

# Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date:

*“The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning.”*

Meeting Date: January 17, 2023

Time: 7:05 PM

Location: Gate City Charter School for the Arts, 7 Henry Clay Rd, Merrimack, NH with a remote option

## Voting Board Members in Attendance:

Danielle Charest (Chair)

Sarah Thibeault (Secretary)

Rebecca Boutin

Neil Mahoney (Parent Rep)

Grace Cavallo

## Absent Board Members:

Rebecca Boutin

Sarah Marchand

Manny Paolucci

## Non-Voting Members in Attendance:

Jennifer Blanchette

## Attending Public:

Lynn Rae

## Public Comments/Public Matters

## Approval of Minutes from the November 2022 Meeting

**MOTION** (Grace Cavallo/Neil Mahoney) Motion to approve of the September 2022 Meeting Minutes were accepted unanimously.

## Committee Reports

PTO- Sarah Thibeault- Discussion of upcoming events

Curriculum Committee- Jennifer Blanchette-See Directors Report

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H/R Policy Committee- -No Meeting

PR and Community Relations committee- Sarah Thibeault- Information night had 32 families and 8 teachers attended

Grants Committee- see directors report.

Facilities Committee- Eric Charest- See Directors report

Building Committee-Danielle Charest- Sending out survey to teachers to see who would like to be part of this committee.

**MOTION** (Grace Cavallo/Neil Mahoney) Motion to accept the committee meeting reports was accepted unanimously.

Finance Committee Meeting

See director report

## **Old Business**

## **New Business**

New BoT member training will be moved to February agenda.

## **Directors Report**

Facilities

- Phones/Internet Comcast: Site installation complete
- Painting/Cleaning/Updating of front office.
- Storm damage/roofing addressed.
- Heating issues rectified and replacement planned.

**Grants:**

- Title I grant submitted.
- Title II grant submitted.
- Title IV grant submitted.
- Esser III Begun/initial submissions.

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## **Grant Progress**

- McCarthy Dressman Education Development: SUBMITTED
  - Teacher development
  - Proposed, Open application starts Jan 2023
  - Potential \$10k
- Responsive Classroom Funding
  - \$8k proposal SUBMITTED.
- Associated American Educators Grant
  - Classroom support
  - Submitted 9/30/2022.
  - Potential award \$495
- Max and Victoria Dreyfus Foundation Grant
  - Infrastructure acquisition to improve and increase access to materials and learning spaces in order to store, promote, preserve, and showcase student projects.
  - Submitted 11/07/2022.
  - Potential award \$13,450
- Mockingbird Foundation
  - Music Education Instrument Inventory: SUBMITTED
  - In process, application due 1/15/23
  - Potential award \$100-\$10,000
- Peter R Marsh Foundation
  - Music, community involvement, leading to classroom support.
  - In process, application due 1/31/23
  - Potential award \$1k
- National Endowment for the Arts, Theater
  - Theater Arts Grant
  - Proposed, due Feb.
  - Potential \$10k
- Voya Financial Grant
  - Project furthering student education, open ended.
  - Proposed, April deadline.
  - Potential \$2k +
- Additional research on multiple others
  - Classroom support
  - Various amounts

## Finance

- Updated Financial Report Format
- Audit final paperwork submitted.
  - New audit company search
- W2 transition complete.

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- ADP transition reports complete.
- Summary of December meeting for minutes purposes:
  - Budget vs. actuals discussion

#### Community Events/Activities:

- Community Meeting December/Artist-of-the-month:
  - Holiday Band Performance
  - Recycling Club
- Warm Clothing Drive December-January
- Information Night January 18th: 32 families
- PTO/8th Grade School Store
- Student Government 1st meeting January 20th
- Band play-a-thon January 15-22
- SEE Science Center January 18th.

#### Staffing:

- Title I: Jessica Brown
- Floating Behavior Paraprofessional: [Laura Czerlonka](#)
- Still open: 1:1 behavior paraprofessional for Nashua student

#### Training:

- Art-Integration Conference Jan 20, 2023
  - 3 staff to attend.
  - Return and share.

#### Admin:

- NHED Training Principals SAS
- Lunch/breakfast program legislature

#### Reporting:

- ARP Reporting for accountability/planning

#### Curriculum:

- Reading/Math Initiatives
  - Math Stars
  - Stop, Drop and Read
  - Reading buddies
- Team Mentoring approach trial.
- New elective session began.
- EL programming resumed.
- Title I programming resumed.

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- Tutor.com NHED
- I-Ready set to begin Feb 6

**MOTION** (Sarah Thibeault/Neil Mahoney) **Motion** to adjourn Unanimously accepted.

The next public meeting is Tuesday, February 21 at 7 pm

Meeting adjourned at 8:00 PM