful Museum of Science field trip with the entire middle school.

The celebration of learning will occur on March 28 at 6:30. There will be presentation of sixth grade arts integrated solar system project. The staff attended the best practices conference. Maryellen Wessels presented at that conference. The state has given final questions to answer for the Board of Education.

Rebecca's report included mention of a successful health and safety building inspection. There are several participants in the "Trash to Cash" fundraiser. The school will be applying for an extension to fulfil the security grant. The Gala committee now has four interested members. A meeting should take place this month. Enrollment is at 170. The school is now a registered organization on Volunteer NH. The safety committee held its first meeting on Wednesday March 20, at 7:45 am.

8:45 MOTION (Balcom/Thibeault) Motion to adjourn unanimously accepted

Next public meeting April 18, 2019 at 7pm

Meeting adjourned 8:45 pm

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date: APRIL 18, 2019

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

Meeting Date: April 18, 2019

Time: 7:29 PM

Location: 7 Henry Clay Drive, Merrimack, NH moved to 6th grade classroom

Voting Board Members in Attendance:

Jack Balcom (Chairman)

Jenny Hitzeman (Vice Chair)

Danielle Charest (secretary)

Adam Fredrickson

Bill Spinelli

Sarah Thibeault

Felicia Doucette

Absent Board Members:

Non-Voting Members in Attendance:

Rebecca Fredrickson

Suzanne Wheeler

Betty Mulrey

Attending Public:

Eric Charest

Astrid Alvarado

Jack Cullen

Sonya Cullen

Cheri Gratton

Gene Kuczewski

Public Comments/Public Matters

Astrid was thankful to be invited to the DOE meeting on Thursday April 11th to attend the Charter Renewal.

Eric Charest spoke about the issues with the internet. The current Comcast service is hindering the ability of the teachers and students to get online with their devices. The Quote we were given will bring our service up

Cheri Gratton spoke about the teachers frustration with being unable to get everyone on the internet at the same time.

Jack asked for a Board to vote on Gene Kuczewski.

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date: APRIL 18, 2019

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

7:33 MOTION (Thibeault/Hitzeman) Motion to approve Gene Kuczewski to the Board of Trustees. Unanimously accepted

Approval of Minutes from March

7:37 MOTION (Fredrickson/Hitzeman) Motion to accept the March minutes passed unanimously

Finance Committee Meeting

Bill handed out a copy of the finance committee meeting.

7:40 MOTION (Hitzeman/Fredrickson) Motion to accept minutes of the Finance Committee dated January 17, 2019. Unanimously approved

Committee Reports

Friends- Jenny Hitzeman

Friends raised about \$1600 to go toward the Middle school Trills and Thrills field trip the middle school will be attending. Art work from the students was sold and many new parents were involved. Open mic night went well.

PTO discussion is being differed to new business

Curriculum Committee- Jack Balcom and Betty Mulrey

Betty spoke about the iReady testing and Mathspace.

-Title grants

-Field trips

-Kevin Skarupa

-Spring concert

-Trills and Thrills

Next meeting May 22 at 3pm

H/R Policy Committee-

No meeting was held

PR and Community Relations committee- Sarah Thibeault

-May 9 6-8pm we are invited to the Nashua Sculpture Symposium inaugural event.

-We are now on Merrimack Local Access at the moment it is featuring our next info session

-Volunteer recognition is being discussed and priced.

Gate City Charter School for the Arts

Board of Trustees Meeting

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- The school newsletter will be combined with the PTO newsletter moving forward.
- press release on trash to cash will be going out
- Author Marty Kelly will be visiting the school the first week in May
- Marketing ideas for the upcoming year are being discussed

Grants Committee- Jack Balcom

Is being rescheduled for after vacation

Facilities Committee- Adam Fredrickson

- Adam met with the student council. They gave Adam a list of things that they thought needed to be addressed.
- A mirror is being installed in the corner by the Kindergarten corner to help with the traffic flow.
- Eric has been working on changing the locks in the computer lab and updating the computers in the lab

7:56 Motion (Spinelli/Hitzeman) Motion to accept the committee meeting reports was accepted unanimously.

Old Business

-Board Nominees

Rebecca introduced Jack Cullen. Jack is a parent of a child that has been in our school. He is also a lawyer with his own law firm and has a background in military and law enforcement. He has been a police officer for 23 years and also a school resource officer. He worked at the City Arts Magnet school in Lowell.

Jack would like him to be voted in at the May meeting.

8:00 MOTION (Fredrickson/Hitzeman) Motion to add Jack Cullen as a board nominee for the May meeting unanimously approved.

-Charter Renewal Update

Rebecca spoke about the Charter Renewal and the things that the administrators are working on.

-Strategic Planning Meeting

Rebecca spoke about the DOE's suggestions in regards to our strategic plan. Jack offered to work on planning that

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New Business

-Building policy for after hours

There was a discussion about how the building is being used after hours on weeknights and weekends. Rebecca asked Jack Cullen for his input on after hours use within the schools he has worked in. He spoke about how after hours use was at the discretion of the principal. Astrid spoke about the teachers need to be able get their planning done which is why they stay late. Cheri also spoke about needing the time to be in the school to plan. Jack B deferred to Jack C to help make a policy for this. It will be added to the old business for the May meeting.

-Review Process For the BOT and Directors

This was brought up by the DOE and Rebecca printed some literature on Board review and Board self-review. Jack will be discussing this process in non-public.

-Committee Review

PTO will continue under the umbrella of PTAC since it still fits within the board description of the committee

Directors Report

Rebecca

- Our Art Teacher Beth Ashton was nominated as the boys and girls club outstanding teacher.
- Astrid Alvarado was nominated as Outstanding Employee by the Merrimack Rotary.
- trash to cash fundraiser
- \$500 grant was given from Bar Harbor bank to sponsor our drama production. They came for a tour when they dropped off the check. They gave us another \$450 to help purchase books for students from the book fair.
- Nashua Adult Education came in to talk about after care.
- We are at 171 for enrollment
- Info session May 23
- Security Grant extension was granted for another 18 months
- Safety committee meeting will look at homeland security recommendations
- Quarterly surveys in regards to communication will be going out
- Building was re-keyed

Suzanne

- Many IEP meetings are happening to plan for the new school year.

One of the Nashua Principals that came for an IEP meeting was impressed with our growth over the last 4 years.

