

# Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date:

*“The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning.”*

Meeting Date: April 19, 2022

Time: 7:06 PM

Location: Gate City Charter School for the Arts, 7 Henry Clay Rd, Merrimack, NH with remote option

## Voting Board Members in Attendance:

Danielle Charest (Chair)

Sarah Thibeault (Secretary)

Rebecca Boutin-Remote

Neil Mahoney (Parent Rep)

Grace Cavallo-Remote

## Absent Board Members:

## Non-Voting Members in Attendance:

Jennifer Blanchette-remote

## Attending Public:

Joe Capriotti-phone

Catherine Ellison-remote

Mandy Darah-remote

## Public Comments/Public Matters

## Approval of Minutes from April 2022 Meeting

Move to June Meeting

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## Committee Reports

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PTO- Sarah Thibeault- discussed upcoming events

Curriculum Committee- Jennifer Blanchette-See Directors Report

H/R Policy Committee- -No Meeting

PR and Community Relations committee- Sarah Thibeault- Discussed upcoming Arts festival

Grants Committee- No Meeting

Facilities Committee- Eric Charest- See Directors report-phone lines are getting put in.

Building Committee-Danielle Charest- No meeting still waiting on Finance information

**MOTION** (Grace Cavallo/Neil Mahoney) Motion to accept the committee meeting reports was accepted unanimously.

## Finance Committee Meeting

See director report. Set up regular Finance Committee meeting at 10 am on the 2<sup>nd</sup> Thursday of the month starting June 9th

**MOTION** (Sarah Thibeault/Neil Mahoney) Motion to accept the finance committee meeting reports was accepted unanimously.

## Old Business

Covid Policy-No Change

## New Business

2022-2023 School year budget- BoT will review the proposed budget and approve it at June Meeting

2022-2023 School year calendar-reviewed the proposed calendar and revised the start of school to Wednesday, August 31<sup>st</sup>, with no school on Friday, September 2<sup>nd</sup>, and Monday, September 8<sup>th</sup>.

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**MOTION** (Sarah Thibeault/Grace Cavallo) Motion to accept the 2022-2023 school year calendar with revisions was accepted unanimously.

## **Directors Report**

Facilities

- Phones being installed

DOE Training:

Federal Bureau of Compliance Training

EOY Training

Charter School meeting:

Rechartering/Charter Renewal process streamlined

Expansion/duplication grant

Grants:

- ESSER Grant Audit:  
August 23-24
- Cleared to apply for private and organizational grants

School Calendar:

- Completed for review

Finance

- 2020 & 2021 completed Annual Reports
- Lease Aid to application completed
- New budget:  
Draft sent for review  
Updated format  
Budget using new template due to the DOE July 1st  
The Budget set for Board approval in June
- Set regular date for Finance Committee (1st being Budget Review)

PTO and Community Events/Activities

- May \_\_ K-4? Staff May 24th, May 25<sup>th</sup>, 5-8 Tie-Dye Day
- Semi-Formal 21st, 6-9
- Art Auction/Concert May 26th
- May 27th Petting Zoo

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- Field Day June 3rd/Rain date
- Graduation, June 8th

## Curriculum:

- Expeditionary Learning review
- Discovery Education teacher accounts
- Drama program

## PD:

DOE Provided PD free next year

## Title I

- Title I Summer Camp
  - Participants registered by grade level in 2-week sessions
  - Hours 9-1
- Title I Night May 19th for families at 6 pm
- Next year: Susan McDonald Title I/ELL after initial 6 weeks of school

## State Reports

- IAQ Survey (Air Quality)

## Enrollment

- 155 fully registered
- 25 applications

## NHSAS

- Testing window to end
- May 25 NHSAS Analysis Training

## Covid-19

- Current cases: 0
- Fall surge expected

## Staffing

- Reviews Underway
- Contracts ASAP
- Current positions advertised:  
Wellness Instructor, EAs  
To be posted: Grant Writer
- Hired: 4&5 Math and Science, 1st Grade, 2 EAs

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**MOTION** (Rebecca Boutin/Grace Cavallo) **Motion** to enter Nonpublic session RSA 91-A:3, II  
(a) Unanimously accepted.

**MOTION** (Sarah Thibeault/Grace Cavallo) **Motion** to leave nonpublic session Unanimously  
accepted.

**MOTION** (Grace Cavallo/Rebecca Boutin) **Motion** to adjourn Unanimously accepted.

Next public meeting Tuesday, June 21, 2022, at 7 pm

Meeting adjourned at 8:43 PM