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- We are having difficulty finding staff. This is a problem across the area in schools and was featured in the Nashua Telegraph. We are looking for volunteers to fill in some of these holes
- Professional development days in August need to be used to train EA's
- Astrid and Suzanne attended the 2019 Best Practices Conference on Student Behavior This gave them an insight on a social emotional program... Nurture, Healing, Love

Betty

There is a new community initiative to get people employed within the arts

9:28 MOTION (Fredrickson/Hitzeman) Motion to enter Non-Public session under RSA 91- A:3 II (c)

Personnel matter. Motion passed unanimously

10:22 MOTION (Spinelli/Hitzeman) Motion to Adjourn nonpublic unanimously accepted

10:22 MOTION (Spinelli/Hitzeman) Motion to adjourn unanimously accepted

Next public meeting May 16, 2019 at 7pm

Meeting adjourned 10:24 pm

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date: May 16, 2019

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

Meeting Date: May 16, 2019

Time: 7:17 PM

Location: 7 Henry Clay Drive, Merrimack, NH

Voting Board Members in Attendance:

Jack Balcom (Chairman)

Jenny Hitzeman (Vice Chair)

Danielle Charest (secretary)

Adam Fredrickson

Bill Spinelli

Sarah Thibeault

Gene Kuzcewski

Felicia Doucette(7:36 arrival)

Absent Board Members:

Non-Voting Members in Attendance:

Rebecca Fredrickson

Suzanne Wheeler

Betty Mulrey

Attending Public:

Eric Charest

Sonya Cullen

Jack Cullen

7:17 MOTION (Fredrickson/Spinelli) Motion to approve Jack Cullen as a member of the Board of Trustees Unanimously accepted

Public Comments/Public Matters

No public comment

Approval of Minutes from April

7:19 MOTION (fredrickson/Hitzeman) Motion to accept the minutes from the April meeting. Unanimously accepted

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date: May 16, 2019

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

Finance Committee Meeting

Bill gave a review of the finance committee meeting minutes. Budget for next year is based on 176 students.

Next meeting is June 13th

7:30 MOTION (Fredrickson/Cullen) Motion to accept minutes of the Finance Committee dated May 14, 2019. Unanimously accepted.

Committee Reports

PTO- Sarah Thibeault

Field day was discussed at the PTO meeting by Debbie Christianson came to the meeting to talk about it.

The 7/8 semi-formal is tomorrow and there is a lot of donations for that

Teacher Appreciation week was last week and a lot of families

The 5k is in the works

Yearbooks sold 86.

"Pack the piggies" raised \$530

The Great Closet Cleanout raised \$203

The bylaws were approved so PTO is in the process of being approved

End of the Year BBQ is June 10th and will include an open mic night.

Curriculum Committee- Jack Balcom and Betty Mulrey

Next meeting is Wednesday May 22nd @ 3pm

H/R Policy Committee- Gene Kuczewski

No meeting was held

PR and Community Relations committee- Sarah Thibeault

Website was discussed

Gifts for volunteers were discussed

The art symposium was discussed, the students would be making meals for the artists again

Jenny spoke about the signs that are being put up advertising GCCSA.

Nashua Telegraph has been notified about some of the upcoming events to get coverage

Grants Committee- Jack Balcom

The meeting was postponed.

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date: May 16, 2019

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

Facilities Committee- Adam Fredrickson

Adam resolved some of the issues that the middle school brought to him.

Eric Charest put in cameras inside the school and is waiting on the landlord to approve outside cameras.

The landlord is working on an issue with the outdoor lights to get them functional again.

Comcast service has been updated.

7:59 MOTION (Hitzeman/Fredrickson) Motion to accept the committee meeting reports was unanimously accepted.

Old Business

-Strategic Planning meeting

-A date was set for this meeting

-After hours school use policy

-An adhoc committee was set up for this that will seek teacher participation

-Health Insurance

-A quote was put together by Health trust. After much research, this was found to be the most reasonably priced and the best policies. Rebecca's presented a proposal for how this would work for next school year. This was built into the budget.

-There was conversation about how the payments will be divvied up and also when the insurance would start

New Business

-Board Nominations

Board Chair- Danielle Charest & Jack Balcom

Vice Chair- Jack Cullen

Secretary- Danielle Charest & Sarah Thibeault (pending recommendation for full term)

Treasurer- Felicia Doucette

Parent Rep- Sarah Thibeault and it also needs to be advertised

-Committee chairs are being deferred to the June meeting after elections

-Social Media policy- Rebecca reviewed the policy which was based on those of other charter schools

8:57 MOTION (Cullen/ Kuczewski) motion to accept social media policy unanimously accepted

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date: May 16, 2019

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

-Budget

- Bill spoke about the budget. The first item he noted was the increase in revenue due to the increased differentiated aide.

He pointed out the fact that the largest part of the increase in expenses was going to salaries.

9:39 MOTION (Fredrickson/Hitzeman) Motion to accept the budget unanimously accepted.

Jack discussed a conversation that he had with the New England Institute of Art.

Directors Report

Suzanne

-May has been a month of meetings.

-With the school year nearing end there have been many IEP meetings.

-Budget and finance committee meetings have taken up a lot of the directors time

-Several meetings about student behavior took place

-Educational assistants evaluations were distributed and 1:1 meetings went well

-Students and teachers are looking forward to all the end of the year activities

Rebecca

-Marty Kelly Visit

-Projected Enrollment

K 17 (3)

1 20 (1)

2 16 (4)

3 20 (1)

4 19 (1)

5 20 (1) -3 on Wait

6 21 (1) - 12 on Wait

-Camp

-We are offering several weeks of camp again. Currently it looks like at least a few of the programs will run, at least from a budgetary standpoint. I would like to discuss early next year the possibility of subleasing our space to other programs over the summer for a possible revenue stream.

-Budget

- There has been a great deal of work done on the budget, admittedly, there was a learning curve. As you can see from what was presented tonight, the largest expense increase was personnel related.

There is also a significant increase in revenue in every line item.

-Cameras and security grant update

-cameras have been installed inside the building.

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date: May 16, 2019

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

-Newsletter

-These have been going out since February with news, photos, and highlights. This has been a great way to showcase our success but is very time consuming, a parent volunteer has stepped up to help out and design the newsletter for us.

-Safety Committee Meeting

-The safety committee has had its third meeting. We reviewed the recommendations from the NH Department of Homeland Security earlier in the year. A large majority of the feasible recommendations have been addressed. The ones that are outstanding are some staff training courses

which I will work to have staff participate in before the start of the school year.

-Issues with trash

-The waste management company has complained several times about items in recycling that do not belong there. The dumpsters are locked during the day, and only our cleaners and the folks upstairs access them. I have spoken to our cleaners and asked them to make sure only proper items are being disposed of.

-End of Year Calendar

-Astrid Alvarado created an end of the year calendar with most of the upcoming events in it.

-DOE 25s

-Our DOE 25s for the previous year were due on 9/1. I have many different forms and deadlines from the DOE and never saw that one. They asked about it in December and I misunderstood thinking they were asking for our audit report and told them it was in progress. I have made Lu aware that this is a priority to get this back to the DOE in the next few weeks to avoid any other issues.

-Lead testing

-We are mandated to have our drinking water tested. We have initiated the process and are waiting on collection containers. Once we receive them we will post the report on our website and make any required improvements.

-Easter Seals Volunteer returning

-Last year we had two Easter Seals volunteers weekly. This year the volunteer did not show up often due to scheduling and I believe outside issues. I reached out to Easter Seals to remind them that we are interested in continuing to have them volunteer. They will be coming back again I believe next week.

-Employee Reviews

-I have conducted reviews on Lynn and Michaelene, I still need to meet with Lu and do hers. Also I plan to sit down with whole team for a year end review and planning session.

-Upcoming Tasks

-Contracts

-EOY reporting

-Accountability Report

Betty

-Teacher Appreciation week was wonderful. Everyone was very appreciative!

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date: May 16, 2019

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

- Strategic Plan for 2018-2023 is being worked on
- i-Ready testing will begin next week
- Teacher evaluations are ongoing
- Staff letters of intent are going out
- we are awaiting results of the grants from recent application for Title Reallocation funds
- ELL testing for incoming students is completed
- Middle school had a great field trip to Andres Institute of Art
- Friday May 17 will be a 2/3 field trip to Beaver Brook in Hollis
- June 3 K/1 will also visit Beaver Brook
- Meteorologist Kevin Skarupa from WMUR will be visiting grades 3 & 4 on May 21
- 7th grade play will be on May 22
- 8th grade field trip to Mels will be on May 23rd
- May 29th is 8th grade Midsummer Night's Dream performance
- 7th grade cause night is May 30th
- May 31st is field day
- June 3rd is Volunteer Breakfast and 8th grade day of service
- June 4th is spring concert at NCC
- June 5th is popcorn day
- June 6th is Celebration of Learning at which middle school will present STEAM fair

9:40 MOTION (Fredrickson/Hitzeman) Motion to adjourn unanimously accepted

Next public meeting June 20, 2019 at 7pm

Meeting adjourned 9:40 pm

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date: June 20th, 2019

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

Meeting Date: June 20, 2019

Time: 7:02 PM

Location: 7 Henry Clay Drive, Merrimack, NH

Voting Board Members in Attendance:

Jack Balcom (Chairman)

Jenny Hitzeman (Vice Chair)

Danielle Charest (secretary)

Bill Spinelli

Sarah Thibeault

Gene Kuzcewski

Jack Cullen

Felicia Doucette

Absent Board Members:

Non-Voting Members in Attendance:

Suzanne Wheeler

Betty Mulrey

Attending Public:

Sonya Cullen

Mandy Darah

Julie Archambault

Beth Ashton

Linda Fredrickson

Astrid Alvarado

Neil Mahoney

Public Comments/Public Matters

No public comment

Approval of Minutes from April

7:06 MOTION (Hitzeman/Thibeault) Motion to accept the minutes from the May meeting was accepted unanimously

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date: June 20th, 2019

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

Finance Committee Meeting

Bill gave a review of the finance committee meeting minutes from June.

Next meeting is TBD

7:09 MOTION (Hitzeman/Cullen) Motion to accept minutes of the Finance Committee dated June 17, 2019 was accepted unanimously.

Bill presented the third quarter income statement

7:15 MOTION (Hitzeman/Thibeault) Motion to accept the 3rd quarter budget was accepted unanimously.

Felicia spoke about the audit process and where we stand. We currently are waiting on them and will hopefully be wrapping up in the next month

Committee Reports

PTO- Sarah Thibeault

- Field day on May 31 was a success
- End of the Year BBQ was June 10th and included an open mic night. The turnout was great and included current families, incoming families and staff families.
- Our PTO is officially incorporated and is waiting on the 501(3)(c)
- Fundraising is well underway and the planning meeting is coming up
- The 1st grade planted a community garden and the herbs and veggies are open to anyone.

Curriculum Committee- Jack Balcom and Betty Mulrey

- current curriculum assessment

H/R Policy Committee-

No meeting was held but the ad-hoc committee has been working on the evaluation process

PR and Community Relations committee- Sarah Thibeault

No meeting was held due to the busy nature of the month but a graphic designer was found and has been put in touch with the front office staff.

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date: June 20th, 2019

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

Astrid Alvarado was given an award by the Merrimack Rotary.

Grants Committee- Jack Balcom

Marcia is back and the new meeting will be announced once it is determined

Facilities Committee- Danielle Charest spoke for Eric Charest

The computer lab has been being updated and the computers are being hard wired to better accommodate the iready testing.

7:34 MOTION (Hitzeman/Cullen) Motion to accept the committee meeting reports was accepted unanimously.

Old Business

-Board Nominees

7:39 MOTION (Hitzeman/Cullen) Motion to defer voting and have nominations in July was accepted unanimously.

7:40 MOTION (Hitzeman/Thibeault) Motion to add a July meeting was accepted unanimously.

7:42 MOTION (Hitzeman/Cullen) motion to defer committee chair nominations was accepted unanimously.

July meeting set for July 18th.

-Strategic Planning meeting

-Danielle will be emailing everyone to set a date in the end of July/beginning of August

New Business

-Parent Rep candidate Neil Mahoney was introduced

-Committee chairs are being deferred to the June meeting after elections

-Adam Fredrickson emailed his resignation.

7:49 MOTION (Spinelli/Thibeault) Motion to accept Adam Fredrickson's resignation with regrets was accepted unanimously

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date: June 20th, 2019

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

Directors Report

Suzanne

-

Jenny asked about the middle school model changes.

Suzanne explained that the model would look much different with a 5/6 & 7/8 collaborative.

The board conversed about the process to make a change to the middle model

The consensus was that there wasn't enough time to make this kind of change.

Suzanne requested that we vote on it today so that teachers can be prepared.

8:15 MOTION (Cullen/Kuczewski) Motion to continue the current middle school structure previously voted upon by the board until more data can be presented.

5 yes and 3 abstentions-motion carries

Betty

-

8:24 MOTION (Cullen/Kuczewski) Motion to go into non-public RSA 91-A:3, II (a) accepted unanimously

Roll call was taken

10:05 MOTION (Hitzeman/Thibeault) Motion to adjourn was accepted unanimously.

Next public meeting July 18, 2019 at 7pm

Meeting adjourned 10:05 pm

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date: July 18, 2019

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

Meeting Date: July 18, 2019

Time: 7:04 PM

Location: 7 Henry Clay Drive, Merrimack, NH

Voting Board Members in Attendance:

Jack Balcom (Chairman)

Jenny Hitzeman (Vice Chair)

Danielle Charest (secretary)

Sarah Thibeault

Gene Kuzcewski

Jack Cullen

Felicia Doucette

Neil Mahoney

Absent Board Members:

Bill Spinelli

Non-Voting Members in Attendance:

Suzanne Wheeler

Betty Mulrey

Attending Public:

Sonya Cullen

Astrid Alvarado

Neil Mahoney

Amanda Mahoney

Mandy Darah

Public Comments/Public Matters

No public comment

Approval of Minutes from June

Minutes are not ready but will be put on the website in draft form

Old Business

Board Nominations

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date: July 18, 2019

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

Chair- Jack Cullen & Danielle Charest

Vice-chair- Gene Kuczewski & Jack Cullen

Secretary- Sarah Thibeault & Danielle Charest

Treasurer- Felicia Doucette

7:11 MOTION (Thibeault/Kuczewski) motion to close nominations

7:11 MOTION (Cullen/Charest) motion to make Sarah Thibeault a full board member

7:12 MOTION (Hitzeman/Kuczewski) Motion to nominate Neil Mahoney as parent rep

7:14 MOTION (Kuczewski/Doucette) Motion to suspend bylaws to be able to nominate and vote in the same meeting.

Board Nominations done via paper ballot and counted by Jennifer Hitzeman and Neil Mahoney

Chair- Danielle Charest

Vice-chair- Gene has withdrawn his nomination Jack Cullen

Secretary- Sarah Thibeault

Treasurer- Felicia Doucette

Board Committees-

Grants- Jack Balcom

Pr & Marketing- Sarah Thibeault

Curriculum- Gene Kuczewski

Hr & Policy- Jack Cullen & Jennifer Hitzeman

Finance Committee- Felicia Doucette

Parent-Teacher Action Committee- Neil Mahoney

Strategic Planning

Tuesday July 23 at 7pm

New Business

-Art show

7:48 MOTION (Thibeault/Hitzeman) Motion to sponsor the NAAA for \$100

-New staff

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date: July 18, 2019

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

Suzanne presented the list of new employees. Her and Betty interviewed all of these new staff together.

7:54 MOTION (Balcom/Doucette) Motion to go into non-public RSA 91-A:3, II (a) was accepted unanimously

Roll call was taken

Next public meeting August 15, 2019 at 7pm

Meeting adjourned

DRAFT

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date:

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

Meeting Date: August 15

Time: 7:00 PM

Location: 7 Henry Clay Drive, Merrimack, NH

Voting Board Members in Attendance:

Danielle Charest (Chair)

Jack Cullen (Vice Chair)

Sarah Thibeault (Secretary)

Neil Mahoney

Jack Balcom

Jenny Hitzeman

Bill Spinelli

Gene Kuzcewski

Absent Board Members:

Felicia Doucette (Treasurer)

Non-Voting Members in Attendance:

Suzanne Wheeler

Betty Mulrey

Astrid Alvarado

Attending Public:

Public Comments/Public Matters

No public comment

Approval of Minutes from April

MOTION (Jenny Hitzeman/Bill Cullen) Motion to accept the minutes from the meeting was accepted unanimously

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date:

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

Finance Committee Meeting

Bill gave a review of the finance committee meeting minutes from August 10, 2019 at 1:00PM

Next meeting is yet to determined Saturday in August/September

MOTION (Jenny Hitzeman/Jack Cullen) Motion to accept minutes of the Finance Committee dated was accepted unanimously.

Committee Reports

PTO- Neil Mahoney

Sarah discussed the upcoming PTO events-Ice Cream Social, PTO welcome breakfast, Great Closet Clean Out. PTO meetings will be held every second Tuesday of the month at 6:00PM in the school Cafeteria

Curriculum Committee- Gene Kuczewski and Betty Mulrey

Gene discussed the need to get up to date and acquainted with the curriculum and will be meeting with Betty and Astrid Monday August 26th at 1:00PM. He will also be discussing the strengths and weaknesses with the teachers.

H/R Policy Committee- Jack Cullen and Jenny Hitzeman

Meetings will be held every first Thursday of the month at 6:00PM. First order of buisness will be updating HR&Policy with each policy being approved by the board. The committee will reach out to Peter B and Rich Boardman for some previous updated policies.

PR and Community Relations committee- Sarah Thibeault

Meeting time to be determined. The committee has been in contact with Positive Street Art to possible collaborate. We put a half page ad in the NAAA Greeley Park Art Show.

Grants Committee- Jack Balcom

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date:

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

Met August 1. The committee really wants to get a good jump on grants at the beginning of the year. Jack and Marcia are looking for more grants and need profiles for the directors and new BOT members. Next meeting will be held September 1, 1:00PM

Facilities Committee-

Discussion of the Directors (Astrid Alvarado) filling this committee

MOTION (Jenny Hitzeman/Jack Balcom) Motion to accept the committee meeting reports was accepted unanimously.

Old Business

Strategic Planning Meeting set for Thursday September 5, 7:00 PM

New Business

The board discussed bringing on a teacher liaison as a non-voting member of the BOT, to help with policy and strategic planning. The discussion was tabled for now to look into by-law questions.

The board discussed getting more involved with other Nashua Charter Schools to form a Nashua Regional Charter School District for the purpose of unifying/addressing common concerns, purchases, teacher conferences, and interscholastic competition. Also, discussed attending an Alliance Charter School Meeting and becoming Nashua School Board members to take advantage of workshops and trainings

MOTION (Bill Balcom/Jenny Hitzeman) Motion to accept Bill Spinelli's letter of resignation with regret was accepted unanimously

Directors Report

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date:

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

Suzanne Wheeler

All positions have been filled, and new hires are excited to start the year. Officer Bill Vandersyde has once again volunteered to participate on our Anti-Bullying task force. Attendance to a two day leadership conference at SNHU, with speakers all from the DOE, with many choices for workshops. P.D. week has been scheduled with all three directors taking part. P.E. will once again be held over at the YMCA.

Betty Mulrey

Welcome new teachers: Chelsea Bibeau, Middle School Science; Alicia Durand, Middle School Math; and Erin Weilgoszinski, Third Grade. Drama will be incorporated into curriculum and Wednesday programming. Currently, working on an arts-integrated writing curriculum for grades K-8. Teachers attended many different professional development conferences and workshops including, math, performance assessment and responsive classrooms. Math curriculum will continue to be Envision Math and Mystery Science will enhance our science curriculum. To improve accurate and informative assessment of students, the following actions will be taken: testing of all students earlier in the school year with I-Ready and Fountas & Pinnell assessment, to determine academic status and which students may need extra support. Address discrepancy between scores on NH state testing and i-Ready. 1. work to increase student knowledge and 2. work to increase student test-taking skills. Title classes were held in the summer as well as workshops in baking and art, planning to have more throughout the year.

Astrid Avarado

Healthcare Benefits- After reviewing the insurance quote from 2018 from Health Trust we found we were unable to utilize this offer because we only had one staff member who opted in and 75% was needed. A new quote from Healthcare Marketplace utilizing SHOP is being finalized after requiring information from the staff. If the school pursues this option, it can start as early as September 1. The accountability report due August 31st to the DOE is almost complete pending some questions being followed up with appropriate staff and board members. Enrollment with received proper documentation is 167, intended to enroll was 175, calls went out to families to ensure their intention is to enroll. The middle school team updated the technology policy to reflect challenges from last year as well as to be more inclusive of Middle School values and appropriateness. A goal for the school year would be to update our student handbook policies throughout the course of the school year. Our landlord has requested as of 8/14 to change the language of our lease contract regarding early termination conditions. Specifically, 4.ab.-"if Landlord is unable to provide Tenant with additional space which tenant requires" would result in the Tenant being able to terminate its lease at the end of the 5th year or 7th year. Astrid and Jack © will work together to draft an appropriate response.

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date:

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

MOTION (Jenny/Jack C) Motion to go into non-public RSA 91-A:3, II (a)
accepted unanimously 9:22pm

Roll call was taken

MOTION (Jenny/Jack C) Motion to adjourn was accepted unanimously.

Next public meeting at 7pm September 19th

Meeting adjourned 10:00 pm

Gate City Charter School for the Arts

Board of Trustees Meeting Meeting

Minutes

Meeting Date:

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

Meeting Date: September 19, 2019

Time: 7:30 PM

Location: 7 Henry Clay Drive, Merrimack, NH

Voting Board Members in Attendance:

Danielle Charest (Chair)

Sarah Thibeault (Secretary)

Felicia Doucette (Treasurer)

Neil Mahoney

Jack Balcom

Absent Board Members:

Jack Cullen (Vice Chair)

Non-Voting Members in Attendance:

Suzanne Wheeler

Betty Mulrey

Astrid Alvarado

Attending Public:

Public Comments/Public Matters

No public comment

Approval of Minutes from April

MOTION (Jack B/Felicia) Motion to accept the minutes from the meeting was accepted unanimously

Gate City Charter School for the Arts

Board of Trustees Meeting Meeting

Minutes

Meeting Date:

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

Committee Reports

PTO- Neil Mahoney

The 5k was discussed and it was announced that is to become a non-timed event to help entice more non running families and make the fun run/walk be more art forward. The "Be Your Own Hero dance is being held Friday September 27, 6-8pm and is a all grade family dance.

Destination Imagination did a quick overview presentation at the August PTO meeting and has been well received by parents and teachers. The PTO will be working with the Directors to figure out a time that DI can come in to do a Parent Info Night. The next PTO meeting will be held October 8th 6pm at the school's cafeteria,

Curriculum Committee- Betty Mulrey

Our "Artist of the Month" project has been well-received. The whole school has delved into van Gogh and his work. Student assessments have started early to maximize support and extension services. Fountas & Pinnell testing in grades 1-4 is almost finished. These test results are used to inform Title support. Grades K and 1 will receive DIBELS testing in order to screen for dyslexia indicators. ELL assessment is set for the next two weeks. i-Ready assessment in Reading and Math is scheduled for next week. Teachers participated in an i-Ready webinar, "Getting Good Data with i-Ready Diagnostics," with focus on ways to give students incentive to do their best on these assessments, and to be comfortable taking them. Our curriculum Scope and Sequence for 2019- 2020 is in progress. Licenses have been renewed for all current curriculum.

H/R Policy Committee- Jack Cullen

PR and Community Relations committee- Sarah Thibeault

We have been in contact with someone for updating our website, looking forward to a meeting, to find out prices and timeline. A scarecrow was created for the Downtown Nashua Scarecrow contest. The kids picked a superhero crow and the staff will create it. Looking into other local events in Nashua and Merrimack. The GCCSA Facebook page is almost at 1000 likes. We are waiting to hear back from the YMCA to see if we can still place our sign up. Astrid is looking into different magazines to place ads about the school and what grades are still accepting students.

Grants Committee- Jack Balcom

Gate City Charter School for the Arts

Board of Trustees Meeting Meeting

Minutes

Meeting Date:

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

No meeting was held but looking into the federal grant for Charter Schools

Facilities Committee-

MOTION (Jack/Neil) Motion to accept the committee meeting reports was accepted unanimously.

Finance Committee Meeting

Felicia gave a review of the finance committee meeting minutes from September 14, 2019

Next meeting is October 12, 2019

MOTION (Jack/Neil) Motion to accept minutes of the Finance Committee dated September 14, 2019

Old Business

Teacher Liaison was discussed. We do have a few teachers interested. Amendments would need to be made to the Bylaws. Voting is tabled until next meeting.

Danielle and Astrid are working on updating our strategic planning and another meeting will take. Place TBD.

New Business

MOTION (Felicia/Neil) Motion to accept with regret Jenny Hitzeman resignation was accepted unanimously.

MOTION (Felicia/Neil) Motion to accept with regret Gene Kuzcewski resignation was accepted unanimously.

This year 8th grade trip was discussed. The students are hoping to go to New York City for 3 days 2 nights. Best prices were through EF tours, included is guide tours of The Statue of Liberty, Empire State Building, 9-11 memorial, as well as, a Broadway show. Breakfast and dinner, and room and board would also be included. The board discussed options for lowering the per student price, including piggybacking with another charters school.

Gate City Charter School for the Arts

Board of Trustees Meeting Meeting

Minutes

Meeting Date:

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

Directors Report

Suzanne Wheeler

Ongoing challenges working to transport students to Birch Hill Elementary School and Pennichuck Middle School. Students are unhappy with missing electives in particular on Wednesdays. Additionally, This is an added strain on the office to locate students, track their departures and arrivals, and check for any changes that day. There have been multiple meetings with some of the case managers at both schools and they are challenged with the schedule as well. A discussion of a school nurse is needed soon. Dispensing medication is timely and needs to be accurately recorded, as well as locating middle school students and keeping a pill count to notify parents when the medication is low.

Betty Mulrey

Betty Mulrey gave handouts to all teachers about child development and common developmental characteristics for students in grades K-8. These handouts will be available for families at tonight's Parent Information Night. The handouts come from Responsive Classroom. They are derived from "Yardsticks" by Chip Woods. Developmental areas covered include physical development, social and emotional development, and academic development. At the Charter School meeting in Concord last Tuesday, we were given a free "Tools for Schools" Action Kit for studying indoor air quality in science class. GCCSA needs substitute teachers, and we are in the process of interviewing potential substitutes. Art and Music are planning integrated curriculum together. Gym class is working well, and the instructors at the YMCA are great. "Choose Love," our social emotional curriculum, has been launched and has been well-received by both students and staff.

Astrid Avarado

Healthcare Benefits: We are currently able to provide health insurance to 4 of our employees utilizing the SHOP plan to us via Healthcare Marketplace. We are also able to offer dental and

Gate City Charter School for the Arts

Board of Trustees Meeting Meeting

Minutes

Meeting Date:

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

vision insurance which 6 staff will be taking advantage of for their 2019/2020 contract. Account is still in the process of being set up.

DOE Report: Accountability report was submitted 9/3. Jane Waterhouse at the DOE has acknowledged it was received and we will get feedback from the DOE within the week. Critical Shortage Survey was submitted to the DOE.

Enrollment: 167

Tours have been scheduled. Currently we have a waitlist of 18, however; classroom sizes have been maximized at those levels. Already received first check from State Adequate Aid for first day enrollment.

Fire and Safety Inspection: Passed 9/19/2019; we will be receiving the Certificate of Occupancy back from the Fire Marshal shortly. Passed Board of Health in Kitchen area.

MOTION (Jack/Neil) Motion to go into non-public RSA 91-A:3, II (a) accepted unanimously

Roll call was taken

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date:

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

MOTION (Felicia/Jack B) Motion to seal minutes was accepted unanimously.

MOTION (Neil/JackB) Motion to adjourn was accepted unanimously.

Next public meeting October 17, at 7pm

Meeting adjourned 9:26 pm

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date:

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

Meeting Date: October 17, 2019

Time: 7:16PM

Location: 7 Henry Clay Drive, Merrimack, NH

Voting Board Members in Attendance:

Danielle Charest (Chair)

Sarah Thibeault (Secretary)

Neil Mahoney

Jack Balcom

Absent Board Members:

Jack Cullen (Vice Chair)

Felicia Doucette (Treasurer)

Non-Voting Members in Attendance:

Suzanne Wheeler

Betty Mulrey

Astrid Alvarado

Attending Public:

Public Comments/Public Matters

No public comment

Approval of Minutes from

7:0 MOTION (Jack/Neil) Motion to accept the minutes from the meeting was accepted unanimously

Committee Reports

PTO- Neil Mahoney

PTO meeting restaurant nights

Gate City Charter School for the Arts

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Facebook groups for committees. Dance was successful. Help with the 8th graders for class trip. Blaze Pizza \$72. Fall Festival, 5k and Holiday Spectacular. School Store is doing well, and the idea to make it its own entity was discussed

Curriculum Committee- Betty Mulrey

See Directors report

H/R Policy Committee- Jack Cullen

No meeting

PR and Community Relations Committee- Sarah Thibeault

We are under contract for our website with Kreate Co. for \$300/40 hrs., we will be updating the look and making it more cohesive. Looking into being part of the Merrimack Holiday Parade and making a float, waiting to discuss with Beth Ashton to see if she has interest in spearheading that. We are hoping to have an open mic night in March at either The Riverwalk café or Big Kahuna. Also, looking into having a poetry reading in November or December at Buckley's Bakery. Still waiting to hear back from Positive Street Art but their BOT approved collaborating with GCCSA. Astrid placed an ad in Parenting NH for November and January. October 19, GCCSA will have a booth at the Art Walk presented by City Arts Nashua.

Grants Committee- Jack Balcom

Looking for the results of the audit.

Facilities Committee-

Water damage in café and art room from the storm, waiting for it to dry out to replace the tiles.

MOTION (Jack Balcom/Neil Mahoney) Motion to accept the committee meeting reports was accepted unanimously.

Finance Committee Meeting

Felicia gave a review of the finance committee meeting minutes from October 12, 2019

Next meeting is November 15, 9AM

MOTION (Jack Balcom/Sarah Thibeault) Motion to accept minutes of the Finance Committee dated was accepted unanimously.

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Old Business

Teacher Liaison deferred to next meeting; recommendation is a non-voting member. Discussed adding Julia Watermen as teacher liaison. Teacher liaison would have to be recommended by the teachers.

MOTION (Sarah Thibeault/Jack Balcom) Provide a non-voting advisory position that would be available to a teacher of GCCSA unanimously.

Update on Strategic Planning Danielle still working on academic portion.

8th grade trip- Parent Info night on Monday Oct. 21. Need 20 paying to go on trip. 4 seats need to be filled. Options discussed are to fill the seats with older siblings or parents. Possibility to piggyback with a charter school.

New Business

Committees- Discussion about the curriculum meeting following teacher meeting, so the teachers are present. 3rd Wednesday of month 2:30

Clubs discussed parent involvement needed. History club 5-8 D&D, and Dance class after holiday. Find out where the interest is for clubs, survey monkey? STEM Challenges?

Discussion of the tech curriculum and how to supplement Beth Ashton, and which direction the Tech Class should be going. ISTE Standards

MOTION (Sarah Thibeault/Neil Mahoney) motion to accept Jack Cullen resignation with regret accepted unanimously.

Recruiting new board members was discussed, reaching out to chamber of commerce of Nashua and Merrimack

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Directors Report

Suzanne Wheeler

3 new substitute teachers have been added to our nonexistent list from last month. One of the new subs is Mr. Mark Wilson, a retired math teacher who has moved to Nashua from Massachusetts. He has been amazing in the most challenging classrooms. We would like to offer math tutoring to students who are struggling, it would take place on Wednesday early dismissal 1:00-3:00 at a fee of \$10 for two hours. Mr. Wilson is very interested in this. The administrators need to discuss who and how to offer this additional support

Betty Mulrey

Our all-school "Artist of the Month" initiative has taken off! This month featured Pablo Picasso, and student processing of his work is displayed on the walls of the school. Last month featured van Gogh. All grades K-8 take part in this group initiative!

We are piloting Lexia PowerUp Literacy and Lexia Core 5 for our middle school. Lexia PowerUp helps educators simultaneously address gaps in fundamental literacy skills while helping students build the higher-order skills they need to comprehend, analyze, evaluate, and compare increasingly complex literary and informational texts. Blending online student-driven explicit instruction with offline teacher-delivered lessons and activities, PowerUp empowers secondary teachers to deliver the exact instruction each student needs to become a proficient reader. It (1) addresses the instructional needs of a wide range of reader profiles, (2) engages, challenges, and motivates students to take ownership of their learning, and (3) helps students develop the skills they need to succeed in content-area classes. Lexia Core 5 supports educators in providing differentiated literacy instruction for students of all abilities in grades K-5. It provides explicit, systematic, personalized learning in areas of reading instruction, targeting skill gaps as they emerge, and providing teachers with the data and student-specific resources they need for individual or small-group instruction. It (1) engages and motivates students in a game-like environment, (2) provides progress-monitoring student data without a test, and (3) is accessible via iPad, Chromebook, or browser.

We have been focusing on diversifying our math instruction in order to reach our diverse range of learners. This is an on-going initiative which we hope will increase math learning and knowledge for all our students.

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We have completed i-Ready and Fountas & Pinnell assessments for our students. We are now determining which supports, interventions, and opportunities to give students based on these assessment results and other information.

Kindergarten and First Grade students have been screened for indicators of dyslexia, and these scores are in the process of being interpreted.

ELL testing has also been completed, and testing results are being evaluated.

Field trips are being planned! 4th and 8th grades are off to the Boston Museum of Science next Monday. Plans are also in progress for 5th grade to go to the NH Massabesic Audubon Center in Auburn.

Astrid Alvarado

Healthcare Benefits: All information has been submitted to Anthem that was required.

Healthcare benefits were effective October 1st with the first payment being made this month.

DOE Report: The State has a preliminary report of the DOE-25 financial report that we received an extension for during the month of August. WE have sent out our Beginning of Year enrollment and Free and Reduced data is Batch verified and certified. We have completed Class and Staffing Form and Teacher Attainment & Average Salary surveys that were due this month. WE received Differentiated Aid and Kindergarten Grant funding from the state this month. I am still in the process of sifting and deciphering what this payment was regarding and how it was calculated.

Current Enrollment:

166 Students

3 students shadowing on Monday.

WE currently have an advertisement out on Facebook and will have an advertisement in Parenting NH's November issue for open enrollment.

Communication with Families: October newsletter was completed and submitted through Sycamore batch email to all families. Through the system we can verify which families have received the documents, opened them, and which emails are no longer active. Parten portal on Sycamore was opened this month and is being utilized. We are hoping to become as paperless as possible with the use of this new system. We are in the process of writing to families to explain Sycamore and its use as a school-based communication tool. We are in the process of updating and streamlining the way in which we communicate with families. We will be enrolling in Twilio which is cost effective to communicate with families via text message and capable of

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creating voice messages as well, as our current Remind messages have not been effective in communicating with all families.

Each month families can expect to receive:

- 1.Monthly school newsletter, the first Monday of the month.
- 2.Weekly reminder on Wednesdays via email of upcoming events and news that is not urgent
- 3.Urgent messages such as no school due to inclement weather, holiday, closing of lunch ordering will be done via Twilio which is link to our Sycamore system.

Building Use: Duke Eberle mother, Mandy Eberle, has asked if their Scouts troop could utilize the cafeteria on Sundays.

MOTION (Jack Balcom/Neil Mahoney) Motion to go into non-public RSA 91-A:3, II (c) accepted unanimously

Roll call was taken

MOTION (Jack Balcom/Neil Mahoney) to come out of non-public was accepted unanimously

MOTION (Jack Balcom/Neil Mahoney) to seal the non-public minutes was accepted unanimously

MOTION (Sarah Thibeault/Neil Mahoney) to adjourn was accepted unanimously.

Next public meeting November 21, 2019 at 7pm

Meeting adjourned 9:45 pm

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Board of Trustees Meeting Minutes

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"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the eon for the teachers and staff knowledge, creativity and inquisitive nature that foster a life-long love of learning"

Meeting Date: November 21, 2019

Time: 7:04 PM

Location: 7 Henry Clay Drive, Merrimack, NH

Voting Board Members in Attendance:

Danielle Charest (Chair)

Sarah Thibeault (Secretary)

Neil Mahoney (Parent Rep)

Jack Balcom (Vice-Chair)

Absent Board Members:

Felicia Douchette (Treasurer)

Non-Voting Members in Attendance:

Suzanne Wheeler

Betty Mulrey

Astrid Alvarado

Attending Public:

Mr. and Mrs. Steven Diggins

Eric Charest

Public Comments/Public Matters

No public comment

Approval of Minutes from October

MOTION (Neil Mahoney/Sarah Thibeault) Motion to accept the minutes from the meeting was accepted unanimously

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Finance Committee Meeting

Astrid gave a review of the finance committee meeting minutes from the finance meeting on November 15, 2019 at 9:00 am

Next meeting is TBA

MOTION (Jack Balcom/Neil Mahoney) Motion to accept the minutes of the Finance Committee dated was accepted unanimously.

Committee Reports

PTO- Neil Mahoney

PTO reviewed the previous events including the 5k and Fall Festival. 5k will be changed to a new fundraiser next year and the Fall Festival was a huge success. The PTO will hold a holiday lunch Wednesday December 18, 2019. Beth Ashton designed a logo for the PTO. Next events will be the Holiday Spectacular and the canvas event.

Curriculum Committee- Betty Mulrey Please see Directors report.

H/R Policy Committee-

PR and Community Relations Committee- Sarah Thibeault

Beth Ashton and I spoke about entering a float into the Merrimack Holiday Parade, if we can get enough volunteers, we may be able to make it happen. We have been in contact with Positive Street Art and are eager to learn the next steps to be taken to start a mural in the cafeteria. The website is published and looking great, we will meet with Kastle a couple more time to tweak the finished product. We have ads in Parenting NH for November and January.

Grants Committee- Jack Balcom

We have received two grants so far, Anne Di Nicola for \$3000.00 and Ella Anderson Trust for

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\$5000.00 This \$8000.00 will go towards purchasing Chromebook and charging ports. Marsha Bottino cautioned us to be aware that all items stated in the grant must be purchased by the deadline, and that the set of the Chromebook would not include general maintenance of the schools WIFI infrastructure. The spending of the grants must be documented with specific receipts and invoices. Currently, the \$8000.00 has been deposited into the general fund, it was discussed that a separate checking account would make segregating the grant funds from the operating funds much easier for the school and auditing purposes. Marsha was asked about the Nashua State Art grants available; she has investigated some of them, but the matching and application requirements might end up costing the school money, she will continue to look at these sources.

Facilities Committee-

Kindergarten room wall needs paint and some of the outlets need plates. We have reached out to the building manager about the thermostat problems

MOTION (Jack Balcom/Neil Mahoney) Motion to accept the committee meeting reports was accepted unanimously.

Old Business

Teacher Liaison- Julia Waterman is interested. Danielle will have a meeting with the teachers to discuss the teacher liaison in December.

Strategic Planning-It was discussed that having the teacher's input was greatly appreciated and should be considered. An email will go out to plan our next meeting for the end of January.

Recruiting new board members- we will be looking into the Merrimack Chamber of Commerce and Nashua Chamber of Commerce. As well as an online recruiting agency.

New Business

We discussed our lease ending in 4 years, and how we must be considering what our options are to do next. Will we stay in Merrimack or possible look in Nashua? Our partition walls are not doing very well and will not last another 4 years, Birch Hill will be contacted to see what they use.

Lease assurances-This is a lease aid, we must ensure we are up to date on all our reporting, codes and testing and it will cover 30% of the lease cost.

Accountability Report-Checking in with the board to make sure we are keeping up to date with any changes to our bylaws. Keeping the meeting minutes, change of membership changes of

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methods of the BOT up to date. Astrid will start a shared google document, to share information to keep us up to date.

Middle School Structure-The directors discussed changing the middle school structure, 4th and 5th grade upper elementary and 6th-8th grade middle school. 5th graders may not be ready to be part of the middle school structure.

MOTION (Jack Balcom/Sarah Thibeault) to establish an exploratory committee to restructure our overall middle school model. Motion accepted unanimously

MOTION (Neil Mahoney/Sarah Thibeault) to assign Jack Balcom as Vice Chair. Motion accepted unanimously.

Ad-hoc fundraising committee- January will be Hoopswagg socks organized by Sarah Thibeault and overseen by Astrid Alvarado.

February will be Raise Craze organized by Krystal Cameron, (first grade mom) and overseen by Astrid Alvarado.

Directors Report

Suzanne Wheeler

November began with the start of Educational Assistant observations. It is so motivating to spend a lengthy chunk of time watching how adults and children interact in different situations.

Although this takes an abundance of time, I plan to do another one in the spring. After completing the current ones my plan is to meet with each Educational Assistant individually. This gives them the opportunity to improve on any specific area of need.

IEP meetings have been held at Broad Street school, Birch Hill School, Pennichuck as well as Gate City. Parents continue to be upset about the model being used for direct instruction for Nashua students with IEPs. As a result, they are either allowing their child to choose when they do not want to attend, or they have put their IEPs on hold and are not sending their child at all. There are days when there is only one student on the huge bus.

Much time has been spent on a parent requested bullying investigation. Parents have expressed their dissatisfaction with school's lack of consequences for specific students as well as communication problems. It is very challenging when a child describes a situation and the parent

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describes the incident totally differently. All conversations with parents and child have been documented.

The investigation was completed today by a team of professionals which included a School Resource Officer. It was determined that one student's behavior was consistent with Gate City Charter School's definition of bullying. Letters have been written and will be mailed on Monday to inform all parents of students the results of the investigation. Changes to prevent further bullying incidents were listed in all letters.

Our substitute list has dwindled to one. Mr. Wilson is a wonderful addition; however, he does not substitute as an educational assistant which leaves us shorthanded many days and very creative to cover positions. I interviewed two potential substitutes this week, but neither has brought back paperwork.

Yesterday, as a morale booster the staff contributed for a potluck lunch. We had a chance to visit with each other and discuss situations with each other that we don't get the opportunity to daily.

Staff and students are looking forward to Thanksgiving with their families. I wish you all a very Happy Thanksgiving.

Betty Mulrey

Our all-school "Artist of the Month" initiative is currently featuring Henri Matisse. Student processing of Matisse's work is displayed on the walls of the school.

Teachers attended a Lexia Professional Learning Session webinar this week, as we are piloting Lexia Powerup Literacy and Lexia Core 5 to augment our middle school curriculum. Our Lexia program will begin December 2.

We have submitted a request for Title reallocation funds to support Math Title instruction in Middle School. We are also offering Title support in reading for middle school students.

We are in the process of analyzing our NH state test scores from last spring and our i-Ready assessment from this fall in order to ensure curriculum is geared to specific student needs as well as overall grade level expectations. We also are in the process of developing us vertically aligned curriculum Scope and Sequence for grades k-8. We are gathering information from nearby districts so that we can be on a similar page with them as to what grade level learning expectations may be.

Kindergarten and First Grade students have been screened for indicators of dyslexia, and those students who showed these indicators are receiving appropriate support.

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EL (English Learner) testing has also been completed, and students are receiving support as needed.

The first trimester of school ends on November 26, and report cards are due to come out on December 6.

Our first Celebration of Learning this year is Thursday December 12 from 6:30-7:30 p.m.

Our select chorus was invited by the Merrimack Concert Association to join the Merrimack community chorus and band concert on Saturday December 14 at the Merrimack High School cafeteria. Our students will perform two songs and a dance. This concert begins at 3 p.m.

Wednesday December 18 at 6:00 p.m. is our Winter Concert, titled "Just Keep Dreaming." This concert will be at the Nashua Community College Auditorium.

Our teachers will be attending the Plymouth State University 25th Annual Integrated Arts Conference on Friday, January 17, 2020. This is a teacher in-service day for us. The conference is titled "Kindness Counts - Building a Safer, Kinder Classroom Community Through the Arts." The keynote address will "Celebrate the fusion of Social Emotional Learning and the transformative power of the arts. This interdisciplinary approach has the potential to create a synchronistic, dynamic union positively influencing school climate and building the landscape for the well-rounded 21st century student." Our art teacher Beth Ashton is putting together an art exhibit from our school which will be exhibited at the Plymouth State Conference. As the musical "Annie" is being presented in conjunction with the Arts conference, our exhibit will revolve around the "Little Orphan Annie" comic strip, and Harold Gray, who wrote and illustrated this. Students will study historical events such as the Great Depression which connect with Little Orphan Annie. Students will also create their art for the exhibit using black and white pen techniques that were shared with us at an inhouse field trip by local artist Stacy Topjian Searle.

Social studies in Middle School featured a virtual field trip with a park ranger in CA about the Gold Rush. Students also connected virtually with a middle school classroom in Louisiana! They played a form of "20 questions" to guess where each other's schools were located!

Kindergarten and 8th grade are piloting reading experiences together based on types of literature and student interest. This model will be expanded to include the rest of the school later in the year.

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Astrid Alvarado

DOE Reporting

Our DOE-25 Financial report has been returned to us as there have been some discrepancies with categorizing of certain line items. I have been working diligently to work through these issues to send back a corrective workbook.

Free & Reduced general ledger line item: After discussion with the Department of Education, it has been made clear that there are no additional funds related to Free and Reduced Lunch. Our Differentiated Aid is reflective of Free and Reduced voluntary information that is optional for parents to provide for the school.

We just received an email today that we will be audited on specific Federal transactions from the grants we have received within the fiscal year of 2018 and 2019. The Department of Education is asking for specific information to support the requested monies and their purposes.

Building Maintenance

Our School Health Inspection was on November 7, 2019. Overall, we did well but will need to plate the 2 open and exposed wires in the Great Hall, re-paint some of the Kindergarten room, and needed to properly clean the fountains in the lunchroom.

Twilio

Twilio is a new text messaging tool that we hope to roll out for next month. It gives the school an actual telephone number that will be more reliable than our previous Remind system. We have signed up for this new tool and are awaiting final confirmations to be able to utilize. This will enable us to do voice messaging as well which will be an additional communication tool.

Upcoming Events

We have our 1st Celebration of Learning on December 12th which will showcase our Artist of the Month work that has been completed since September. We hope to have mini "performances" that will be sprinkled throughout the evening.

Confirmation from the Nashua Community College has been obtained for the Band & Chorus concert for December 18th.

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Current Enrollment

We have maintained 166 students this month. We have a few shadow days scheduled that may attract prospective new students.

MOTION (Jack Balcom/Neil Mahoney) Motion to go into non-public RSA 91-A:3, II (a) accepted unanimously

Roll call was taken

MOTION (Neil Mahoney/Jack Balcom) Motion to adjourn was accepted unanimously.

MOTION (Neil Mahoney/Jack Balcom) Motion to seal the non-public minutes accepted unanimously.

Next public meeting Thursday January 16, 2020 at 7pm

Meeting adjourned at 9:46 pm

